



Consolidated Project Overview

Eligible renewal project applicants will continue to have the ability to consolidate two or more eligible renewal projects (but no more than four projects) into one project application during the application process. The projects being combined during a grant consolidation will continue uninterrupted. To be eligible for consolidation, the projects must have the same recipient and be for the same component (i.e. PSH, RRH, etc.); and will be funded in this competition only with FY 2019 funds (meaning no funds recaptured from prior years will be awarded to the project). HUD will not permit projects with the following characteristics to consolidate:

- a. outstanding audit or monitoring findings;
- b. outstanding obligation to HUD that is in arrears,
- c. unresolved construction delays,
- d. history of poor financial management or drawdown issues,
- e. history of low occupancy levels, or lack of experience in administering the project type, or
- f. or other capacity issues.

HUD will not permit a transitional housing and a permanent housing project to consolidate to form a Joint TH and PH-RRH component project and will not permit a transition grant to be consolidated with any other project. If a project meeting these characteristics attempts to consolidate as part of the project application process, the submitted consolidated project will be rejected by HUD during the application review process.

The consolidated grant application budget will be for the amount of the combined renewal projects.

Applying for a Consolidated Grant

When applying for a consolidated project, applicants must submit the following in e-snaps:

- (1) separate renewal project applications for each of the grants that are proposed to be consolidated; and
- (2) an application for the new consolidated grant with the combined budget and information of all grants proposed for consolidation

Project applications for the grants that are proposed to be consolidated will be ranked, and if all those grants are selected, HUD will award the single consolidated grant. If one of the grants proposed to be consolidated is found to be ineligible for consolidation or is not selected, HUD will award all grants that are eligible for renewal and selected as separate grants.

Applicants that intend to use the consolidation process to combine two or more eligible renewal projects (e.g., permanent housing-permanent supportive housing projects) may do so through the renewal project application and must ensure:

- a) Budget Line Items (BLIs) for the consolidated project application submitted must exactly match the sum of the BLIs for each of the individual projects as they appear on the GIW posted to the HUD Exchange;
- b) expiring grant numbers and operating start and end dates for the projects that are consolidating are provided;
- c) current operating end dates end in CY 2019;
- d) are in good standing with HUD, meaning none of the projects have:
 - (i) outstanding audit or monitoring findings,
 - (ii) outstanding obligation to HUD that is in arrears,
 - (iii) unresolved construction delays,
 - (iv) a history of poor financial management/drawdown issues,
 - (v) history of low occupancy levels, or lack experience in administering the project type, or
 - (vi) other capacity issues.

The start date for the consolidated grant, if conditionally awarded, will be the day after the expiration date of the eligible renewal project with the earliest expiration date. The expiration date for the consolidated grant will be calculated by averaging the expiration dates for all expiring grants included in the consolidated grant weighted by the size of each expiring grant. If that date falls on the first through the fifteenth of a month, then the expiration date will be the last day of the previous month. If the date falls on the sixteenth through the end of the month, then the expiration date will be the last day of the month.

The expiration date for the consolidated grant will be calculated as follows: It will be X months after the end of the 12th month after the start date for the consolidated grant with X determined by calculating the sum for all grants of the total award times the number of months after the expiration of the first expiring grant that the grant expires and dividing that sum by the total award for the consolidated grant. If the calculation of X results in a partial month, if it is less than 0.5, then the consolidated grant will expire on the last day of the previous month, and if it is 0.5 or more, then the consolidated grant will expire on the last day of the calculated month.

All applications for the CoC Competition NOFA must be submitted through e-snaps. The login page for e-snaps can be found by visiting the HUD CoC Competition NOFA page or by following the link here: <https://esnaps.hud.gov/grantium/frontOffice.jsf>

Budgets for Consolidated Project Applications

Where two or more eligible projects are being consolidated through the project application, the total ARA of the consolidated project must be equal or less than the sum of the original renewal projects. In other words, the budget for the consolidated application cannot be for more than the combined total of the renewal projects being consolidated.

If a project applicant incorrectly requests the budget for the consolidation of two or more eligible renewal projects, HUD may reduce the consolidated project in which case the project applicant will permanently lose funding. Additionally, a project applicant cannot submit a consolidated project application that contains two different components (e.g., permanent housing and transitional housing).

Changes to Renewal Applications Overview

In general, HUD expects a project's proposed project application information will remain the same from year-to-year unless changes are directed by HUD or approved through the grant agreement amendment process. Each individual renewal project application must request the Budget Line Items (BLIs) amounts and total Annual Renewal Amount (ARA) that are equal to or less than the BLIs as listed on the FY 2019 GIW. BLIs selected should match the categories included on the CoC's FY 2019 GIW or as amended. Recipients must have prior approval from the local HUD field office before shifting or adding funds to another BLI. If the project applicant received prior approval, list the updated BLI in the Current Budget Line Item Amounts section of the GIW Change Form.

Applying to Change a Renewal Project

To change a renewal project, grant recipients must have contacted the HUD field office to get approval for any changes prior to the CoC Competition NOFA release. To submit a change for a future renewal grant project, contact the HUD field office.