



Title: 1.4.1 Shelter Prioritization for Families

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Prepared By: CAFTH

Reviewed By: CE Ad Hoc Committee

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Approved By:

Date Approved:

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Families who present at MIFA and are experiencing literal homelessness with no other resources are able to access the emergency shelter network within Memphis/Shelby County. All literal homeless families are assessed and diversion services, which include mediation efforts, are offered and completed before shelter placement is coordinated. When shelter space is limited, families are prioritized and coordinated for shelter based on need and safety. When shelter space is limited, the Shelter Prioritization List determines which families will be placed first. Priority is given to families fleeing domestic violence, living on the street, large families, families with caregivers who are 60 or older, families with open Department of Children's Services cases, and/or families with a disabled adult or child.

After the completion of the (F)-VI-SPDAT the Central Intake staff review reported availability from shelter partners and hotel vendors to assign shelter placement. All families are scored and prioritized daily by the Central Intake and HMIS Administrative staff. A Shelter Prioritization form is completed for every family who is determined to be literally homeless. The Shelter Prioritization form is used to help assign shelter placement based on need. Each family is scored and placed on the Shelter Prioritization List, which is updated on a daily basis.

Service providers who serve families who are fleeing or are attempting to flee domestic violence will complete the assessment and document homelessness. Oral verification is sufficient to verify a family's homelessness when fleeing domestic violence.