

MEETING MINUTES

Tuesday, February 19th, 2019 (2:00pm)
Case Management Inc.

CoC Planning Committee Meeting

MEMPHIS & SHELBY COUNTY HOMELESS CONSORTIUM



Call to Order

The meeting was called to order at 2:05 pm by Liz Fletcher. Liz began today's meeting with introductions.

Review and Approval of Minutes

The minutes from the January planning committee meeting were reviewed. With a motion from Stephanie Bell and a second by Jackie Taylor-Mays, the minutes were approved with no corrections.

Training/Community Presentation

Shaundra with Project ID gave a presentation on Spread the Vote and Project ID, as well as how agencies can get in contact with the organization for assistance with getting IDs and other important identification.

Local Events/Updates

Kellie Cole gave an update that the Mainstream Housing Choice Vouchers and Family Unification Program (FUP) Vouchers were now ready to have applications be submitted. Some FUP applications had already been submitted, and Kellie encouraged agencies that see any youth with foster care experience to work with those youth to apply. Applications were given to those in the meeting who had PSH units in their programs. Kellie also reviewed other topics to be covered later in the meeting, including a discussion on a new scoring tool for CoC NOFA projects and project monitoring to be used in place of agency notebooks.

Housing First Video and Discussion

Liz introduced a video shown during the meeting on the principles of housing first. Following the video, Liz led the committee in discussion questions surrounding Housing First. Feedback from the discussion showed that with Housing First, the more common difficulties were working with landlords to also follow those principles and increasing earned income. The easiest reported aspect of Housing First to uphold is making housing low barrier. Feedback from the discussion also focused on needing increased support and/or training on Motivational Interviewing, especially surrounding RRH programs. Liz then reviewed with the committee a Housing First Assessment Tool created by HUD that may be used within the community as a more in-depth way to score participants on Housing First participation. Liz gave an overview of the different sections of the tool, and it was decided by the committee to have the tool be sent

out to allow members time to more thoroughly review the tool and then reconvene on the topic at the March CoC Planning meeting.

Scorecard Discussion

Kellie then gave an overview of a proposed change to the CoC NOFA scoring process by creating a scorecard for the community ahead of the NOFA instead of using the one provided by HUD. This would allow for the community to have greater say on what they are being scored on and would allow for the community to know in advance what areas have the greatest important scoring wise. Kellie reviewed two examples of other communities, as well as system performance measures for how Memphis/Shelby County compares to similar sized CoC's across the country. Areas for growth for our CoC that Kellie highlighted included income growth and returns to homelessness/exits to permanent destinations. From there, Kellie reviewed a draft version of a proposed scorecard with the community. Feedback from the discussion included:

- Making sure bonus opportunities are equal for different housing project types and all housing types have the opportunity to bonus
 - Suggested bonus for RRH could be the percentage of literally homeless that were diverted
- Client satisfaction surveys could be distributed year-round, which would benefit RRH programs that are more challenging to
- Creating separate scoring tools for RRH vs. PSH
- Site visits for scoring would apply more to non-scattered sites since it would be unfair for programs to be judged based on conditions they don't control (i.e. landlord upkeep)
- Internal monitoring reports were given as a suggestion to make it easier for auditing/monitoring, similar to APRs
- Inspection checklists in clients files could be audited instead of CAFTH staff needing to make inspections

Announcements

Kellie announced Herman Dickey's last day with CAFTH will be tomorrow, February 20th and thanked him for all the work he has done with CAFTH and for the CoC. Jackie Taylor-Mays introduced the VA's new housing coordinator.

Adjournment

The meeting was adjourned at 3:22 pm with no further discussion.