

MEETING MINUTES

Tuesday, July 16, 2019 (2:00pm)
Case Management Inc.
CoC Planning Committee Meeting

Memphis & Shelby County Homeless Consortium



Attendees: Porsha Goodman (Door of Hope), JeCarta Suggs (BHI), Shamberly Kindred (PDC), Cornelius Sanders (PDC), Yolonda Fuller (PDC), Stephanie Williams (MIFA), Shirley McClain (YWCA), Mia Cotton (FFL), Kim Moss (FFL), Liz Fletcher (AHS), Emily Connell (VA), Ursula Thomas (CMI), Shearry Bobo (SHIELD), Michael Miles (Agape), Lawrence Wilson (BHI), Jonquil Johnson (CMI), Kimberly Mitchell (City of Memphis), Penny Patterson (CCWTN), Katherine Lewis (CMI), Shawnta Ellison (CMI), Timishia Ortiz (The Jasmine Center), Arvella White (CMI), Stephanie Bell (OUTMemphis), Jewel Weatherspoon (AOVS), Grant Ebbesmeyer (CAFTH), Kelly Forstbauer (CAFTH), Kellie Cole (CAFTH)

Call to Order

The meeting was called to order at 10:11 am by Porsha Goodman. The meeting began with introductions.

Review and Approval of Minutes

The minutes from the last planning committee meeting in June were reviewed. With a motion from Lawrence Wilson and a second by Kimberly Mitchell the minutes were approved with no corrections.

Upcoming CoC NOFA Process

Porsha started the NOFA discussion with a reminder to everyone that the goal for this process is to be as non-stressful as possible. Porsha then reviewed the NOFA overview documents with the committee. This included a review of different project application types and changes to this year's NOFA. Porsha also encouraged everyone to read the NOFA to get greater clarity on the CoC program as a whole and additional questions they may have for their specific programming. Kellie Cole reviewed the site visit summary document and reviewed the successes and areas for improvements throughout programs in the community.

The committee also discussed the consumer surveys. Katherine Lewis with CMI discussed keeping the consumer surveys consistent and universal with all agencies. Mia Cotton with Friends for Life discussed that some of the language is challenging for some clients, and case managers often have to walk clients through the document instead of just giving them to a client. There was discussion about how narratives are challenging to measure, and Kellie Cole clarified that the narratives are only included for providers to gain feedback while the scores are the only parts measured for the scorecards. The committee discussed areas of the surveys that providers find helpful including the narratives, as well as other methods to give out the surveys that are easier to get back from clients. Penny Patterson with Catholic Charities discussed that the VA does surveys over the phone, and Mia discussed the possibility of have surveys in BitFocus or electronically for clients to access. CAFTH staff will work on creating another survey that may be easier to use for clients and will distribute to the committee for review.

Local Events/Updates

Stephanie Bell with OUTMemphis gave an updated on the Point Source Youth conference she recently attended in New York City, and discussed the feedback about youth RRH programs and Youth Board retention she received from conference presenters.

Announcements and Discussion

Kimberly Mitchell with the City of Memphis announced that the Mid South Food Bank had a grand opening at a new location which is much larger than the old location. They are expanding to serve many more individuals and families with a focus on providing more consumer choice.

Stephanie Bell announced she is now the director of the Metamorphosis project and that they will be hiring a new case manager soon.

Stephanie Williams announced that MIFA had a great HUD audit and that they had no program findings.

Penny Patterson announced that they are working in moving the Landlord Working group to a digital format (phone call/webinar) to try to increase participation.

CAFTH announced that Tara Williams is now the new HMIS Director.

Adjournment

The meeting was adjourned at 11:20 am with no further discussion.