

Attendees: Elizabeth Johnson (CMI), Shawnta Ellison (CMI), Mary Hamlett (MIFA), Shirley McClain (YWCA), Porsha Goodman (Door of Hope), JeCarta Suggs (BHI), Yuronda Powell (Promise), Liz Fletcher (AHS), Sylvanus Sanvee (CCWTN), Ryan Van Dinter (HCD), Jacquelyn Taylor-Mays (VAMC), Yolonda Fuller (PDC), Mia Cotton (FFL), Lawrence Wilson (BHI), Shearry Bobo (SHIELD), Emily Canon (AHS), Ceaira Brunson (Agape), Grant Ebbesmeyer (CAFTH), Kirsten Hipkins (CAFTH)

Call to Order:

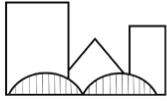
The meeting was called to order at 10:04 am by Porsha Goodman.

Review and Approval of Minutes:

The minutes from the last CoC Planning Committee meeting in October were reviewed. With a motion from Shirley McClain and a second from Mary Hamlett the minutes were approved as presented.

Announcements and Discussion

- **VAWA and Domestic Violence Housing Updates:** Kirsten Hipkins (CAFTH) presented a training on VAWA requirements that all federally-assisted housing providers, including CoC, must follow. These include the Notice of Occupancy Rights & Certification (Form HUD-5380), Lease Addendums (Form HUD-91067), and Emergency Transfer Plan (Form HUD-5381). She also reported on the DV Housing Continuum that is meeting regularly to gather community needs and gaps and problem solving through collaboration. There was a question about requirements for documentation of domestic violence; per HUD guidelines, self-certification is enough for DV survivors to receive housing assistance. It was requested that CAFTH also send out links to the forms discussed in the training.
- **CoC Program and Income Requirements:** Porsha presented an information sheet with guidance from HUD about income guidelines in the CoC program. The sheet clarified that although income must be certified annually for program participants, this is only to determine a participant's rent amount; the CoC program does not have income limits. This sheet will be uploaded to the CAFTH website for future reference.
- **Point-in-Time Planning:** Grant reported on the status of planning for the PIT Count, which will be held on January 22, 2020. He requested feedback on moving away from completing a full VI-SPDAT on each individual identified during the count, and instead completing only a short form with HUD's required data elements. Mary Hamlett, Jackie Taylor-Mays, and Mia Cotton all agreed that using the VI-SPDAT for the PIT is both invasive and time consuming, especially when administered by volunteers with only short training. Additional ideas for improving this year's Count are to provide information on how individuals can get connected to outreach; providing snack packs to individuals; ensuring groups can fit in cars; reimbursing mileage for volunteers who drive; and working with libraries as service sites.



Memphis / Shelby County
Homeless Consortium

CoC PLANNING MEETING MINUTES

Tuesday, November 19, 2019
10:00 am, Community Foundation

- **Agency Updates/Good News:** Mia Cotton reported that FFL's new PrEP Clinic is open at 806 Cooper and taking walk-ins. Jackie Taylor-Mays reported that she has a housing specialist position for a LCSW closing at the end of the day. Mia also noted that she prefers the location of the CoC meetings at the Community Foundation due to the more centralized location.

Adjournment

The meeting was adjourned at 10:42 am with no further discussion.