

MEETING MINUTES

Tuesday, March 20, 2018 (11:00 a.m.)
Case Management, Inc.

Quarterly Consortium Meeting

MEMPHIS & SHELBY COUNTY HOMELESS CONSORTIUM



Call to Order

The meeting was called to order at 11:03 a.m. by Cornelius Sanders.

Review and Approval of Minutes

The minutes of the December quarterly meeting were reviewed. With a motion from Alan Butson and a second by Kendra McMullen, the minutes were approved with no corrections.

Coordinated Entry Policies and Procedures

Dana provided the membership with a copy of the Coordinated Entry Policies and Procedures and the Grievance Policy, which were both adopted by the Governing Council recently. The signed documents are available on the Community Alliance website as well. An online option for filing a grievance will be available soon as well.

Special Presentation: Lead CoC and HMIS Agency Performance

Chéré announced that Community Alliance for the Homeless, Inc. is proud to serve the Memphis/Shelby County Homeless Consortium. She also announced that 41 e-mails were sent out regarding the annual CoC Satisfaction survey. However, participation was very low. She suggested that perhaps members are not sure of the services that are provided. The CAFTH team then led a presentation on the community-based services that are offered entitled, "Tracking Our Progress". The presentation will be available for review on the CAFTH website as well for members who may be interested.

Following the presentation, an inquiry was made as to when the new Bowman 6.0 platform would be available for HMIS users. Tanyce Davis informed the group that the new platform should roll out toward the end of the year.

Committee Reports

CoC Planning Committee – Al Butson announced that the CoC Planning Committee met on February 20th. The group discussed the recent announcement of the FY2017 NOFA awards, the implementation of focus groups for Memphis 3.0, the adoption and implementation of the Coordinated Entry MOU and Coordinated Entry Policies and Procedures, as well as the Coordinated Entry Grievance Policy. There was some discussion on the breakout of the family Coordinated Entry module in HMIS and a focus group for the new rating and review tool was formed at this meeting.

Single Adults Committee – Penny Patterson announced that the committee met recently with eleven people in attendance. In the discussion on where we should go from here, it was discovered that there is a need for more outreach, low barrier shelters, more housing and job opportunities. The landlord workgroup would like more information on the HUD-VASH process, accounting for donated apartments, empty properties and family shelters.

HMIS Committee – Kim Dunlap reported that the HMIS Committee will meet again on 3/21 at 10:00 a.m. at Community Foundation of Greater Memphis. More clarity will be provided on reports, CoC-APR, and the 260 report.

EHP/Families Committee – Mary Hamlett reported that new housing policies are being discussed, as well as the addition of new partners. The committee’s focus has included discussions on gaps in services, the need for more outreach to families, USICH benchmarks, and best practices for moving toward them.

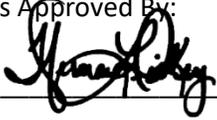
Veterans Committee – No representative from this committee was available, therefore no report was given to the Consortium.

Youth Committee – Stephanie Reyes announced that this group met on the first Wednesday of the month at Agape. Their focus has been on the Youth Count and discovering different ways to reach out to youth who may be in need of services. This group has also been in conversation regarding a youth partnership board and will report back on its progress at a future date.

Announcements

- The next meeting of the full Consortium (the annual meeting) will take place on June 19, 2018.
- The RFP and instructions for the 2018 AIG grant will be sent to all CoC providers via e-mail with a due date of April 9th. Awards will be announced May 11th.
- The funeral service for Thomas “Tomcat” Anderson will be held on Wednesday at 6:00 p.m. at St. Mary’s on Poplar. The viewing will take place from 12:00 p.m. until 4:00 p.m.
- The June meeting will include the award ceremony. June 30 is also the deadline for membership.

The meeting adjourned at 11:52 a.m. with no further discussion.

Minutes Approved By:  _____
Date: <u> 06 </u> / <u> 26 </u> / <u> 2018 </u>