

# MEETING MINUTES

Tuesday, October 17, 2017 (11:00 a.m.)  
Memphis Leadership Foundation

CoC Planning Committee Meeting

## MEMPHIS & SHELBY COUNTY HOMELESS CONSORTIUM



### **Call to Order**

The meeting was called to order at 11:09 a.m. by Alan Butson.

### **Approval of Minutes**

The minutes of the last meeting were reviewed. With a motion from Mary Jordan and a second by Teresa Franklin, the minutes were approved with no corrections.

### **Special Presentation by Memphis 3.0**

Angelica Carey provided the group with an overview of the program, to include the following:

- Visioning and Planning Timeline
- Four pillars: connectivity, opportunity, livability, and sustainability
- Overview of Population Growth since 1970
- Population and Job Forecast
- Market Trends

In closing, Angelica asked that members of the continuum take part in a special survey that will be sent to them by Herman via e-mail later today. The survey will be open until 11/15.

### **AHAR Update**

Tanyce Davis announced that Kim Dunlap is the new chair of the HMIS Committee. Kim gave an overview of the committee's goals and encouraged anyone who is interested to attend the next committee meeting on November 8<sup>th</sup> at 10:30 a.m. at Community Foundation of Greater Memphis.

Tanyce gave an overview of the AHAR and what is required of each organization in preparation. She asked that each organization keep data up-to-date and fix any errors that would affect system performance (specifically the 260 report and the CoC-APR).

ServicePoint 6.0 will be released soon. Training will be provided by Bowman. More details will be provided about this at a later time.

Finally, Tanyce reported that the newest information on data standards has been sent out.

### **Annual Point-in-Time Count**

Dana gave an overview of the Point-in-Time Count. The date for 2018 is January 24<sup>th</sup>. Location details for the unsheltered count are in the works, and will be released once confirmed. Both the unsheltered count

and youth count will take place on the same day. We will really need the support of the outreach committee for this effort. The youth committee has been working all year. Our intention is to really beef up our efforts this year.

**Other Updates**

- Dana reminded everyone of the “Sharpening Your CoC Program Skills” Webinar that will be held tomorrow at 9:00 a.m. Each member was encouraged to register and watch.
- A continuation of the domestic violence discussion will take place on November 7<sup>th</sup> at Case Management, Inc. Dana is working with Melissa Farrar on developing a presentation that will center around establishing a final danger assessment, safety plan, and protocol. This will happen at the same time as the regular Friday meeting.
- A special Trauma Informed Care training session will be held on November 3<sup>rd</sup> at 10:30 a.m. at Case Management, Inc. The session should last approximately two hours.
- Coordinated Entry for Families is moving ahead at full speed. Tanyce is working with Bowman on this, and more details are forthcoming.
- Dana reminded everyone to please complete the Memphis 3.0 Survey that will be sent via e-mail later today.
- Marisa Whitsett announced that a Motivational Interviewing training session will take place on November 2<sup>nd</sup> from 2pm until 2pm at Alliance Healthcare Services in the Conference Room. More information on this will be sent out in the newsletter.
- Kimberly Mitchell announced that the SCIFF application will be done electronically this time. More information will be sent out soon. The grants workshop will be held on December 1<sup>st</sup> at Benjamin Hooks Library. Kim also introduced two new staff members: Wesley Cox and Regina Boone.

The meeting adjourned at 11:04 a.m. with no further discussion.

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| Minutes Approved By:<br><br>_____ |
| Date: ____/____/____              |