

MEETING MINUTES

Tuesday, November 21, 2017 (11:00 a.m.)
Memphis Leadership Foundation

CoC Planning Committee Meeting

MEMPHIS & SHELBY COUNTY HOMELESS CONSORTIUM



Call to Order

The meeting was called to order at 11:00 a.m. by Alan Butson.

Approval of Minutes

The minutes of the last meeting were reviewed. With a motion from Shearry Bobo and a second by Teresa Franklin, the minutes were approved with no corrections.

2018 Point-in-Time Count

Dana announced that The Salvation Army Perdue Center of Hope has been confirmed as the location for our 2018 Point-in-Time Count. The Youth Count will be held on the same day from 2:00 p.m. until 6:00 p.m. We are currently working on marketing, development of survey sites, and volunteer registration. At the next outreach meeting, a plan will be developed for reaching homeless persons and administering the survey. Only CoC staff members will be permitted to administer the VI-SPDAT to ensure accuracy and completeness.

By-Name List and Prioritization of Chronically Homeless Persons

Dana announced that the community is facing a crisis as it relates to housing. A major outreach agency is now closed, which tremendously reduces the manpower that is needed to obtain needed paperwork for entry into housing units. Permanent Supportive Housing units are sitting vacant due to clients' inability to obtain needed paperwork. We are currently exploring solutions to this pressing matter.

Dana provided everyone with a copy of the HUD notice which confirms that non-chronic individuals can be placed legally as long as no chronically homeless individuals are waiting. She also expressed that she will be willing to meet with any Executive Directors and/or staff to provide further clarification if needed.

Special Discussion: Results of the 2017 CoC GAPS Analysis

Al reviewed the results of the survey with the group and requested feedback. Following a brief discussion on the findings within the survey, Al thanked everyone for their participation and feedback.

Announcements

Tanyce Davis announced that the HMIS Survey will be sent out soon and requested that all members of the continuum take a moment to complete it. The surveys will go directly to the TA provider. She also announced that the HMIS Committee will meet next week.

The meeting adjourned at 11:24 a.m. with no further discussion.

Minutes Approved By:

Date: ____/____/____

DRAFT