

# MEETING MINUTES

Tuesday, December 19, 2017 (11:00 a.m.)  
Memphis Leadership Foundation

Full Consortium Meeting

## MEMPHIS & SHELBY COUNTY HOMELESS CONSORTIUM



### Call to Order

The meeting was called to order at 11:00 a.m. by Kim Daugherty.

### Approval of Minutes

The minutes of the last meeting were reviewed. With a motion from Kim Dunlap and a second by Porsha Goodman, the minutes were approved with no corrections.

### Special Presentation: Memphis 3.0 Project

Angelica Carey reviewed the latest city-wide vision and goals for the Memphis 3.0 project, and provided a brief overview of the district planning phase of the City's municipal plan. She also distributed her contact information for those who may want to speak with her in detail about how our community can contribute to the success of the plan. A new survey will be issued via e-mail following today's meeting regarding MATA's coverage and ridership. Angelica asked members of the Consortium to please participate and feel free to forward it to those who may be interested in helping to develop the plan.

### Special Presentation: Committees and Workgroups

Kim gave an overview of the structure of the Memphis/Shelby County Homeless Consortium, to include the specific function and makeup of committees and workgroups. She also clarified the difference between the two according to the bylaws of the Consortium, which are available on the Community Alliance for the Homeless, Inc. website. During the discussion, Kim pointed out that some committees are not active while others have vacant chair positions. She encouraged anyone who is interested in serving to contact a Governing Council member.

A chair for the Single Adults Committee will be appointed in January. A mission statement for this committee will be developed at the next meeting. We are also in search of a chair for the Employment Committee in hopes of seeing this committee become more active within the Consortium.

Kim ended the presentation by giving out her contact information and announced that Herman will make the slideshow available to the membership following today's meeting.

### Reports from Committees

**CoC Planning Committee** – Al Butson reviewed the minutes of the October and November meetings for the CoC Planning Committee to include highlights regarding the 2018 Point-in-Time

Count, clarification on placing non-Chronic individuals, information on the HMIS Survey, and results of the 2017 CoC GAPS Analysis.

**Veterans Committee** – No representative was present. Therefore, no report was given for this committee.

**HMIS Committee** – Kim Dunlap reported that the committee met last Wednesday. Among the items discussed were the AHAR (which is submitted to Congress) and the HMIS Survey. Over 700 surveys went out, but only 25 have been completed to date. Kim reminded everyone that the survey is due by January 5<sup>th</sup>. Information for the Sheltered Point-in-Time Count is due by January 26<sup>th</sup>. Soon, the committee will host a training on how to pull, read, and correct reports. For now, the plan is to host it toward the end of January.

**EHP/Families Committee** – Kellie Cole reported that the committee is waiting for a new chair to be appointed. MIFA has hired a Coordinator for Families Coordinated Entry. The group is currently waiting for Governing Council approval of the MOU. Finally, Kellie stated that education remains main focus in working toward the partnership’s goals for 2018.

**Youth Committee** – Stephanie Reyes pointed out that the group is focusing its efforts on coordinating the youth portion of the 2018 Point-in-Time Count. She explained the process for the Come and Be Counted event and other elements of the Youth Count. She announced that a large number of the participating organizations are agencies outside of the Continuum of Care and added that they would like to see more CoC participation. Kim encouraged Stephanie to invite those agencies to become members of the continuum. Finally, Stephanie announced that the committee will start meeting at Agape in January and that they are planning to apply for a new round of YHDP funding.

**2018 Point-in-Time Count**

Dana Brooks announced that the unsheltered PIT Count will take place on January 24<sup>th</sup> at the Salvation Army, beginning at 4:00 a.m. The VI-SPDAT is the assessment that will be used. Everyone is encouraged to visit the CAFTH website to register. Finally, Dana encouraged members to distribute the flyers for the Youth Count and the Unsheltered Count to anyone who may be interested in serving.

**Announcements**

Kim announced that the CoC Satisfaction Survey will go out in January. Results will be discussed at the March meeting.

The meeting adjourned at 12:26 p.m. with no further discussion.

Minutes Approved By:  _____
Date: ____/____/____