

2016 Memphis and Shelby County Continuum of Care New Project Application

Introduction

The CoC Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, States, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness.

Instructions

Before you begin, review the threshold requirements listed below and the Action Plan to End Homelessness to be sure that your project is eligible for funding under the applicable HUD program and will meet **all** HUD threshold criteria and match funding requirements. Review all of the following:

- The Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2016 Continuum of Care (CoC) Program Competition:
<https://www.hudexchange.info/resources/documents/FY-2016-CoC-Program-NOFA.pdf>
- HUD Exchange FY 2016 Continuum of Care (CoC) Program Competition: Funding Availability page: <https://www.hudexchange.info/e-snaps/fy-2016-coc-program-nofa-coc-program-competition/>
- The Continuum of Care (CoC) Program Law, Regulations, and Notices including the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act:
<https://www.hudexchange.info/coc/coc-program-law-regulations-and-notices/>
- All relevant CoC Program materials posted on the HUD Exchange (www.hudexchange.info/programs/coc/) including
 - CoC Program Eligibility Requirements,
 - CoC Program Laws, Regulations, and Notices,
 - SNAPS In Focus, and
 - SNAPS-Shots

Please note that some materials directly related to the FY 16 competition may not be available at this time. You will be notified of updates through the HudExchange listserve.
- All relevant E-Snaps training and orientation posted at HudExchange.info
- The Action Plan to End Homelessness found on the Community Alliance for the Homeless website at <http://www.cafth.org/portal/documents/356160/a3c09c5e-6a81-44cb-8605-e68eadbcb4ec>

Eligible Activities

According to the Notice of Funding Availability (NOFA) referenced above, "In the FY 2016 CoC Program Competition, in addition to requests for renewal projects and CoC Planning and UFA Costs project requests, CoCs may submit requests for new projects through the process of reallocation or the permanent housing bonus.

Through the reallocation process CoCs may create the following types of new projects

- New permanent supportive housing projects where all beds will be dedicated for use by

New Project Application

- chronically homeless individuals, including unaccompanied youth, and families.
- New rapid re-housing projects that will serve homeless individuals, including unaccompanied youth, and families coming directly from the streets or emergency shelters, and include persons fleeing domestic violence situations,
- New Supportive Services Only (SSO) project for centralized or coordinated assessment system, and
- New projects for dedicated Homeless Management Information System (HMIS) project. This can only be carried out by the HMIS Lead.

Through the permanent housing bonus, CoCs may create the following types of new projects:

- New permanent supportive housing projects that will serve 100 percent chronically homeless individuals and families, and
- New rapid rehousing projects that will serve homeless individuals and families coming directly from the streets or emergency shelters, and include persons fleeing domestic violence situations.

Project Application Requirements

- HMIS *active or qualified* participant
- Active Member of the Memphis and Shelby County Homeless Consortium
 - Agency has been in existence for more than one year and has documented experience with administration, management and reporting requirements of public funds, preferably federal, either direct or as state/local pass through
 - Possible Site Visit and/or Interview with Ranking and Review Committee
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New Application Components

1. Awards will be based on funding availability. The total amount of funds available is currently unknown. *Please be aware that applicants may be asked to adjust the amount requested to align with the availability of funds.*
2. Complete all sections of Application – 12 pt type (Times New Roman) 11 pt – Arial
3. Any pages in excess of the page limit will not be reviewed.
4. Add Agency/Date to footer. Number all pages.
5. Assemble in order. No Staples. No Dividers. No Folders or Jackets. Binder Clip only.
6. Attachments – *See Attachment List*
7. Mark Submissions as Original & Copy.

Due Date: *July 29, 2016, by 2:59:59 pm*

(LATE APPLICATIONS WILL NOT BE REVIEWED)

- **One** full New Project Application **Electronic copy** emailed to: applications@cafth.org
- **One** full New Project Application **Hardcopy Original** delivered to Community Alliance for the Homeless, 44 N. Second St, Suite 302, Memphis, TN 38103

100 Points - Evaluation Categories (10 bonus points)

- Organization Capacity – 10 points
- Relevant Experience – 10 points
- Project Quality – 25 points
- Demonstrated Need – 10 points
- Community Leverage & Match – 15 points
- Alignment with HUD Priorities – 20 points
- Budget – 10 points
- Bonus – 10 points for voluntary reallocations

10 bonus points are available for agencies that are proposing a voluntary reallocation of an existing CoC grant.

Process Schedule (tentative)

PLEASE NOTE THAT ALL DUE DATES STATED IN THIS APPLICATION ARE SUBJECT TO CHANGE BASED ON ANY CHANGES RECEIVED FROM THE HUD SNAPS OFFICE.

- Applications submitted **July 29, 2016, by 2:59:59 pm.**
 - Ranking and Review Committee meets to review and score proposals the week of August 8 – 12, 2016.
 - Governing Council will review the recommendations.
 - Project Notification, by August 16, 2016.
 - *NOTE: CAFTH staff will review Program Application for eligibility. If your project is deemed ineligible, you will be promptly notified. Please be advised that the applicant is solely responsible for the content and accuracy of the Program Application.*
 - Consolidated Application will be completed by CAFTH and posted on the website prior to submission.
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Review Committee

The Memphis/Shelby County Homeless Consortium Rank and Review Committee will review and score the applications based on HUD's priorities and adherence to the Mayors' Action Plan.

New Project Application

Due: July 29, 2016, by 2:59:59 pm

**Original signed hard copy of full application delivered to
and one electronic pdf submitted to:**

D. Cheré Bradshaw, Executive Director
Community Alliance for the Homeless
44 N. Second Street, Suite 302

Email: applications@cafth.org