



PRESENT: Cornelius Sanders (PDC), Dennis Fleming (PL), Thomas Morris (VA), Caprice Snyder (MIFA), Melissa Farrar (Hope House), Kimberly Mitchell (City of Memphis), Tamara Hendrix (HOPE), Kim Daugherty (Shelby County Govt.), Cheré Bradshaw (CAFTH)

MINUTES: Herman L. Dickey (CAFTH)

Call to Order & Approval of Minutes

The meeting was called to order by Kim Daugherty at 3:05 p.m. With a motion from Cornelius Sanders and a second from Melissa Farrar, the minutes of the May meeting were approved with no corrections.

Reports

CAFTH Update (Cheré Bradshaw). Cheré provided the group with an update of the process for the current CoC Application. The registration and grants inventory worksheet (GIW) is complete. Cheré will send each member a copy of the policies and procedures for providing assistance for review. We will add ESG to this document as well. This document will also include requirements for Coordinated Entry participation, and we need to require housing first.

Kim Daugherty asked how we enforce participation in Coordinated Entry. Cheré explained that CAFTH has a process in place for monitoring entries and exits.

Cheré added that we need to update prioritization on page 8 of the policy document to meet HUD's latest standards. We will update the rank and review policy once the NOFA for 2017 is released. Cheré provided team members with a copy of two NAEH handouts: Housing First and CoC Awards Preparation. She reminded everyone of the Rapid Re-housing training that will take place at CAFTH next Thursday.

The new application for the NOFA will go out after July 1st. There will be three types of applications: Rapid Re-housing, Permanent Supportive Housing, and a new type of housing funding that was recently identified by HUD.

Cheré added that the site reviews went very well, and that there is a new APR process in Sage. CAFTH is about to begin using a new reporting system to check data/progress called Tableau.

CoC Planning Committee Report (Alan Butson). In Al's absence, there was no CoC Planning Committee Report given.

Old Business

2017 Annual Meeting. Kim gave kudos to Herman for his work in organizing the logistics of the annual meeting and for keeping everyone informed on all related developments. Next, Kim announced the format for the award presentations. A member of the Governing Council will announce the award and why it is presented. Afterwards, the individual who made the winning nomination will present the award to the winner.

The Mayors have agreed to take pictures with exiting Governing Council members prior to their departure. They both will have to be somewhere at 11:00 a.m. Cheré clarified that any member who pays their membership fee on the day of the meeting will be allowed to participate in the voting process.

When asked about the survey results, Kim announced that we will alter the process for the coming term. The survey will be administered in January. We will report the results to the full Consortium in March. The final vote will take place at the annual meeting in June of 2018. Also, to increase participation, we will administer a physical survey in 2018 instead of an electronic one.

The Governing Council reviewed the ballot and agreed that Item 3 (Slate of Governing Council Members) would be removed. The names of the incoming Governing Council members will be added to Item 2.

The agenda was reviewed one final time, and approved.

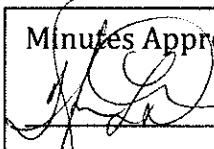
Finally, Kim asked Herman to develop a PowerPoint presentation to visually demonstrate the results of the CoC Satisfaction Survey, and Herman agreed to produce it prior to the annual meeting.

New Business

Meeting Location. Cheré suggested that future Governing Council meetings be held in the large conference room of CAFTH on a permanent basis. Kim Daugherty added that the only drawback would be parking, and suggested that we take a vote on the matter.

After some discussion, Kim announced that Cheré will make the call about the July meeting and recommended that we not meet in July since quite a few members will be out on vacation.

The meeting ended at 3:53 p.m. with no further discussion.

Minutes Approved By: 
Date: <u>7 / 12 / 17</u>