

MEETING MINUTES

Tuesday, February 14, 2017 (11:00 a.m.)
Memphis Leadership Foundation

COG PLANNING COMMITTEE MEETING

MEMPHIS & SHELBY COUNTY HOMELESS CONSORTIUM



Call to Order

The meeting was called to order at 11:05 a.m. by Alan Butson. Al reminded everyone to please adhere to the new sign-in process, which requires that a representative sign-in from each organization who receives specific types of funding for their project(s). Then, Al proceeded with Introductions.

Approval of Minutes

With a motion from Gracia Alequin and a second by Katherine Lewis, the minutes of the last meeting of the CoC Planning Committee were approved with no corrections.

FY2016 NOFA: How Did We Do?

Al and Cheré provided the group with an overview of the FY2016 NOFA results and how to access the content on the CAFTH website with login. Al reviewed the summary that Memphis/Shelby County received from HUD. We scored 158 points out of a possible 200. The average median score was 154. We lost points in some areas, but overall we scored very high in meeting certain priorities that were set by HUD. Finally, Cheré reviewed the crosswalk to identify and explore areas for improvement.

FY2017 NOFA: What to Look For?

Cheré reviewed key points from the 2016 NOFA and announced that HUD expects to put the new one out by the end of February or early March. In identifying our weaknesses, special attention must be given to equal access, written program standards, and updating our prioritization and performance measures.

She also highlighted a few topics from her recent discussion with Mayor Strickland. He is aware that there is a need for more emergency shelters for single adults and women with children. He is very interested in helping us.

The additional requirements for Coordinated Entry should be incorporated by February 1, 2018. We have met most of the requirements and some that are not required. We must come up with a plan to address language barriers. We are working on efforts with Memphis Housing Authority to secure more housing vouchers. Tanyce Davis will find out more regarding data collection requirements and report back to the CoC Planning Committee.

Cheré reviewed HUD's notice from January 23rd on Coordinated Entry and the Self-assessment tool for the Coordinated Entry process. On this report, the red bar shows what is required. The gold bar shows what is recommended. Items in green are optional. Coordinated entry for families began around 2009 for families and in 2012 for individuals.

Chéré provided the group with a tentative overview of the FY2017 NOFA timeline. Every program will need a written description and policy and procedure manual. Required contents for this component will be sent via e-mail. Documents in binders will be brought to CAFTH for review. Site visits will begin in April.

A confirmed timeline will be sent once the NOFA is officially released.

Landlord Handout

Herman Dickey reviewed a new handout that is being used to recruit landlords who will assist with rapid re-housing and/or permanent supportive housing in Memphis/Shelby County. A copy of the form is available on the CAFTH website for those who may also wish to use it.

Membership

Herman reminded everyone that Consortium membership for the current term will end on June 30, 2017. The new term will begin on July 1st. Anyone requiring an invoice to submit their renewal payment should notify Herman as soon as possible as invoices will be sent out soon.

Other Announcements

Chéré announced that the National Alliance to End Homelessness Conference will be held in Washington, DC this week. Because the conference deals with helping homeless families, CAFTH is sponsoring Stephanie Reyes as a representative from the Youth Committee. The CoC Chair will attend the conference for individuals in July.

Tanyce Davis reminded everyone that the MOA is due. All grant contract information is also due as soon as possible. Everyone is asked to have all of the requested information submitted by the end of February 2017. APR information is due directly to Tanyce or Tara within thirty days from the due date. Soon E-SNAPS will be phased out and SAGE will become the new platform that HUD will use for APR submission.

- Chéré added that everyone should take a close look at their 625 and verify any missing data, and check dates of birth and social security numbers for accuracy. All HMIS calls should be logged in the portal.

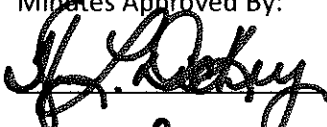
Melinda Jones announced that strategies are in place to improve the SOAR process. Anyone who has submitted an application for SOAR benefits should contact Melinda for follow-up or to schedule training at (901) 261-6179.

Marissa Whitsett announced that the Support Services Committee is combining forces with the Housing Committee. The next meeting will take place on Monday, March 6th at 10:00 a.m. The location will be announced at a later time.

Chéré announced that subcommittees will now be given time to meet separately following the CoC Planning Committee meetings.

Marqueipta Odom announced that YWCA will host its 20th annual luncheon, featuring R&B singer and domestic violence survivor, Michel'le. Tickets are available on EventBrite.

Stephanie Reyes announced that the next meeting of the Youth Committee will be on March 8th at WIN.
The 3/21 meeting will be a meeting of the full Consortium.
The meeting adjourned at 11:57 a.m. with no further discussion.

Minutes Approved By:

Date: 3 / 21 / 17