

# MEETING MINUTES

March 15, 2016 (10:30 a.m.)  
Community Foundation of Greater Memphis

\*CoC PLANNING COMMITTEE MEETING\*

## MEMPHIS & SHELBY COUNTY HOMELESS CONSORTIUM



### Call to Order

The meeting was called to order at 10:39 a.m. by Kim Daugherty.

### Review and Approval of Minutes

The minutes of the February Planning Committee meeting were reviewed. With a motion from Liz Fletcher and a second from Lawrence Wilson, the minutes were approved with no corrections.

### Presentation on Mental Health Court

Kim Daugherty (Mental Health Court Coordinator for Shelby County), provided the group with an overview of the Mental Health Court – to include its reason for existence, clarification on what it is, and how it can work for our community. Kim pointed out that Mental Health Court helps people to access medical care, housing, and food. It exists for people who are severely mentally ill, have misdemeanor crimes, have a history of non-violent behavior, and those who are high-need/high-risk. The mission of Mental Health Court is to reduce the number of times a person is arrested, to reduce the number of days a person is arrested, and reduce the number of psychiatric hospital stays.

For 52 weeks, participants are involved in a high level of mental health support, to include housing, medication, and long-term resources. Kim ended her presentation by stating that Mental Health Court takes referrals, and that anyone who is interested in learning more can contact her at (901) 222-2043.

Kim also referred everyone to the ORAS (Ohio Risk Assessment System) to gain more information about how the assessment portion works.

### CAFTH Report

Chéré announced that two vacancies have been filled within the organization. Effective April 1<sup>st</sup>, Dana Brooks will begin serving as CoC Planning Director, and Herman Dickey will serve as CoC Coordinator. As a result, both of their former positions will be posted soon. Anyone interested is welcome to apply.

Chéré introduced Terri Smith with THDA, then brought Tanyce Davis to the floor to discuss issues surrounding HMIS.

Tanyce informed the group that an HMIS Committee meeting was held last week. In this meeting, the new form was introduced and reviewed. HMIS received a stipends grant from HUD, which will be used to sponsor trips to National Alliance for the Homeless Conferences. All updated forms will appear on the HMIS website by the end of the week. New policies will be available by the 2<sup>nd</sup> Quarter of 2016.

Following the HMIS presentation, Cheré provided Consortium members with an update on what we do, along with an invitation to bring anyone aboard who is interested in helping to end homelessness in Memphis and Shelby County. She announced that the annual Consortium meeting will take place in June, and it will feature food and the presentation of various awards. As we move forward, Cheré urged that we need to have more participation from youth-serving organizations, law enforcement, and the school system.

Cheré asked everyone to visit the CAFTH website to sign up for the Community Connector newsletter, which comes out every Friday. The sign-up form is located at the bottom of the landing page at [www.cafth.org](http://www.cafth.org).

The CAFTH website is recovering from a recent crash. Tanyce announced that any reports are also on the HMIS website if needed.

Cheré announced that, we will further discuss the discrimination policy and have a second presentation on serving the LGBTQ community in May. Next month, a representative of the statewide SOAR program will be with us. We will work on subcommittees as well.

An RFP will be sent out for the Action Plan Implementation Grant, which is funded by the City of Memphis. The maximum amount is \$90,000.

We received \$5.8million for Tier 1 awards from HUD. Tier 2 awards are coming at a later date. A separate CoC Planning grant went to CAFTH. This money was not taken from the competition.

For the next competition, we will use the same Rank & Review Committee. Also, there will be a debriefing session held after the next competition.

### **Process to Elect Governing & Ranking and Review Committee Members**

Kim encouraged everyone to refer to the Consortium's bylaws in regards to the selection process. Kim will appoint a nominating committee for the Governing Council election, and the full consortium will vote in June. As for the Rank and Review Committee, we are in the process of re-working policies regarding the process. We will distribute the revised information in May and vote on it in June as well.

### **Annual Satisfaction Survey**

Kim announced that the lead contact for each organization will receive the survey on the Lead CoC and Lead HMIS Agency within the next week or so. If you haven't paid, you will not receive the survey. Please see Herman if you need to renew your consortium membership.

The survey will be sent anonymously via SurveyMonkey. Kim will receive the responses and compile the information. Kim will then report back to the group with the results. The anonymity of survey responders is guaranteed.

### **Announcements**

Dana Brooks (CAFTH) announced that a Domestic Violence training session will be held on April 1<sup>st</sup>. The location and other details will be announced. Also, Memphis Area Legal Services will host a training on

tenant rights and agency rights. Details about this training will appear in this week's Community Connector newsletter.

There were three new attendees in today's meeting: Jessica Hyte (STAY Coordinator, AHS), Cynthia Isaac (CMI), and Tammy Phillips (National Healthcare for the Homeless Council).

The meeting adjourned at 11:45 a.m. with no further discussion.

Minutes Approved By:

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Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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