

MEETING MINUTES

Tuesday, February 21, 2016 (11:00 a.m.)
Memphis Leadership Foundation

QUARTERLY CONSORTIUM MEETING

MEMPHIS & SHELBY COUNTY HOMELESS CONSORTIUM



Call to Order

The meeting was called to order at 11:03 a.m. by Alan Butson.

Approval of Minutes

With a motion from Dianne Duke and a second by Lawrence Willson, the minutes of the last meeting of the Consortium were approved with no corrections.

Special Presentation

Kimberly Mitchell presented an award to Barbara Tillery of The Salvation Army for her many years of service to the CoC. In Ms. Tillery's absence, Ayanna Frazier-Williams accepted the award.

Committee Reports

Coordinated Entry – Dana Brooks announced that Coordinated Entry is going well. Meetings are very well attended and we are working diligently with outreach. The list is long and there aren't many housing options available at this time. Members are asked to please notify Dana of any housing vacancies. Dana concluded by reminding everyone of the Coordinated Entry webinar that will be hosted at CAFTH next Tuesday.

HMIS Committee – Wesley Smith reminded everyone that organizations will no longer be able to submit APR data in E-snaps after 3/31. Beginning April 1st, HUD will begin using a new platform called Sage. Per HUD, the 0625 APR report will remain in the ART gallery until July 1, 2017. Also, any organization who has not submitted the updated end user documentation should do so as soon as possible.

To this, Kimberly Mitchell reminded everyone that the submission of data in HMIS is a requirement if you are receiving Federal dollars.

Housing Resource Committee – Elizabeth Fletcher reported that the committee is starting fresh as a combination of two previously existing committees who are working to achieve similar goals for the CoC. The next meeting will be held on March 27th at 2220 Union Avenue from 9am until 11am, to include training on motivational interviewing. Several lunch and learn opportunities are also in the works. A DCS appreciation event will possibly take place in May. The location for the April 3rd meeting will be announced at a later time.

Dana Brooks added that anyone who is interested in more information about this committee can contact her via e-mail.

Veterans Committee – In the absence of a representative from this committee, Dana Brooks reported that the committee is still meeting and currently working to create a Veterans dashboard to assist in the functions of this committee. They are also working to further develop strategies to share and de-duplicate data.

Al Butson announced that several members of the CoC will attend a regional meeting on veteran homelessness which begins tomorrow. Cheré Bradshaw will attend as well.

Youth Committee – Stephanie Reyes gave an overview of how the committee began. Since its inception, this committee has created a systems map of youth programming and highlighted gaps in our system. A great foundation has been laid for the youth count and the committee is already gearing up for next January's event. There is great representation from OUTMemphis, Workforce Investment Network, DCS, and Southwest Tennessee Community College. The committee meets monthly on the first Wednesday of each month at 3:00 p.m.

Preparing for 2017 Site Visits

Herman Dickey reminded everyone that the site review process will begin on April 3rd. Documentation will be reviewed separately. A copy of the documentation review checklist has been sent to each organization and the binders are due to the CAFTH office by close of business on April 4th. For the site visits, the team will conduct a basic interview and a review of charts by the HMIS team. The HMIS team will send a list of the charts that they would like to review prior to the visit.

Membership

Herman reminded everyone that Consortium membership for the current term will end on June 30, 2017. The new term will begin on July 1st. Anyone requiring an invoice to submit their renewal payment should notify Herman as soon as possible as invoices will be sent out soon.

Other Announcements

Herman announced that the annual meeting of the Consortium will take place on June 21st. The location will be announced at a later time. Also, the nomination process for the annual awards presentation will be distributed soon. Members are encouraged to nominate those who represent our CoC well.

Amy Barnes encouraged members to please join the NAEH website and express their concerns regarding policies under the new administration. It is very important that we make our voices heard.

Kimberly Mitchell urged everyone to remain calm and not panic regarding the recent news article concerning CDBG. Kim provided everyone with an overview of projections in lieu of the \$7 billion cut that is being proposed for HUD. Members will be kept abreast on future developments concerning this.

Dana Brooks announced that the NOFA will be out very soon. She encouraged members to focus on the application as this year's process will be very competitive.

The meeting adjourned at 11:52 a.m. with no further discussion.

DRAFT

Minutes Approved By:

Date: ____/____/____