

MEETING MINUTES

August 16, 2016 (10:30 a.m.)
Community Foundation of Greater Memphis

CoC PLANNING COMMITTEE MEETING

MEMPHIS & SHELBY COUNTY HOMELESS CONSORTIUM



Call to Order

The meeting was called to order at 10:30 a.m. by Cheré Bradshaw and Alan Butson. Today's meeting began with introductions.

Video Presentation

Today's meeting began with the broadcast of a video entitled "Takeaways from the 2016 NOFA: Analyzing Programs for Effectiveness", released by the National Alliance to End Homelessness.

Following the video presentation, Cheré announced to the CoC Planning Committee that everyone will be included in the FY2016 application. Some amounts were reduced as a part of the rank and review process, but everyone was included. Each organization/project will receive a letter announcing their award along with the rank and review summary. Individual debriefings with each project will help to ensure our success in future applications. Cheré concluded by stating that each applicant has the right to appeal if they feel that something was done in error.

Discussion of the Rank & Review Process for the 2016 NOFA

Alan reviewed a handout showing the general observations of the rank and review committee. He pointed out that each organization should take these things into consideration to give us a better edge and make us more competitive in the future.

Preparing the 2016 Consolidated Application

Cheré reviewed specific details and requirements for the consolidated application, highlighting specific areas of focus. She pointed out the need for collaboration and feedback among members of the CoC Planning Committee and announced that the document would be sent out for feedback this week. She strongly encouraged members to offer any feedback that they feel will help us to achieve the best outcome.

Review of the Previous Minutes

With a motion from Elizabeth Fletcher and a second from Katherine Lewis, the minutes of the July meeting were approved with no corrections.

Announcements

Melinda Jones of Case Management, Inc. gave an overview of the SOAR program and announced that training opportunities are available. Anyone needing SOAR training is urged to contact her to set something up.

Julie Sanon introduced Teresa Franklin (new FIT Director for Agape), and announced that Agape has secured a new building and will be relocating to the airport area near Case Management, Inc. She also announced that Agape will observe their annual Heartlight event in November with Cicely Tyson as the special guests for the evening.

Herman Dickey announced the following:

- 1) All applicants for the FY2016 NOFA are required to be active and current members of the Memphis/Shelby County Homeless Consortium. Please see Herman to submit your application and payment if you haven't already.
- 2) All meeting minutes and sign-in sheets are now stored on the CAFTH website and are accessible to committee members with a username and login. Anyone needing login credentials can see Herman to obtain them.
- 3) Project Homeless Connect is now two months away. Plans are underway to strengthen our employment offerings. Anyone with insight or expertise in this area is encouraged to help make this year's event the best ever by contacting Herman via e-mail.

Dana Brooks gave a brief overview of the Coordinated Entry process, and pointed out that emergency contact information is a crucial piece to this important process. She also reminded everyone of the prioritization meeting that will be held this Friday. Anyone who has not completed the HMIS matrix is encouraged to do so as soon as possible. Please see Dana for additional information.

Al Butson announced that the next meeting will take place on September 20th at 10:30 a.m.

The meeting adjourned at 11:21 a.m. with no further discussion.

Minutes Approved By:

Date: ____/____/____