

## CoC PLANNING MEETING MINUTES

Tuesday, November 17, 2020  
10:00 am, Online (Zoom)

**Facilitator:** Porsha Goodman, Door of Hope

**Minutes:** Dustin Kane, CAFTH

### **Call to Order:**

The meeting was called to order at 10:02 am by Committee Chair Porsha Goodman.

### **Review and Approval of Minutes:**

The minutes from the last CoC Planning meeting in October were reviewed. With a motion from JeCarta Suggs, and a second from Liz Fletcher the minutes were approved as presented.

### **Presentations & Discussion**

#### **a. CAFTH Updates**

##### *i. HMIS*

Tara Williams CAFTH, announced a reminder that the deadline for HMIS Data Input for FY2020 is due in March 2021. The Annual Point in Time Count is coming up and more details will follow shortly. The next HMIS meeting will be held virtually on Zoom, Tuesday December 8, 2020 at 11 am. Tara introduced new CAFTH HMIS Administrator Lauren Varner.

##### *ii. CoC*

Grant Ebbesmeyer CAFTH, introduced new CAFTH CoC Coordinators Hannah McCarty and Dustin Kane. Grant reviewed Client Termination Performance Measures, and proper HUD abidance. Links to these policies are attached below and can be accessed by clicking on the underlined text:

[Program Termination](#)

[PSH Eviction Policies](#)

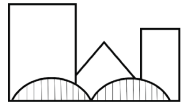
The Termination of a Program Client Form should be submitted prior to eviction, if possible, and can be emailed to [coordinatedentry@cafth.org](mailto:coordinatedentry@cafth.org). The Termination of a Program Client Form is also attached below and can be accessed by clicking on the underlined text:

[Termination of a Program Client Form](#)

Reasons for termination must be documented on the Termination of Program Client Form. Grant reminded everyone that criminal activity off property, and drug or alcohol use do not necessarily qualify as reasons for termination.

#### **b. CV-19 Updates**

Porsha Goodman explained that CCHS is currently conducting testing. Ann Marie Wallace reported that Baptist Operation Outreach can also assist with supplying face shields. Contact Ann Marie at 901-491-3761 or [annmarie.wallace@bhmhcc.org](mailto:annmarie.wallace@bhmhcc.org). Momentum Non Profit is another agency assisting with providing free PPE. Grant added that both CCHS and CMI are capable of conducting walk-up testing, but must call ahead for appointments.



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Porsha reminded members that the CAFTH Newsletter is helpful for finding additional resources.

### **Agency Updates**

Ann Marie Wallace announced Baptist Operation Outreach is hosting Annual Tree of Love Event, focused on serving women and children. Grant announced that MUM is hosting a Thanksgiving Event.

CAFTH still waiting for guidance from HUD on CoC NOFA Competition. Sheltered Point in Time Count will be conducted as normal, and CAFTH is working on creating a plan for the Unsheltered Point in Time Count.

### **Adjournment.**

The meeting was adjourned at 10:42 am with no further discussion.