FY2023 CoC Renewal Project Funding (HUD NOFO)

Information Session

July 20, 2023

2:00 pm

Presentation Overview

1. Continuum of Care (CoC) Structure
2. CoC Funding Process
3. Competition Timeline
4. Renewal Rating Factors
5. Renewal Application Process & E-Snaps
6. Open time for Q&A

Continuum of Care Structure Overview

What is the Continuum of Care?

- Developed by HUD in 1994
- Goal: promote coordination of federal homeless assistance programs within communities
- CoC can refer to the planning process, the stakeholders, the geographic area, or the funding itself
- Approximately 400 CoCs in the USA
- Each CoC has a Lead Agency that oversees the following responsibilities:
    - Operating the CoC
    - Coordinated Assessment
    - Written standards for providing assistance
    - Designing/operating Homeless Management Information System (HMIS)
    - Preparing application for CoC Program Funds

Local CoC Governance Structure

Memphis / Shelby County Homeless Consortium = **TN-501 Memphis/Shelby County Continuum of Care**

Governing Council

Votes annually

Committees

- CoC Planning
- Youth
- Youth Action Board
- Outreach
- Affordable Housing
- Healthcare
- HMIS
- Veterans
- Families

Logistical support and coordination

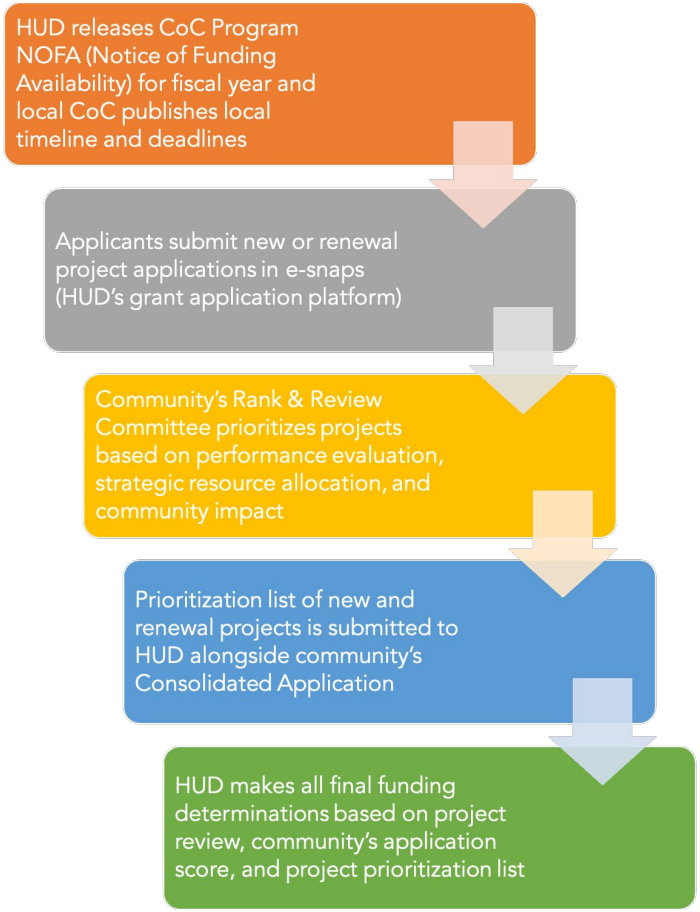
Lead Agency

Community Alliance FOR THE HOMELESS

- CoC Lead
- HMIS Lead
- Collaborative Applicant

Continuum of Care Funding Process

CoC Funding Process



- Largest annual federal funding source for homeless services and programs

- The NOFO is typically released in early summer, submitted late summer, awarded at the first of the year, and projects begin the following spring/ summer

CoC Funding Process

- All projects are reviewed and ranked by a committee formed from the Governing Council of the Memphis/Shelby County Homeless Consortium

- New and renewal projects are placed on *one* prioritization list and submitted to HUD

- Our community's total potential funding (PPRN) is pre-determined by HUD each year. Opportunities for new funding include:
  - Reallocation of existing project(s)
  - Bonus awards (if high-scoring consolidated community application)
    - CoC Bonus
    - Domestic Violence Bonus

CoC Funding Process

- Once local Rank and Review is complete, CAFTH submits all projects to HUD with a Collaborative Application. HUD makes the final determination of funding, and there is no guarantee all or any will be funded.

- Funding available **nationally: $3,134,000,000 (2023)**

- Funding *potentially* available locally:

- **$6.9 million** Memphis/Shelby County CoC ARD (2022)
    - *This will increase in 2023 as YHDP projects are added*

- **$346,647** CoC Bonus Maximum (2022)

- **+$652,700** DV Bonus Maximum (2022)

- *Supplemental application required for DV Bonus applications*

NOFO Competition Timeline

FY2023 CoC Competition Timeline

7/27/23 - Optional E-snaps information session

8/15/23 - Optional E-snaps office hours

8/25/23 - All New and Renewal Project Applications due in e-snaps, by 2:59 pm CT. (Supplemental items for DV Bonus application due via email).

9/8/23 - Rank & Review Committee meets.

9/12/22 - Project applicants notified of ranking or rejection, and deadline for Appeal of Rejection.

9/23/22 - Public posting of Consolidated Application & Prioritization List.

9/25/23 - Deadline for Public Comments and Submission to HUD.

Early 2024 (estimate) - HUD announces funding determinations.

FY2023 CoC Competition Timeline

Please check our 2023 NOFO page on the website frequently for updates to the local timeline of events and due dates.

https://www.cafth.org/2023-coc-nofo/

Changes from Last Year's NOFO

Policy Priorities

Your project should be grounded in the following HUD policy priorities:

- Ensuring racial equity
- Improving assistance to LGBTQ+ individuals
- Including persons with lived experience
- Increasing affordable housing supply
- Ending homelessness for all persons
- Use a housing first approach.
- Reducing unsheltered homelessness
- Improving system performance.
- Partnering with Housing, Health, and Service Agencies.

Other Changes

- Nationally, there is a **10.85% increase** over FY2022 funding

- **CoC Planning Increase:** The new maximum amount for CoC Planning Grant applications will be the greater of $50,000 or 5 percent of the applicable Final Pro Rata Need (FPRN) so long as the total grant amount for CoC planning activities does not exceed $1.5 million.

- **New Eligible Activities:** VAWA costs have been added as new budget line items in this year's NOFO. Both new project and renewal applicants may request a budget modification to add funds from an existing line item or request to expand existing renewal grants to add new funding to these line items.

    - A full listing of examples of eligible VAWA costs can be found on pages **42-43** of the NOFO.

Other Changes

Hud Exchange is offering a webinar series:

"VAWA 2022" Foundations for CoC and ESG Webinar Series

This series is primarily intended for recipients and subrecipients of CoC and ESG programs, including but not limited to CoC/ESG leadership, Victim Service Providers, Youth Action Board members, and direct service staff/program management staff who work directly with project participants.

https://www.hudexchange.info/trainings/courses/vawa-2022-foundations-for-coc-and-esg-webinar-series/

Other Changes

Category 4 Definition of Homelessness Update:

Under the CoC Program and other HUD programs, HUD is now required to consider the following criteria for qualifying as "homeless," noted below in bold, for any individual or family who:

- Is **experiencing trauma or a lack of safety related to, or** fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking or other dangerous, **traumatic**, or life-threatening conditions **related to the violence against the individual or a family member in the individual's or family's current housing situation, including where the health and safety of children are jeopardized;**
- Has no other safe residence; and
- Lacks the resources to obtain other safe permanent housing.

Other Changes

See this page of the National Alliance to End Homelessness' Website for a detailed comparison of 2022 CoC NOFO Scoring Criteria vs. 2023 NOFO CoC Scoring Criteria:

https://endhomelessness.org/wp-content/uploads/2023/07/2023_NOFO_ScoringChartComparison.pdf

Rating Factors

Project Requirements per HUD

- All projects must follow **Housing First** principles
  - Evidence-based practice to ending homelessness
  - Housing first, *then* paired with services

- Must agree to house individuals or families regardless of:
  - Having too little or no income
  - Active or history of substance abuse
  - Having a criminal record
  - History of victimization

- Must agree to ***not*** terminate individual or family for:
  - Failure to participate in supportive services
  - Failure to make progress on a service plan
  - Loss of income or failure to improve income
  - Any other activity not covered in a typical lease agreement

Project Requirements per HUD

All program participants are referred through the CoC's Coordinated Entry System.

The Coordinated Entry System (CES) is a collaborative community response to anyone experiencing homelessness. It provides streamlined and equitable access to housing interventions for people experiencing homelessness in Memphis/Shelby County.

The Coordinated Entry System contains access points for populations, who are assessed and prioritized based on vulnerability and eligibility, then referred to CoC-funded housing programs.

More on our website here:
https://www.cafth.org/coordinated-entry-system/

Local Rank and Review Process

- The Consortium Bylaws **Section 4: Rank and Review** is currently being updated to reflect accurate information per the 2023 NOFO. Please review this section before submitting your application.

- The TN-501 Rank & Review Committee ranks projects based on:
  - Performance Evaluation (scorecard)
  - Strategic Resource Allocation
  - Community Impact

- Reminder: The Rank & Review Committee makes all final scoring and ranking decisions locally, and HUD makes all final funding decisions.

Scoring Criteria for Renewal Projects

(60%) - Performance and Outcomes (Renewal Scoring Tool)

(15%) - Permanent Housing Outcomes and Retention
(15%) - Maintained or Gained Income
(15%) - Occupancy
(15%) - Cost per unit compared to community average for project type

(40%) - Grant Management

(10%) - Virtual Monitoring Results
(10%) - Prior Year Grant Amount Spent
(10%) - Client Satisfaction
(10%) - Monitoring, application, and APR Timeliness

5 points - Potential Bonus Points for attending community training sessions *(If at least **two** CoC training sessions were attended by a member of the agency, not including the required HMIS training).*

Scoring Criteria for DV Bonus Projects

(60%) - Agency Experience

(10%) - Rate of housing placement and retention of DV survivors
(10%) - Experience providing housing to DV survivors
(10%) - Experience ensuring DV survivor safety
(10%) - Experience evaluating ability to ensure DV survivor safety
(10%) - Experience in trauma-informed, victim-centered approaches
(10%) - Experience meeting service needs of DV survivors

DV Bonus - from Supplemental DV application
Used to compare DV Bonus applications to other DV Bonus applications

(40%) - Proposed Project

(40%) - New project implementation of trauma-informed, victim-centered approaches

Renewal Rating Factors

Renewal Project Scoring Tool

8/23/23 - Completed scorecards will be sent to renewal projects. Calculation errors should be brought to CAFTH's attention ASAP.

8/25/23 - All renewal applications are due in esnaps. Agencies can submit an optional context explanation for the Rank & Review Committee to review alongside their scorecard via email to julie@cafth.org**.**

Renewal Application & Esnaps

Threshold Eligibility Criteria

The Applicant must:

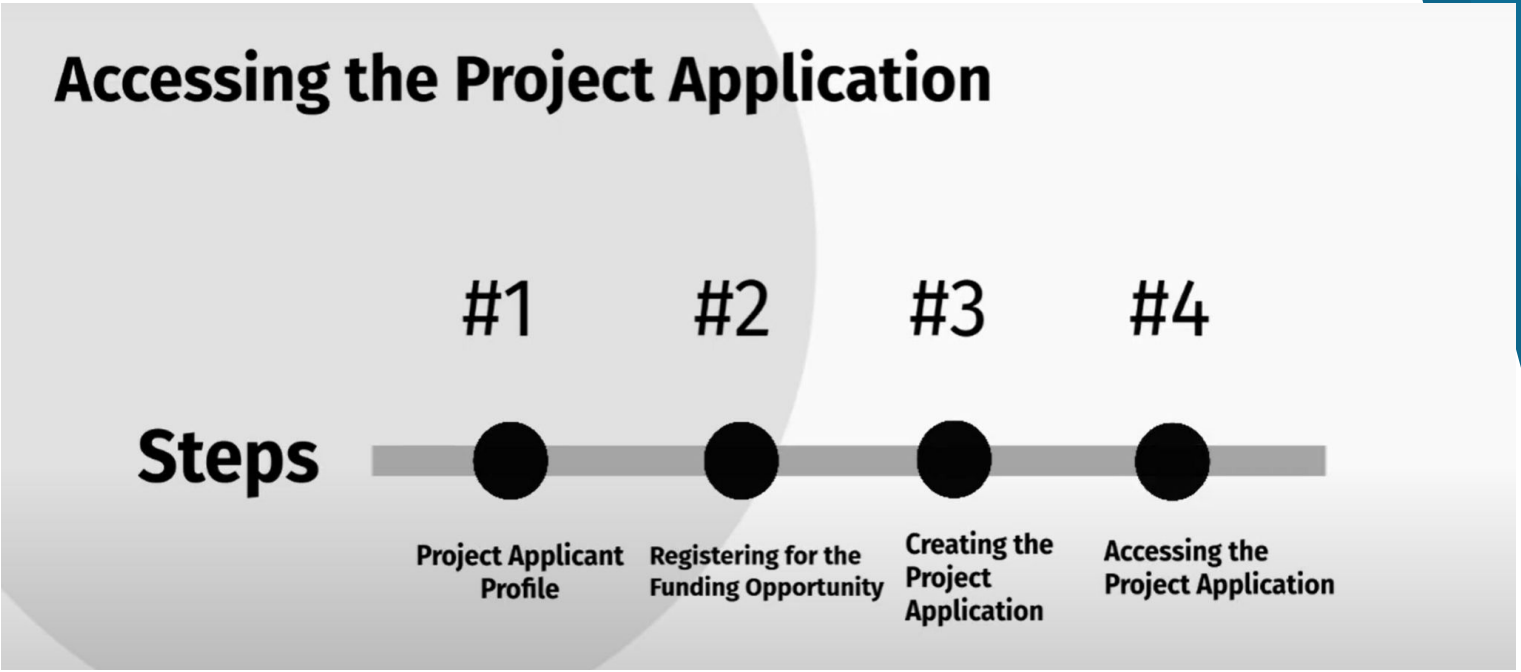
- Have an accounting financial management system that satisfies HUD requirements (Ex: Accountant).
- Have **no** outstanding delinquent federal debts.
- Have **no** debarments/suspensions from doing business with federal government.
- Disclose any violations of Federal criminal law potentially affecting Federal award.
- Agree to participate in Coordinated Entry if funded
- Follow a Housing First approach
- Document the required 25% match
- Be a current Memphis/Shelby County Homeless Consortium Member: www.cafth.org/homeless-consortium
- Have a current **LiveGive Midsouth profile** **(new)**
- 501(c)3 designation (or be unit of government)
- Complete SAM and UEI Registration: www.sam.gov

Esnaps Resources

- Video: Accessing the CoC Program Project Application in e-snaps
  - https://www.hudexchange.info/resource/6226/video-accessing-the-coc-program-project-application-in-esnaps/

- e-snaps 201 Toolkit
  - The e-snaps 201 Toolkit helps users navigate e-snaps from login to application submission (New e-snap users should begin with e-snaps 101).
  - https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/

Renewal Application Process



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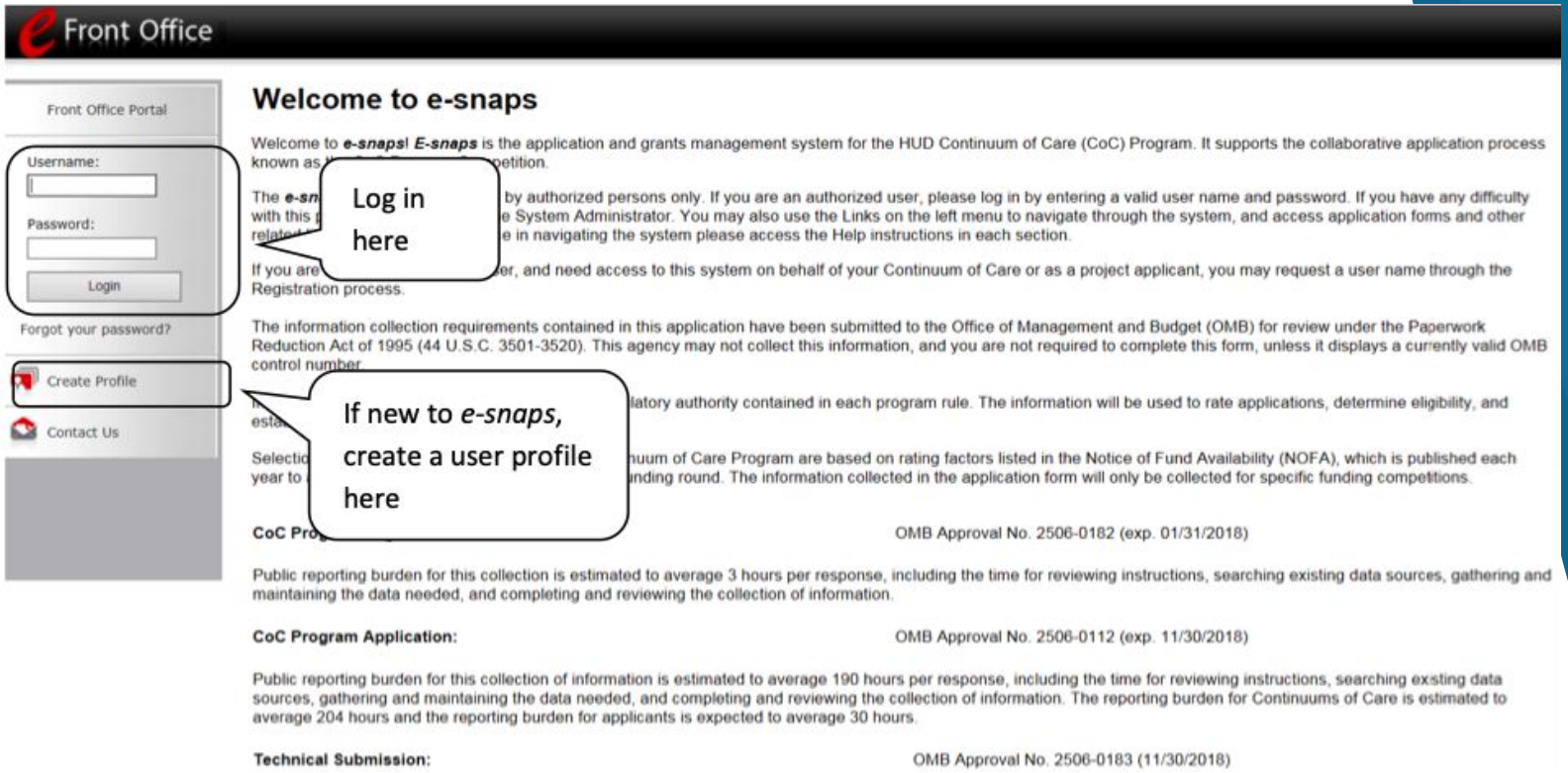

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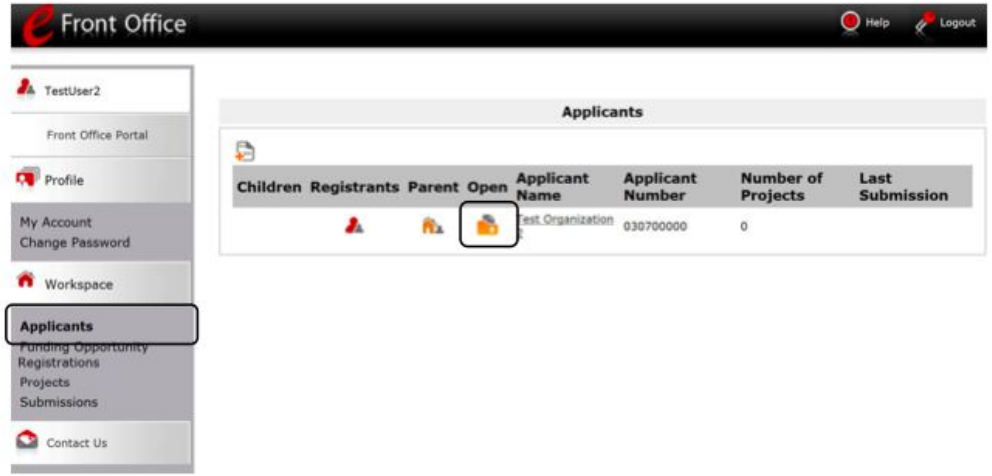
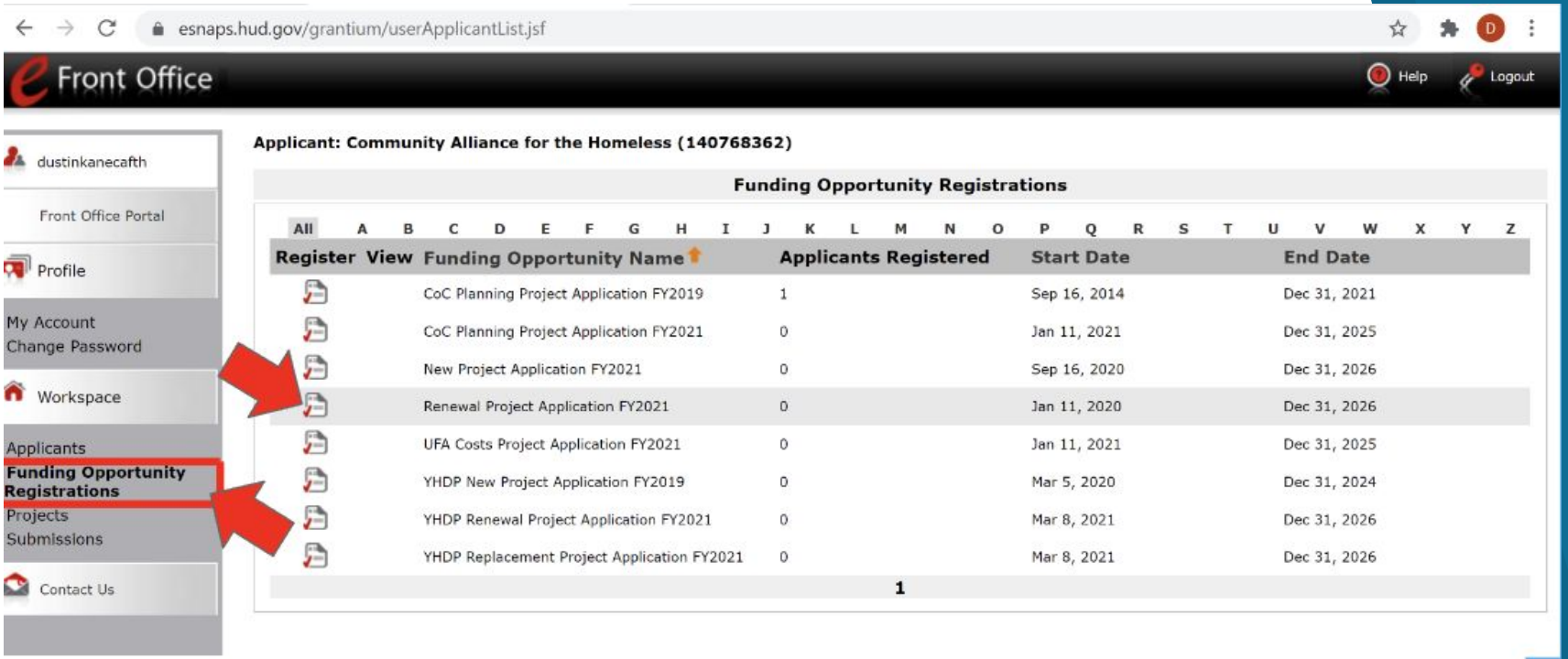


Step	Description
1.	Select "Applicants" on the left menu bar.
2.	Select the "Open Folder" icon next to the Applicant Name.

Renewal Application Process

Step	Description
3.	Ensure the information entered in all the Applicant Profile screens is accurate.
4.	Select the “Complete” button on the “Submission Summary” screen. Once selected, the "Complete" button changes to an "Edit" button. The form is marked "This e.Form has been marked as complete."

Renewal Application Process



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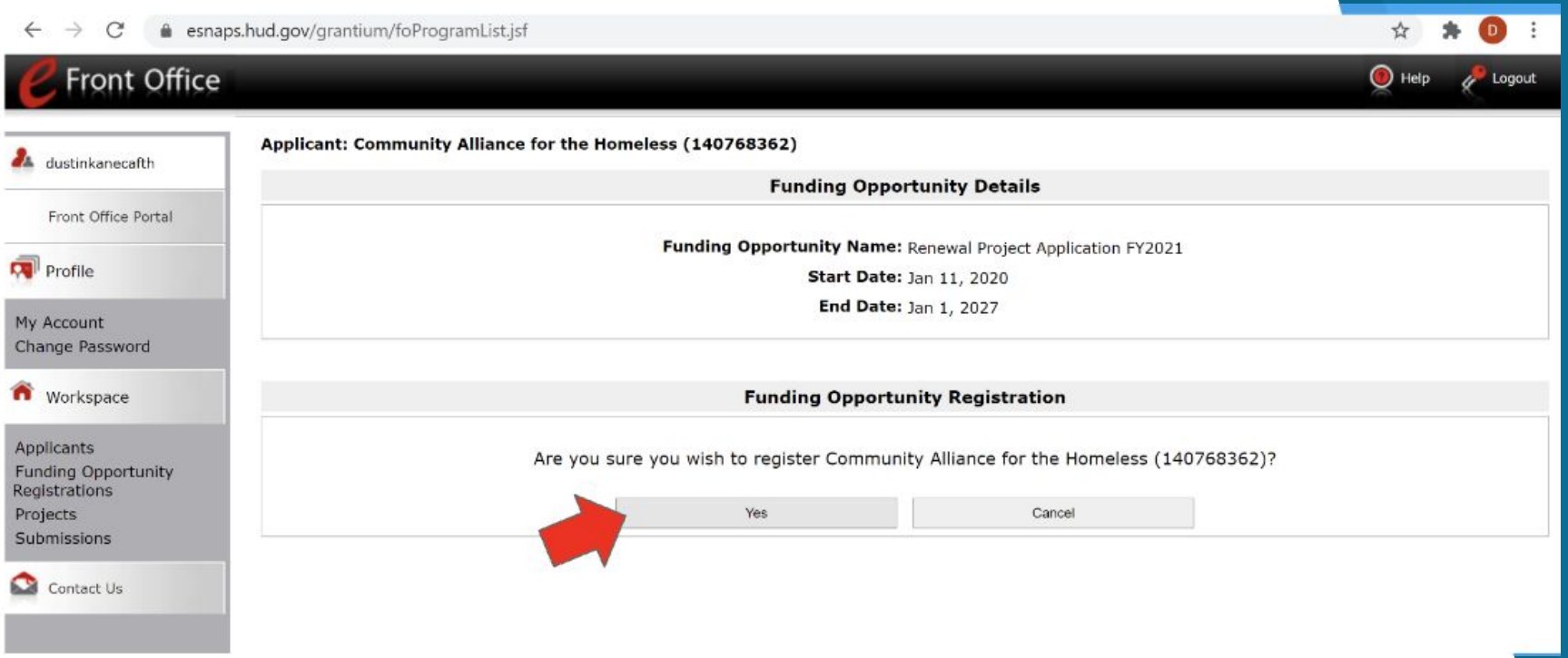

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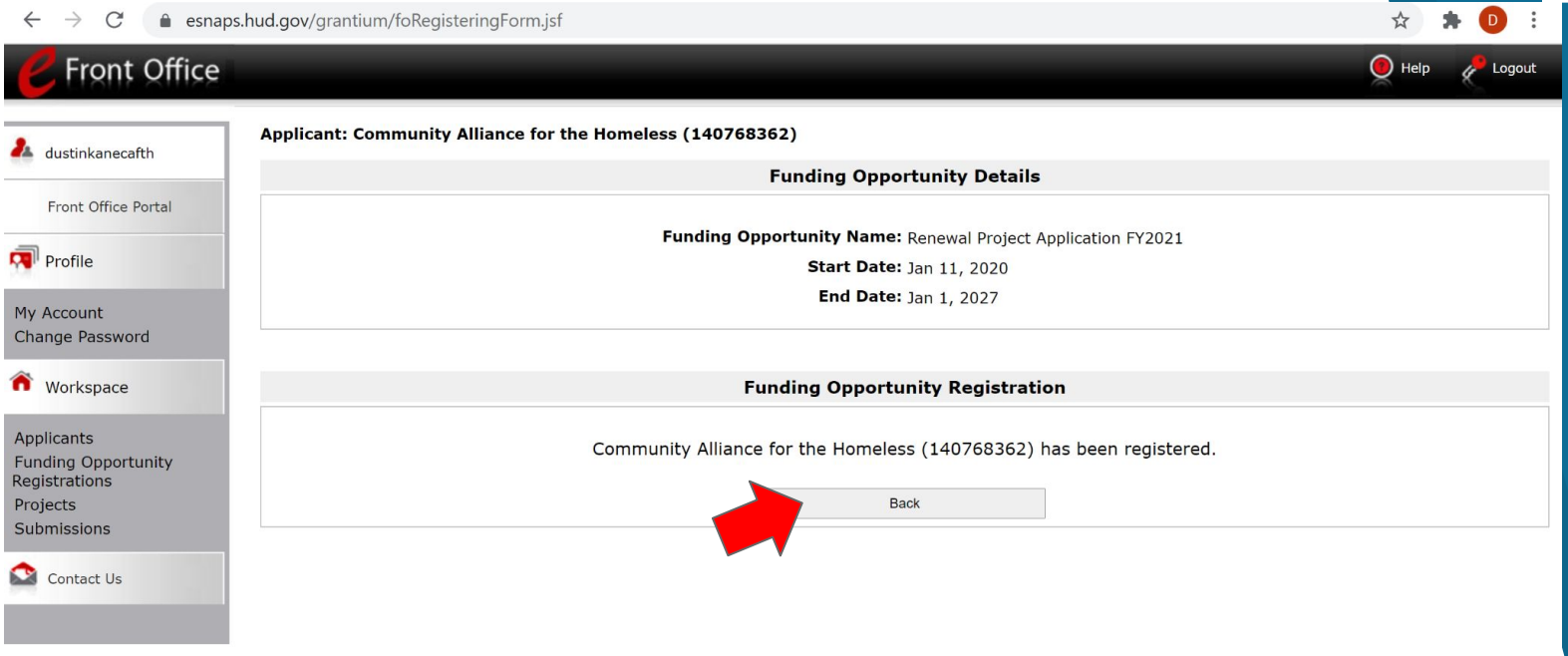

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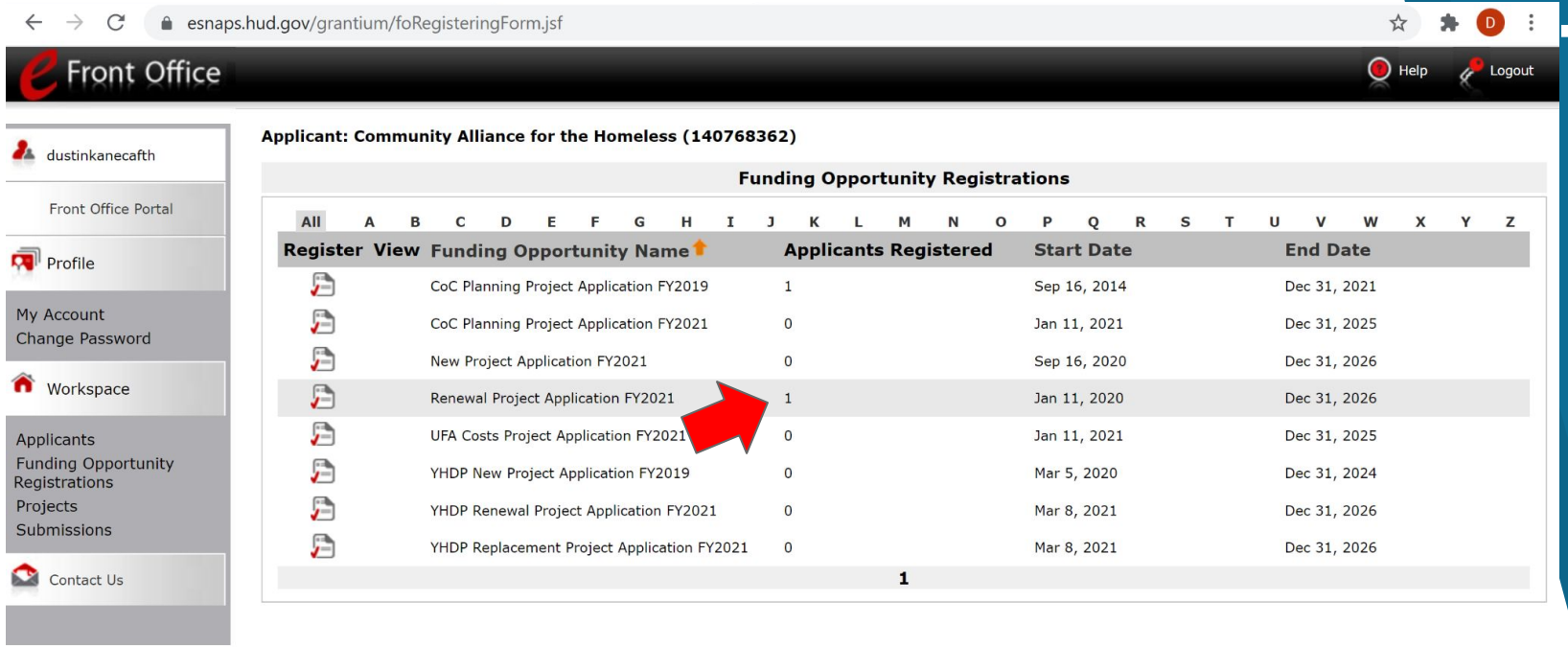

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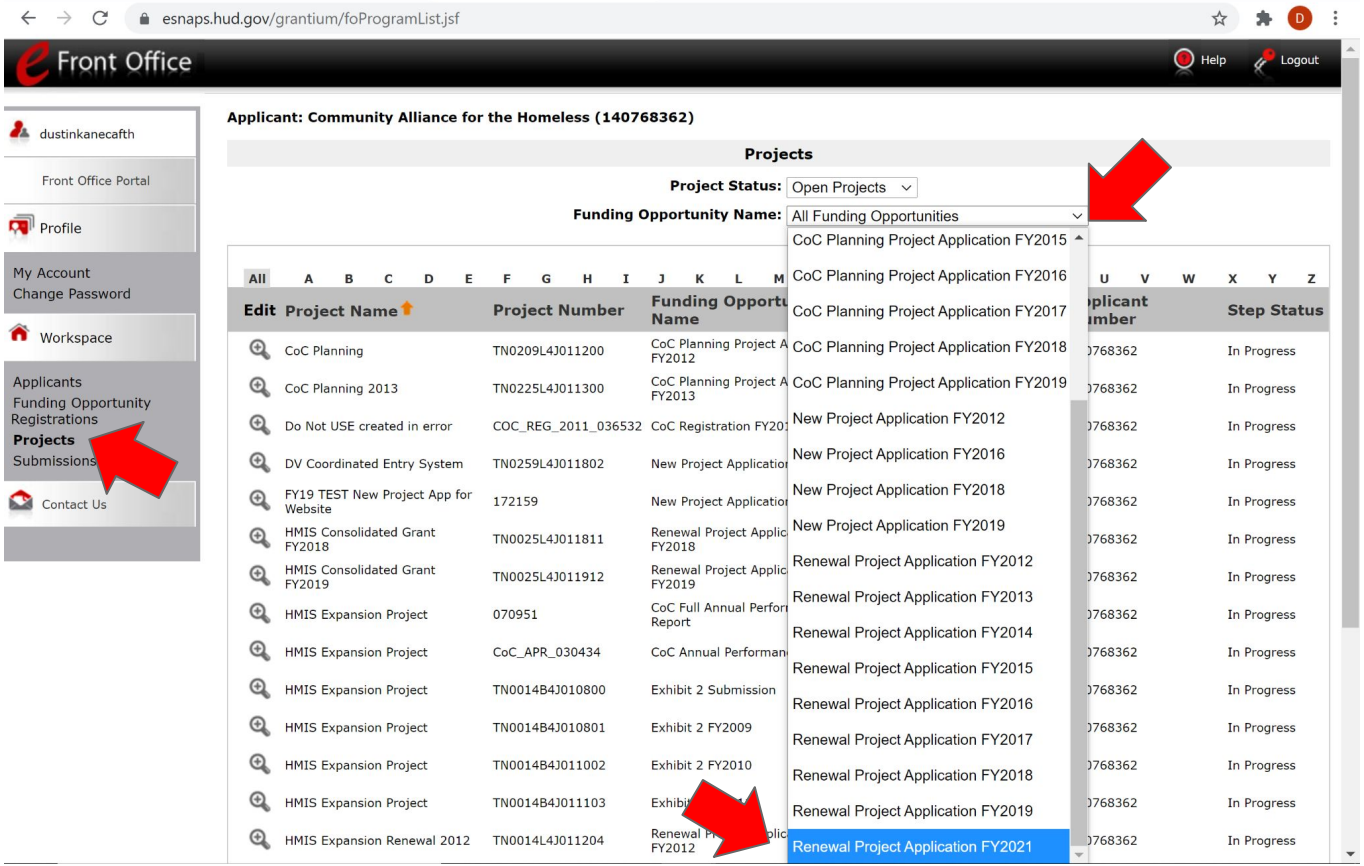

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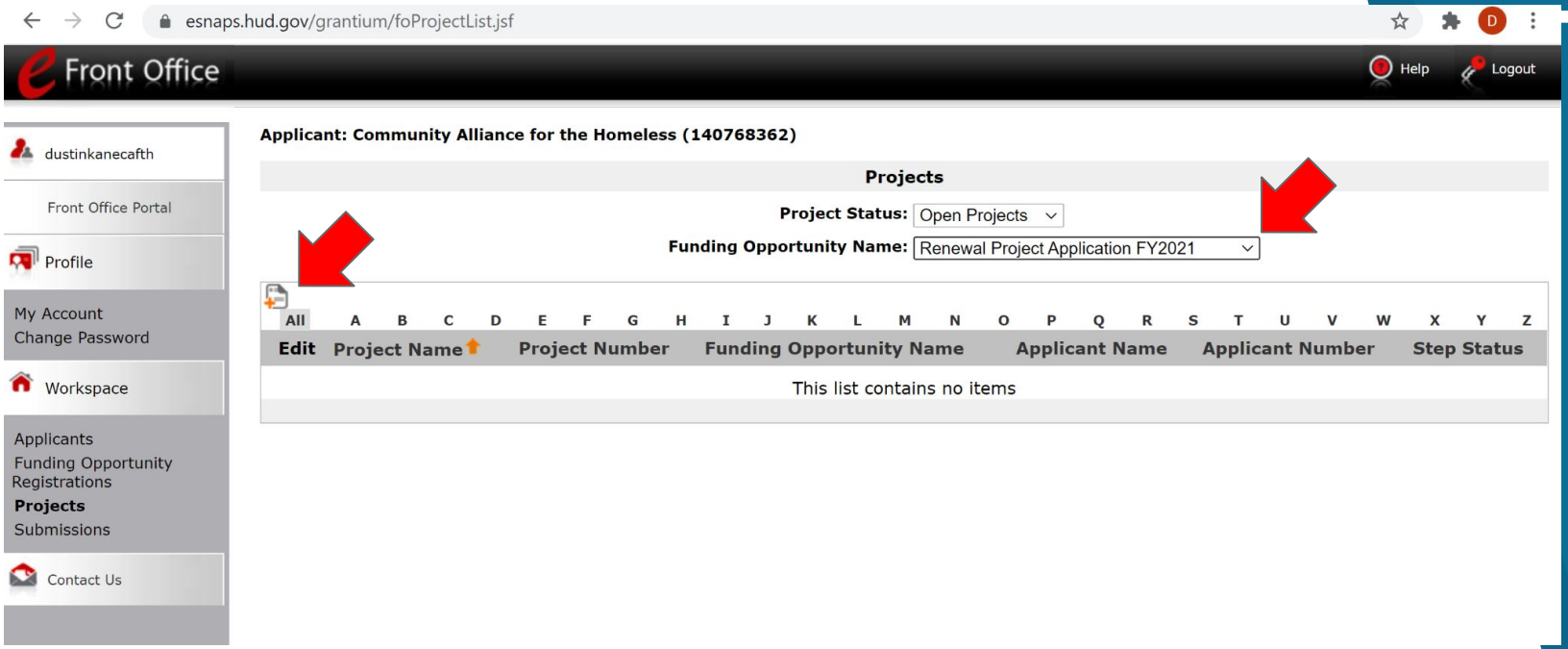

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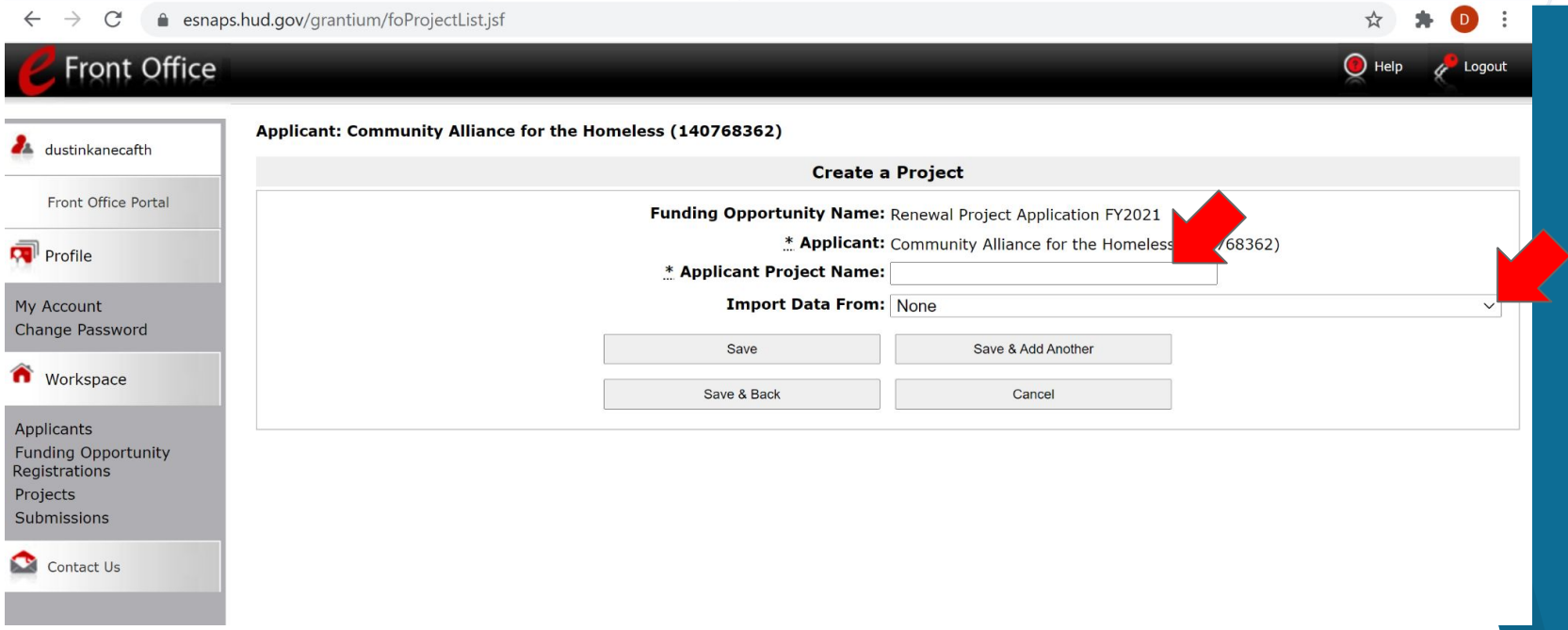

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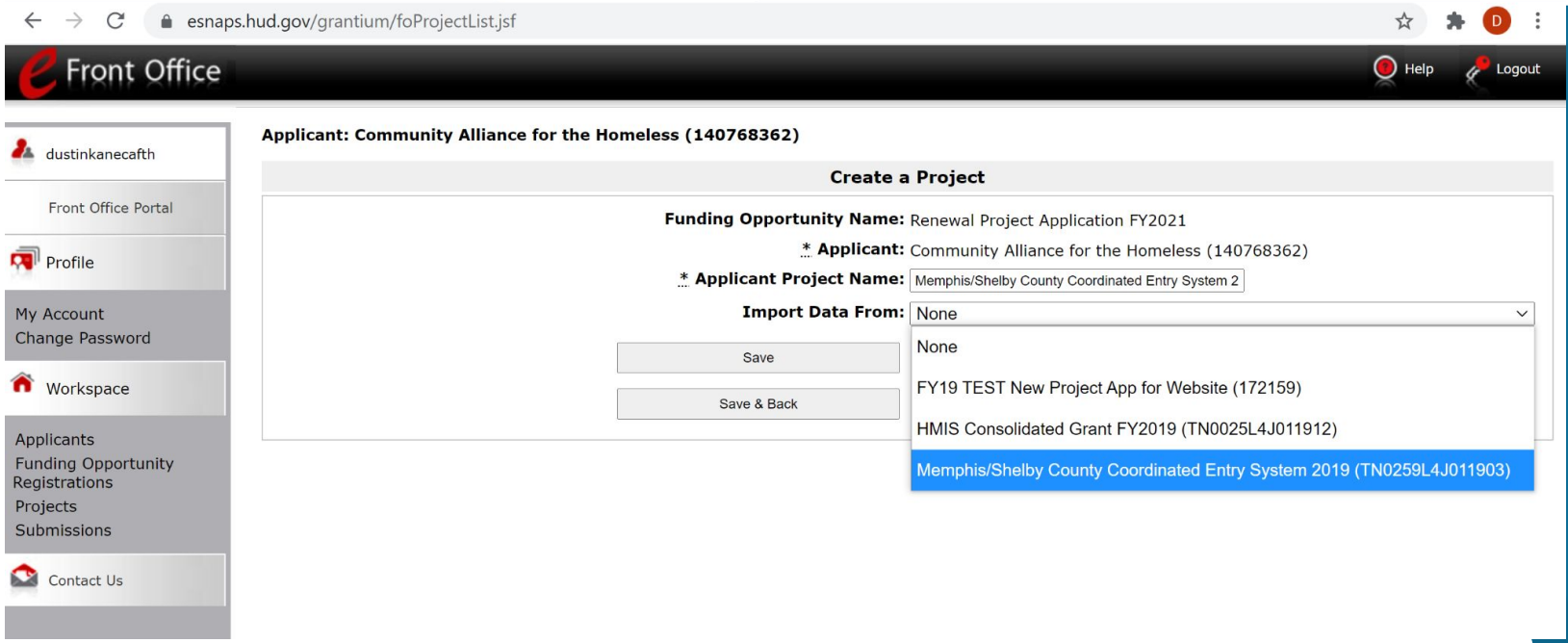

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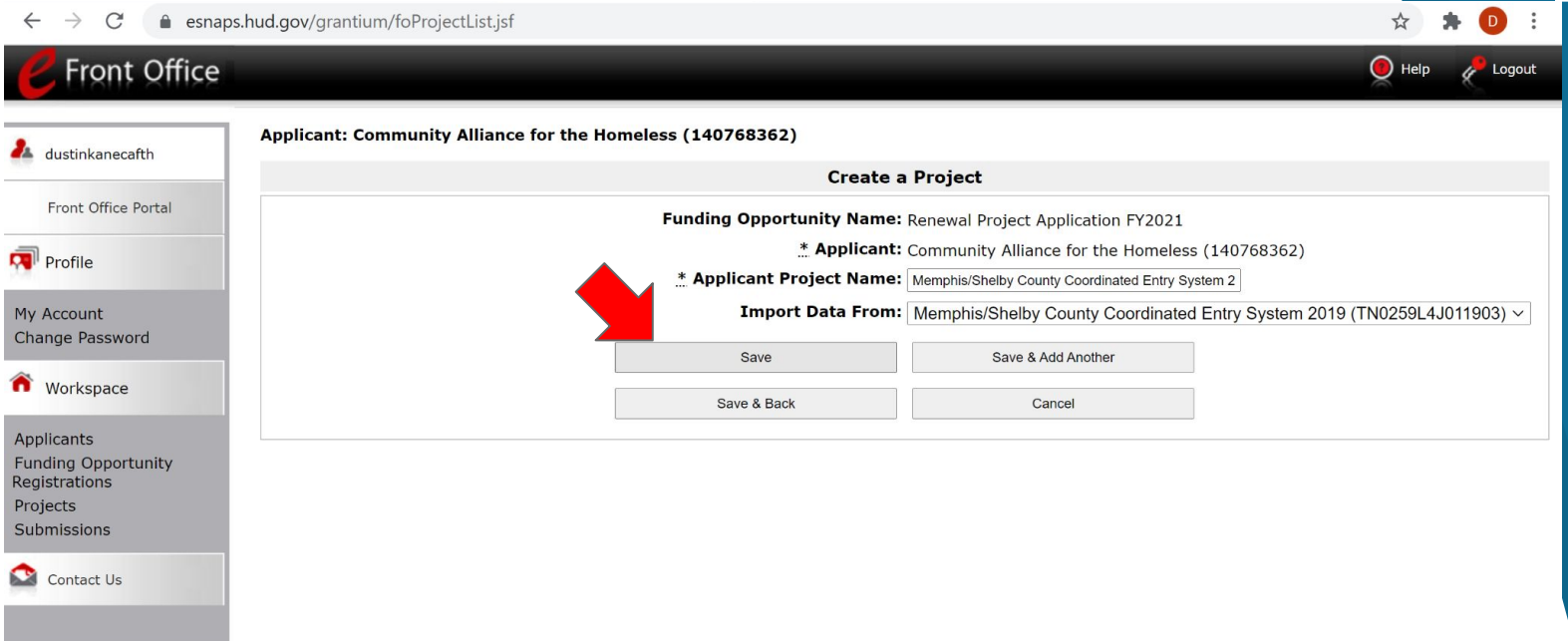

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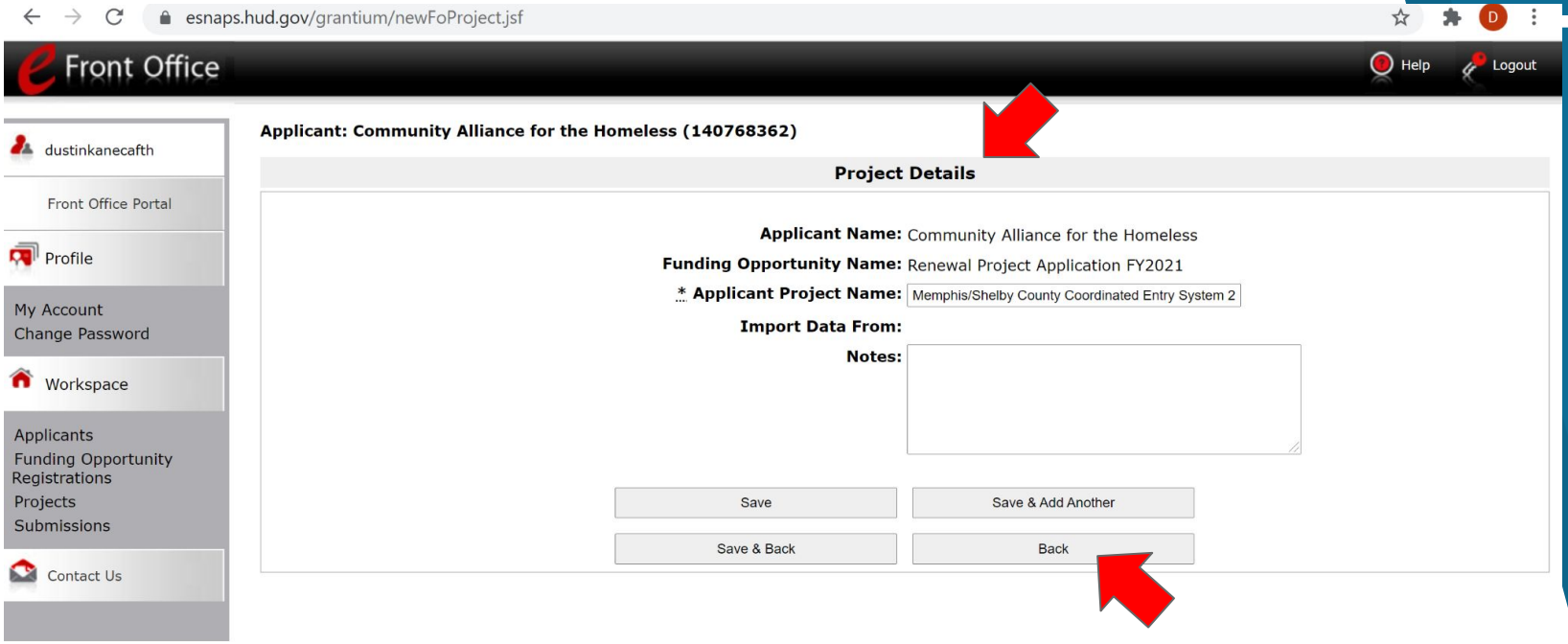

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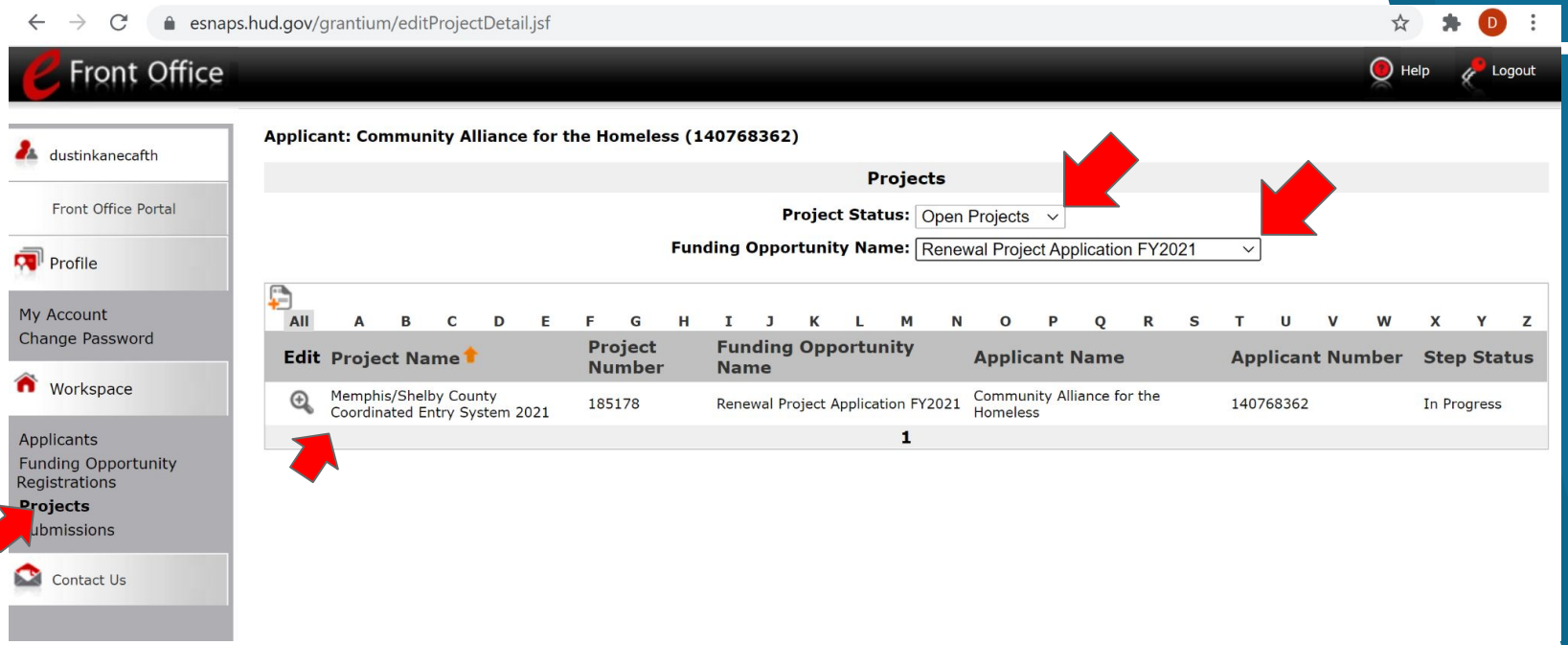

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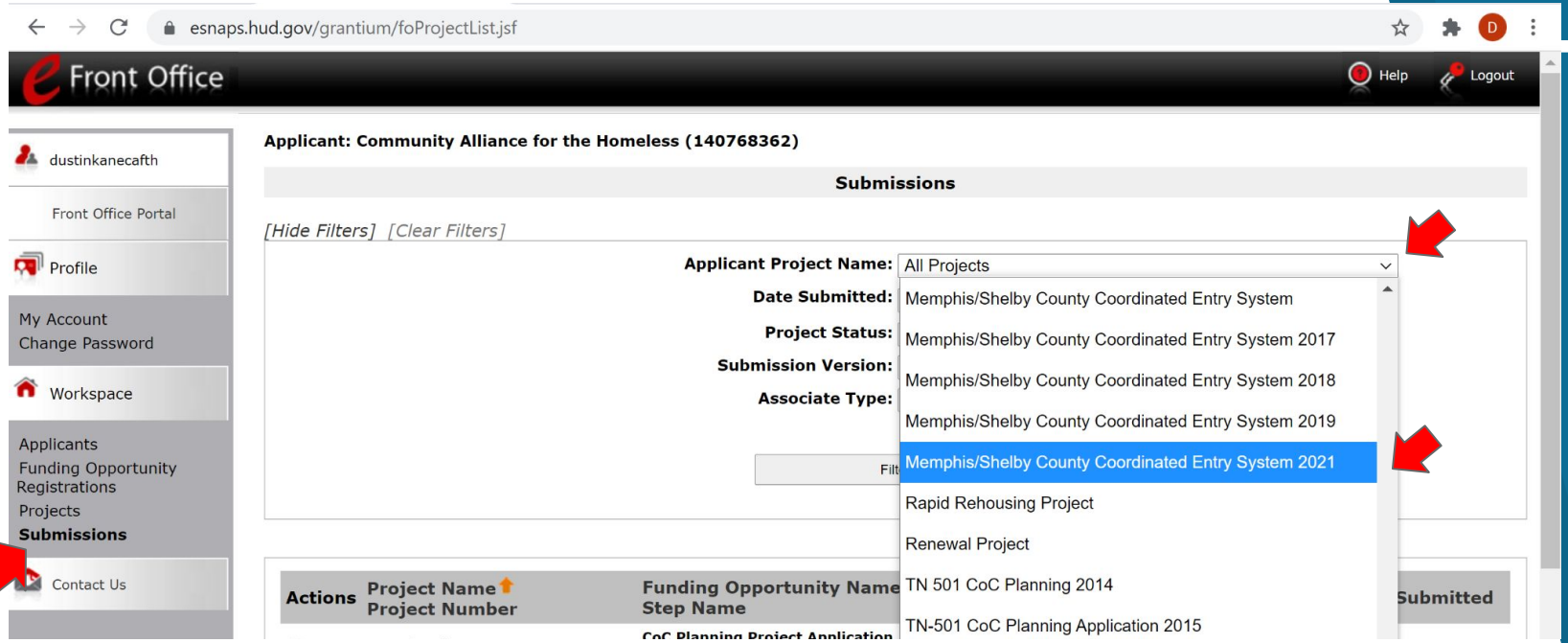

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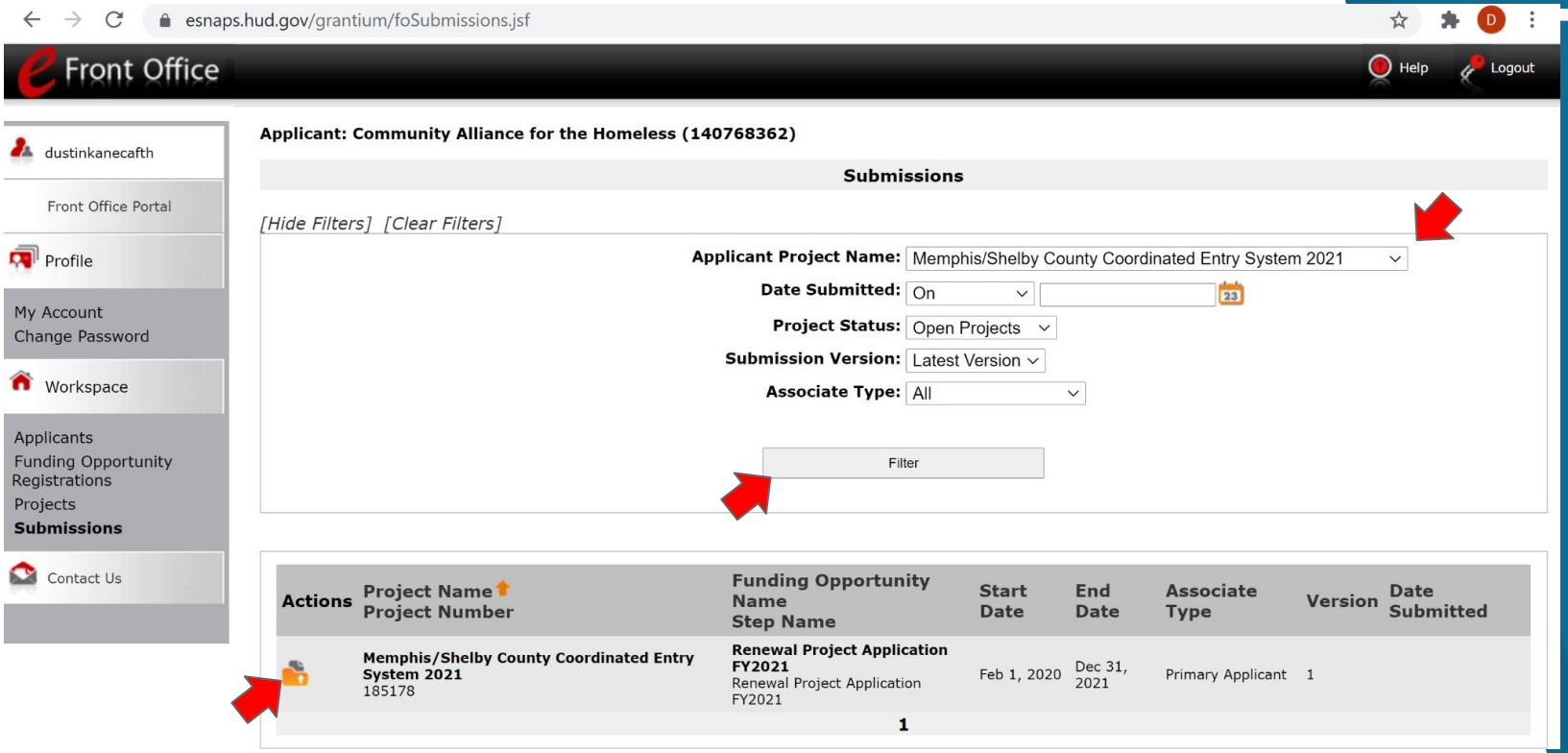

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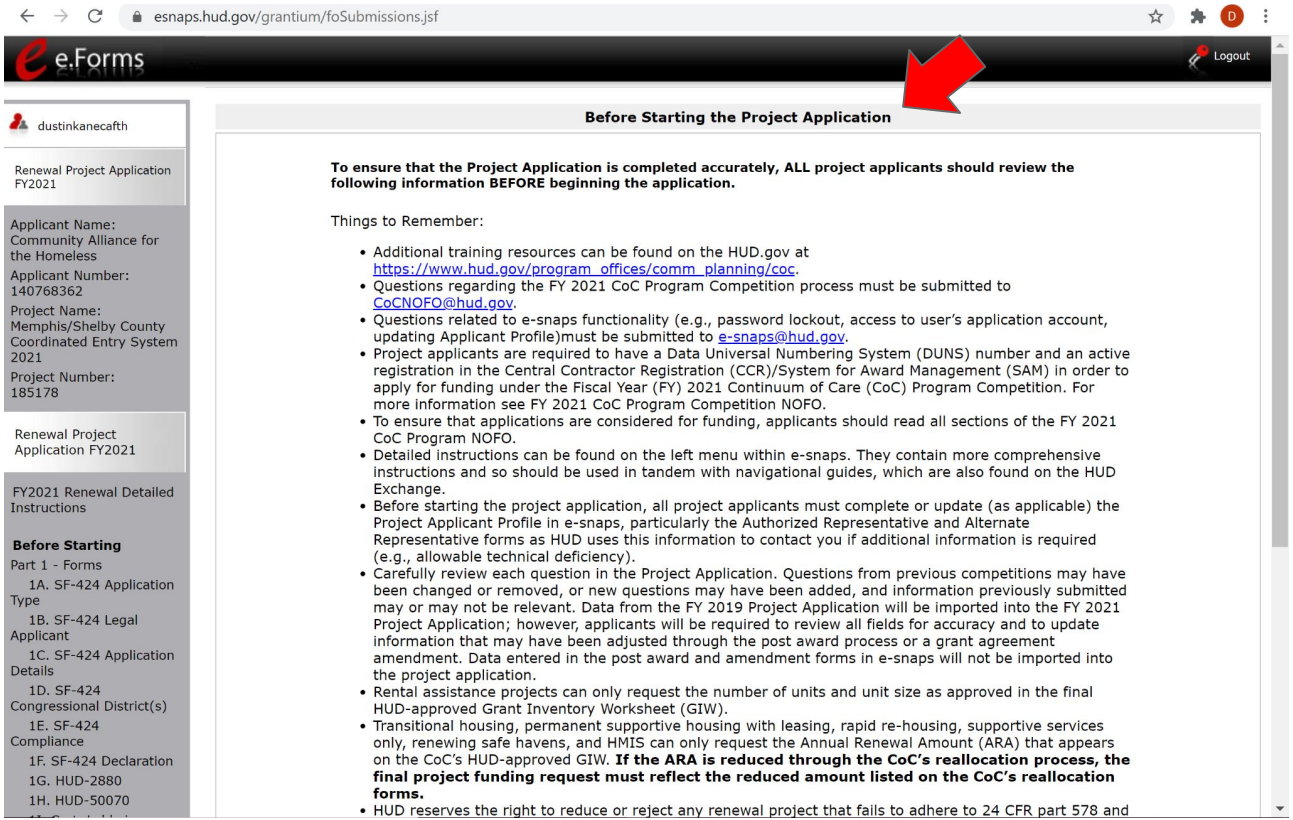

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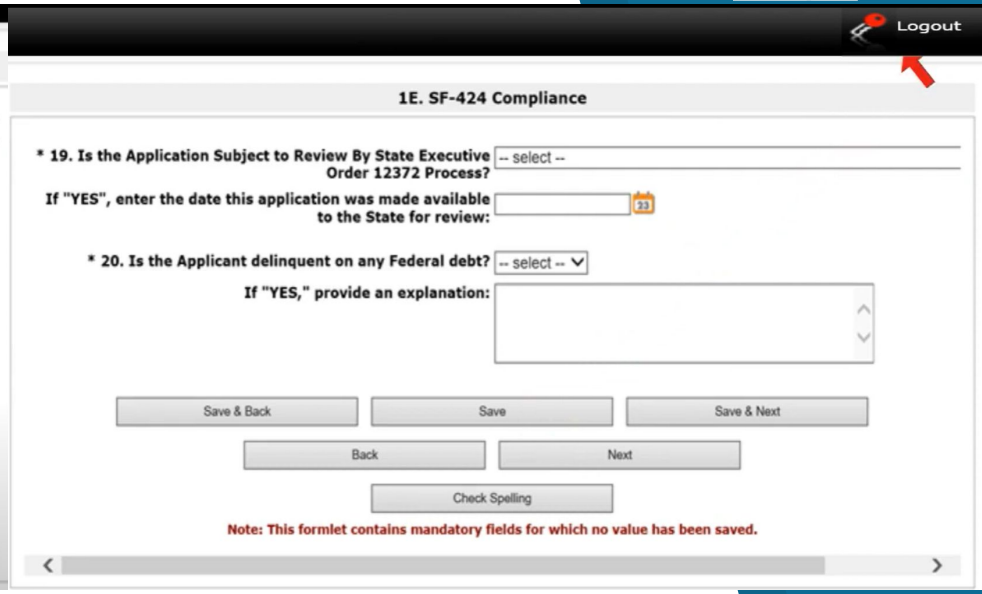

Renewal Application Process

The "Submission Without Changes" Option:

- First-time renewals do not have this option
- Carefully read the CoC Renewal Project Application Detailed Instructions Fiscal Year 2023 Program Competition for instructions on how to submit your renewal application without changes.
- In this section of the application, **some information can be edited, but other information cannot.**

Renewal Application Process

Parts to update or complete in your renewal:

- Changes from Previous NOFO
- HUD's Homeless Policy Priorities and Program
- Highlights
- Part 1 - Forms (1A - 1K)
- Recipient Performance
- Renewal Grant Consolidation or Renewal Grant Expansion
- Submission Without Changes screen
- 7B - Certification
- Part 6 - Budget
- 6D - Match
- 7A - In-Kind Match MOU Attachment

Renewal Application Process

Additional recommendations:

- Please try to backup your written responses in Microsoft Word to prevent the loss of information. The e-snaps website can crash unexpectedly.

- Upon completion of your application, export a PDF copy of the application and save it for your records. You will also need to email a copy to julie@cafth.org.

Eligible Budget Line Items

- **25% match** of “total” grant amount is required
  - Cash match
  - In-kind match

- Leasing line items do not require match

- Match must be documented with project application

- More info about Matching Requirements in the HUD Virtual Binders:

https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-match/match-requirements/

Additional Resources

- 2023 CoC NOFA Local Competition Documents: https://www.cafth.org/2023-coc-nofo/ *(recording/slides will be posted here)*

- HUD Exchange CoC Resources: www.hudexchange.info/programs/coc/

- e-snaps toolkits: https://www.hudexchange.info/programs/e-snaps/

- **Renewal project detailed instructions and navigational guides (*very important!*):** https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/

Do's and Don'ts for the FY 2023 CoC Program Competition NOFO

DO	**Start with the end in mind.** Envision the programs you want funded, the system performance you want to achieve, and the resources you need to realize that vision.	DON'T	Dig into the application before you've had time to prepare.
DO	**Reflect on your system and project performance before you get started.** Identify the strongest and weakest points in your system, and consider what new or expanded projects would most benefit your system.	DON'T	Assume that what you're doing is working as well as it can.
DO	**Review your data** to determine which programs have the best outcomes.	DON'T	Plan to apply for funding if you're not sure how well your programs are performing.
DO	**Read the NOFO** to ensure you fully understand the changes for this year.	DON'T	Presume that things are the same as they were last year.
DO	**Closely inspect HUD's priorities for this year's competition.** Consider whether you need to reallocate funding from projects that don't align with them to new or expanded ones that are a better fit.	DON'T	Just renew your existing programs and expect that they're aligned with HUD's priorities.
DO	**Consult the SYSTEM Series** for blog posts, Webinars, resources, and guidance on crafting a competitive application.	DON'T	Panic. The Alliance is here to help!

Thank you for attending!

Please email Julie Meiman, CoC Planning Director at julie@cafth.org if you have any questions.