

FY2023 CoC Renewal Project Funding (HUD NOFO)

Information Session

July 20, 2023

2:00 pm



Presentation Overview

1. Continuum of Care (CoC) Structure
2. CoC Funding Process
3. Competition Timeline
4. Renewal Rating Factors
5. Renewal Application Process & E-Snaps
6. Open time for Q&A



Continuum of Care Structure Overview

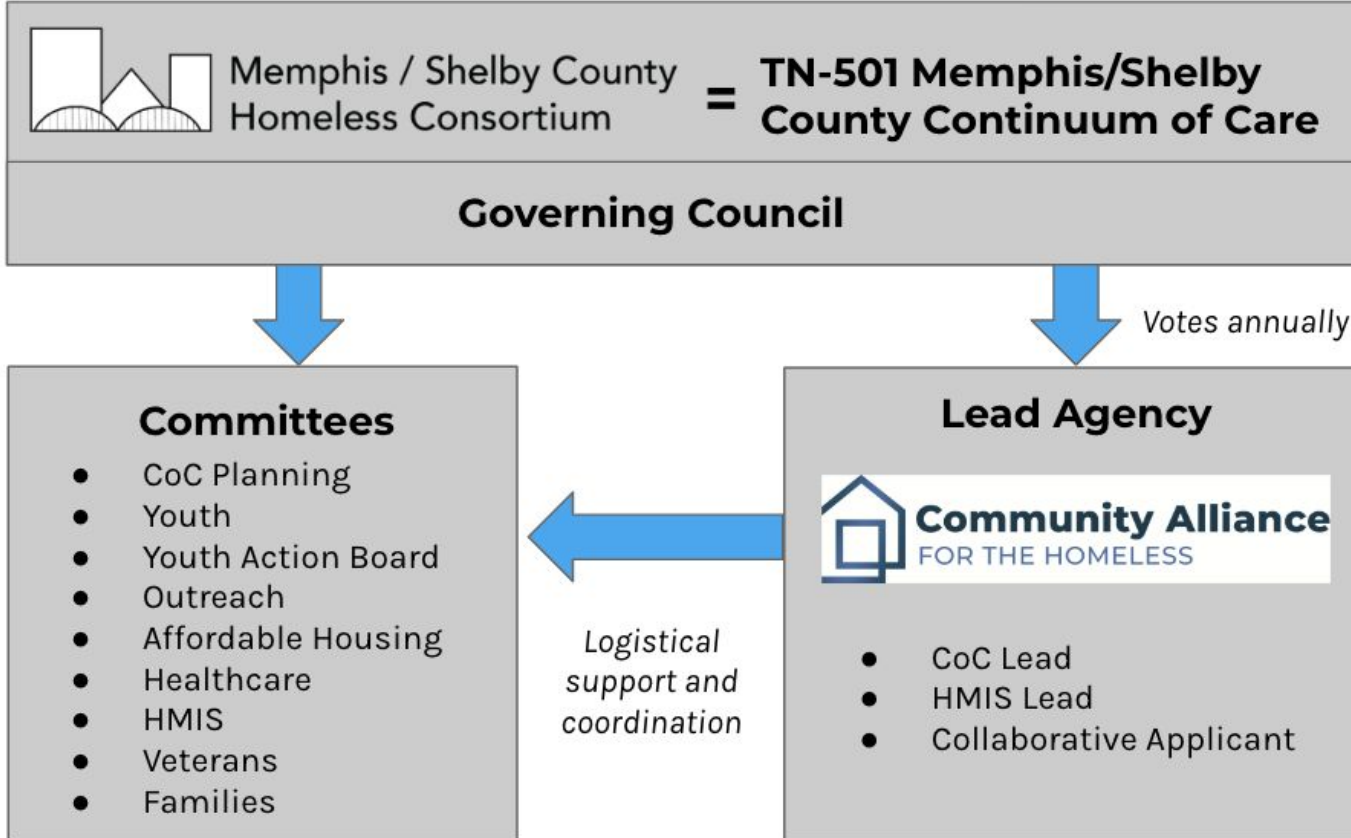


What is the Continuum of Care?



- Developed by HUD in 1994
- Goal: promote coordination of federal homeless assistance programs within communities
- CoC can refer to the planning process, the stakeholders, the geographic area, or the funding itself
- Approximately 400 CoCs in the USA
- Each CoC has a Lead Agency that oversees the following responsibilities:
 - Operating the CoC
 - Coordinated Assessment
 - Written standards for providing assistance
 - Designing/operating Homeless Management Information System (HMIS)
 - Preparing application for CoC Program Funds

Local CoC Governance Structure



Continuum of Care Funding Process



CoC Funding Process



HUD releases CoC Program NOFA (Notice of Funding Availability) for fiscal year and local CoC publishes local timeline and deadlines

Applicants submit new or renewal project applications in e-snaps (HUD's grant application platform)

Community's Rank & Review Committee prioritizes projects based on performance evaluation, strategic resource allocation, and community impact

Prioritization list of new and renewal projects is submitted to HUD alongside community's Consolidated Application

HUD makes all final funding determinations based on project review, community's application score, and project prioritization list

- Largest annual federal funding source for homeless services and programs
- The NOFO is typically released in early summer, submitted late summer, awarded at the first of the year, and projects begin the following spring/summer

CoC Funding Process

- All projects are reviewed and ranked by a committee formed from the Governing Council of the Memphis/Shelby County Homeless Consortium
- New and renewal projects are placed on *one* prioritization list and submitted to HUD
- Our community's total potential funding (PPRN) is pre-determined by HUD each year. Opportunities for new funding include:
 - Reallocation of existing project(s)
 - Bonus awards (if high-scoring consolidated community application)
 - CoC Bonus
 - Domestic Violence Bonus



CoC Funding Process



- Once local Rank and Review is complete, CAFTH submits all projects to HUD with a Collaborative Application. HUD makes the final determination of funding, and there is no guarantee all or any will be funded.
- Funding available **nationally: \$3,134,000,000 (2023)**
- Funding *potentially* available locally:
- **\$6.9 million** Memphis/Shelby County CoC ARD (2022)
 - *This will increase in 2023 as YHDP projects are added*
- **\$346,647** CoC Bonus Maximum (2022)
- **+\$652,700** DV Bonus Maximum (2022)
- *Supplemental application required for DV Bonus applications*

***NOFO
Competition
Timeline***



FY2023 CoC Competition Timeline



7/27/23 - Optional E-snaps information session

8/15/23 - Optional E-snaps office hours

8/25/23 - All New and Renewal Project Applications due in e-snaps, by 2:59 pm CT. (Supplemental items for DV Bonus application due via email).

9/8/23 - Rank & Review Committee meets.

9/12/22 - Project applicants notified of ranking or rejection, and deadline for Appeal of Rejection.

9/23/22 - Public posting of Consolidated Application & Prioritization List.

9/25/23 - Deadline for Public Comments and Submission to HUD.

Early 2024 (estimate) - HUD announces funding determinations.

FY2023 CoC Competition Timeline



Please check our 2023 NOFO page on the website frequently for updates to the local timeline of events and due dates.

<https://www.cafth.org/2023-coc-nofo/>

***Changes from
Last Year's NOFO***



Policy Priorities

Your project should be grounded in the following HUD policy priorities:

- Ensuring racial equity
- Improving assistance to LGBTQ+ individuals
- Including persons with lived experience
- Increasing affordable housing supply
- Ending homelessness for all persons
- Use a housing first approach.
- Reducing unsheltered homelessness
- Improving system performance.
- Partnering with Housing, Health, and Service Agencies.



Other Changes

- Nationally, there is a **10.85% increase** over FY2022 funding
- **CoC Planning Increase:** The new maximum amount for CoC Planning Grant applications will be the greater of \$50,000 or 5 percent of the applicable Final Pro Rata Need (FPRN) so long as the total grant amount for CoC planning activities does not exceed \$1.5 million.
- **New Eligible Activities:** VAWA costs have been added as new budget line items in this year's NOFO. Both new project and renewal applicants may request a budget modification to add funds from an existing line item or request to expand existing renewal grants to add new funding to these line items.
 - A full listing of examples of eligible VAWA costs can be found on pages **42-43** of the NOFO.



Other Changes

Hud Exchange is offering a webinar series:

"VAWA 2022" Foundations for CoC and ESG Webinar Series

This series is primarily intended for recipients and subrecipients of CoC and ESG programs, including but not limited to CoC/ESG leadership, Victim Service Providers, Youth Action Board members, and direct service staff/program management staff who work directly with project participants.

<https://www.hudexchange.info/trainings/courses/vawa-2022-foundations-for-coc-and-esg-webinar-series/>



Other Changes

Category 4 Definition of Homelessness Update:

Under the CoC Program and other HUD programs, HUD is now required to consider the following criteria for qualifying as “homeless,” noted below in bold, for any individual or family who:

- Is **experiencing trauma or a lack of safety related to, or fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking or other dangerous, traumatic, or life-threatening conditions related to the violence against the individual or a family member in the individual’s or family’s current housing situation, including where the health and safety of children are jeopardized;**
- Has no other safe residence; and
- Lacks the resources to obtain other safe permanent housing.



Other Changes



See this page of the National Alliance to End Homelessness' Website for a detailed comparison of 2022 CoC NOFO Scoring Criteria vs. 2023 NOFO CoC Scoring Criteria:

https://endhomelessness.org/wp-content/uploads/2023/07/2023_NOFO_ScoringChartComparison.pdf

Rating Factors



Project Requirements per HUD



- All projects must follow **Housing First** principles
 - Evidence-based practice to ending homelessness
 - Housing first, *then* paired with services
- Must agree to house individuals or families regardless of:
 - Having too little or no income
 - Active or history of substance abuse
 - Having a criminal record
 - History of victimization
- Must agree to **not** terminate individual or family for:
 - Failure to participate in supportive services
 - Failure to make progress on a service plan
 - Loss of income or failure to improve income
 - Any other activity not covered in a typical lease agreement

Project Requirements per HUD

All program participants are referred through the CoC's Coordinated Entry System.

The Coordinated Entry System (CES) is a collaborative community response to anyone experiencing homelessness. It provides streamlined and equitable access to housing interventions for people experiencing homelessness in Memphis/Shelby County.

The Coordinated Entry System contains access points for populations, who are assessed and prioritized based on vulnerability and eligibility, then referred to CoC-funded housing programs.

[More on our website here:](https://www.cafth.org/coordinated-entry-system/)

<https://www.cafth.org/coordinated-entry-system/>



Local Rank and Review Process



- The Consortium Bylaws **Section 4: Rank and Review** is currently being updated to reflect accurate information per the 2023 NOFO. Please review this section before submitting your application.
- The TN-501 Rank & Review Committee ranks projects based on:
 - Performance Evaluation (scorecard)
 - Strategic Resource Allocation
 - Community Impact
- Reminder: The Rank & Review Committee makes all final scoring and ranking decisions locally, and HUD makes all final funding decisions.

Scoring Criteria for Renewal Projects



(60%) - Performance and Outcomes (Renewal Scoring Tool)

(15%) - Permanent Housing Outcomes and Retention

(15%) - Maintained or Gained Income

(15%) - Occupancy

(15%) - Cost per unit compared to community average for project type

(40%) - Grant Management

(10%) - Virtual Monitoring Results

(10%) - Prior Year Grant Amount Spent

(10%) - Client Satisfaction

(10%) - Monitoring, application, and APR Timeliness

5 points - Potential Bonus Points for attending community training sessions (If at least **two** CoC training sessions were attended by a member of the agency, not including the required HMIS training).

Scoring Criteria for DV Bonus Projects



(60%) - Agency Experience

- (10%) - Rate of housing placement and retention of DV survivors
- (10%) - Experience providing housing to DV survivors
- (10%) - Experience ensuring DV survivor safety
- (10%) - Experience evaluating ability to ensure DV survivor safety
- (10%) - Experience in trauma-informed, victim-centered approaches
- (10%) - Experience meeting service needs of DV survivors

DV Bonus - from Supplemental DV application

Used to compare DV Bonus applications to other DV Bonus applications

(40%) - Proposed Project

- (40%) - New project implementation of trauma-informed, victim-centered approaches

Renewal Rating Factors

Renewal Project Scoring Tool

8/23/23 - Completed scorecards will be sent to renewal projects. Calculation errors should be brought to CAFTH's attention ASAP.

8/25/23 - All renewal applications are due in esnaps. Agencies can submit an optional context explanation for the Rank & Review Committee to review alongside their scorecard via email to julie@cafth.org.



***Renewal
Application &
Esnaps***



Threshold Eligibility Criteria



The Applicant must:

- Have an accounting financial management system that satisfies HUD requirements (Ex: Accountant).
- Have **no** outstanding delinquent federal debts.
- Have **no** debarments/suspensions from doing business with federal government.
- Disclose any violations of Federal criminal law potentially affecting Federal award.
- Agree to participate in Coordinated Entry if funded
- Follow a Housing First approach
- Document the required 25% match
- Be a current Memphis/Shelby County Homeless Consortium Member: www.cafth.org/homeless-consortium
- Have a current [LiveGive Midsouth profile \(new\)](#)
- 501(c)3 designation (or be unit of government)
- Complete SAM and UEI Registration: www.sam.gov

Esnaps Resources

- Video: Accessing the CoC Program Project Application in e-snaps
 - <https://www.hudexchange.info/resource/6226/video-accessing-the-coc-program-project-application-in-esnaps/>
- e-snaps 201 Toolkit
 - The e-snaps 201 Toolkit helps users navigate e-snaps from login to application submission (New e-snap users should begin with [e-snaps 101](#)).
 - <https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

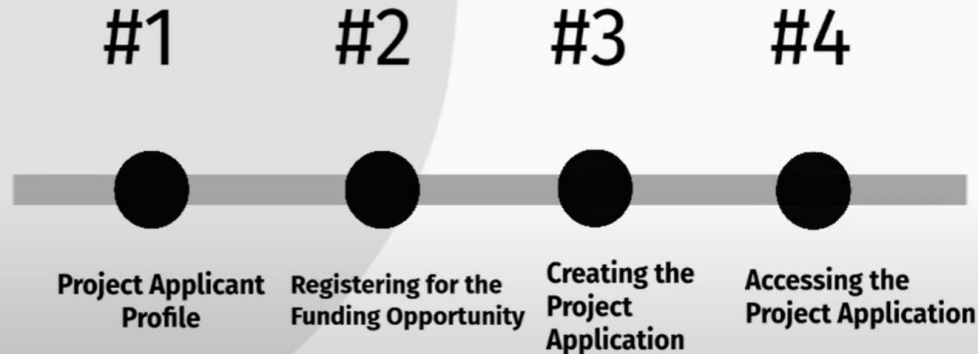


Renewal Application Process



Accessing the Project Application

Steps



Renewal Application Process




The screenshot shows the 'Front Office' portal interface. On the left is a navigation menu with options: TestUser2, Front Office Portal, Profile, My Account (Change Password), Workspace, Applicants (highlighted), Funding Opportunity Registrations, Projects, Submissions, and Contact Us. The main content area is titled 'Applicants' and contains a table with the following data:

Children	Registrants	Parent	Open	Applicant Name	Applicant Number	Number of Projects	Last Submission
				test Organization	030700000	0	

Step

Description

1. Select "Applicants" on the left menu bar.
2. Select the "Open Folder" icon  next to the Applicant Name.

Renewal Application Process



The screenshot shows the '6. Submission Summary' screen in the e.Forms application. On the left is a sidebar with a list of application steps. The main area contains a table with columns for 'Complete', 'Page', 'Last Updated', and 'Mandatory'. Below the table are buttons for 'Back', 'Next', 'Export to PDF', and 'Edit'. A message at the bottom states 'This e.Form has been marked as complete.'

Complete	Page	Last Updated	Mandatory
✓	1. Profile Type	05/31/2017	Yes
✓	2. Organization Information	05/31/2017	Yes
---	3. Contact Information	No Input Required	No
✓	Authorized Representative	05/31/2017	Yes
✓	Alternate Contact	05/31/2017	Yes
✓	4. Address Information	05/31/2017	Yes
---	5. Forms & Attachments	No Input Required	No
✓	5010 Form 2880	05/31/2017	Yes
---	Code of Conduct	No Input Required	No
---	Nonprofit Documents	No Input Required	No
---	Secretary EEO	No Input Required	No
---	Other Attachment	No Input Required	No

Step

Description

3. Ensure the information entered in all the Applicant Profile screens is accurate.
4. Select the "Complete" button on the "Submission Summary" screen. Once selected, the "Complete" button changes to an "Edit" button. The form is marked "This e.Form has been marked as complete."

Renewal Application Process



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e Front Office Help Logout

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Front Office Portal

Profile

My Account
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Workspace

Applicants
Funding Opportunity Registrations

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Contact Us

Applicant: Community Alliance for the Homeless (140768362)

Funding Opportunity Registrations

All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Register	View	Funding Opportunity Name										Applicants Registered		Start Date		End Date										
		CoC Planning Project Application FY2019										1		Sep 16, 2014		Dec 31, 2021										
		CoC Planning Project Application FY2021										0		Jan 11, 2021		Dec 31, 2025										
		New Project Application FY2021										0		Sep 16, 2020		Dec 31, 2026										
		Renewal Project Application FY2021										0		Jan 11, 2020		Dec 31, 2026										
		UFA Costs Project Application FY2021										0		Jan 11, 2021		Dec 31, 2025										
		YHDP New Project Application FY2019										0		Mar 5, 2020		Dec 31, 2024										
		YHDP Renewal Project Application FY2021										0		Mar 8, 2021		Dec 31, 2026										
		YHDP Replacement Project Application FY2021										0		Mar 8, 2021		Dec 31, 2026										
											1															

Renewal Application Process



The screenshot shows a web browser window with the URL `esnaps.hud.gov/grantium/foProgramList.jsf`. The page header includes the "Front Office" logo and navigation links for "Help" and "Logout".

The main content area displays the following information:

- Applicant:** Community Alliance for the Homeless (140768362)
- Funding Opportunity Details**
 - Funding Opportunity Name:** Renewal Project Application FY2021
 - Start Date:** Jan 11, 2020
 - End Date:** Jan 1, 2027
- Funding Opportunity Registration**
 - Are you sure you wish to register Community Alliance for the Homeless (140768362)?
 - Buttons:

A red arrow points to the "Yes" button in the registration confirmation dialog.

Renewal Application Process



The screenshot shows a web browser window with the URL `esnaps.hud.gov/grantium/foRegisteringForm.jsf`. The page header includes the "Front Office" logo and navigation links for "Help" and "Logout".

Applicant: Community Alliance for the Homeless (140768362)

Funding Opportunity Details

Funding Opportunity Name: Renewal Project Application FY2021
Start Date: Jan 11, 2020
End Date: Jan 1, 2027

Funding Opportunity Registration

Community Alliance for the Homeless (140768362) has been registered.

[Back](#)

A red arrow points to the "Back" button.

Left Sidebar:

- dustinkanecaft
- Front Office Portal
- Profile
- My Account
Change Password
- Workspace
- Applicants
- Funding Opportunity Registrations
- Projects
- Submissions
- Contact Us

Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Funding Opportunity Registrations

All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Register	View	Funding Opportunity Name										Applicants Registered	Start Date	End Date												
		CoC Planning Project Application FY2019										1	Sep 16, 2014	Dec 31, 2021												
		CoC Planning Project Application FY2021										0	Jan 11, 2021	Dec 31, 2025												
		New Project Application FY2021										0	Sep 16, 2020	Dec 31, 2026												
		Renewal Project Application FY2021										1	Jan 11, 2020	Dec 31, 2026												
		UFA Costs Project Application FY2021										0	Jan 11, 2021	Dec 31, 2025												
		YHDP New Project Application FY2019										0	Mar 5, 2020	Dec 31, 2024												
		YHDP Renewal Project Application FY2021										0	Mar 8, 2021	Dec 31, 2026												
		YHDP Replacement Project Application FY2021										0	Mar 8, 2021	Dec 31, 2026												
											1															

Renewal Application Process



esnaps.hud.gov/grantium/foProgramList.jsf

Front Office Help Logout

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Front Office Portal

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Contact Us

Applicant: Community Alliance for the Homeless (140768362)

Projects

Project Status: Open Projects

Funding Opportunity Name: All Funding Opportunities

All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Edit	Project Name	Project Number	Funding Opportunity Name	Project Name	Project Number	Funding Opportunity Name	Project Name	Project Number	Funding Opportunity Name	Project Name	Project Number	Funding Opportunity Name	Project Name	Project Number	Funding Opportunity Name	Project Name	Project Number	Funding Opportunity Name	Project Name	Project Number	Applicant Number	Step Status				
	CoC Planning	TN0209L4J011200	CoC Planning Project Application FY2012	CoC Planning Project Application FY2012																	0768362	In Progress				
	CoC Planning 2013	TN0225L4J011300	CoC Planning Project Application FY2013	CoC Planning Project Application FY2013																		0768362	In Progress			
	Do Not USE created in error	COC_REG_2011_036532	CoC Registration FY2011	New Project Application FY2012																		0768362	In Progress			
	DV Coordinated Entry System	TN0259L4J011802	New Project Application FY2018	New Project Application FY2018																		0768362	In Progress			
	FY19 TEST New Project App for Website	172159	New Project Application FY2019	New Project Application FY2019																		0768362	In Progress			
	HMIS Consolidated Grant FY2018	TN0025L4J011811	Renewal Project Application FY2018	Renewal Project Application FY2018																		0768362	In Progress			
	HMIS Consolidated Grant FY2019	TN0025L4J011912	Renewal Project Application FY2019	Renewal Project Application FY2019																		0768362	In Progress			
	HMIS Expansion Project	070951	CoC Full Annual Performance Report	Renewal Project Application FY2013																		0768362	In Progress			
	HMIS Expansion Project	CoC_APR_030434	CoC Annual Performance Report	Renewal Project Application FY2014																		0768362	In Progress			
	HMIS Expansion Project	TN0014B4J010800	Exhibit 2 Submission	Renewal Project Application FY2015																		0768362	In Progress			
	HMIS Expansion Project	TN0014B4J010801	Exhibit 2 FY2009	Renewal Project Application FY2017																		0768362	In Progress			
	HMIS Expansion Project	TN0014B4J011002	Exhibit 2 FY2010	Renewal Project Application FY2018																		0768362	In Progress			
	HMIS Expansion Project	TN0014B4J011103	Exhibit 2 FY2011	Renewal Project Application FY2019																		0768362	In Progress			
	HMIS Expansion Renewal 2012	TN0014L4J011204	Renewal Project Application FY2012	Renewal Project Application FY2021																		0768362	In Progress			

Renewal Application Process



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Contact Us

Applicant: Community Alliance for the Homeless (140768362)

Projects

Project Status: Open Projects ▾

Funding Opportunity Name: Renewal Project Application FY2021 ▾

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All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Edit	Project Name	Project Number	Funding Opportunity Name	Applicant Name	Applicant Number	Step Status																				
This list contains no items																										

Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Create a Project

Funding Opportunity Name: Renewal Project Application FY2021

*** Applicant:** Community Alliance for the Homeless (140768362)

*** Applicant Project Name:**

Import Data From: None

Save Save & Add Another
Save & Back Cancel

Two red arrows are overlaid on the form. One arrow points to the 'Applicant' field, and the other points to the 'Applicant Project Name' input box.

Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Create a Project

Funding Opportunity Name: Renewal Project Application FY2021

*** Applicant:** Community Alliance for the Homeless (140768362)

*** Applicant Project Name:**

Import Data From:

- None
- FY19 TEST New Project App for Website (172159)
- HMIS Consolidated Grant FY2019 (TN0025L4J011912)
- Memphis/Shelby County Coordinated Entry System 2019 (TN0259L4J011903)**

Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Create a Project

Funding Opportunity Name: Renewal Project Application FY2021

*** Applicant:** Community Alliance for the Homeless (140768362)

*** Applicant Project Name:** Memphis/Shelby County Coordinated Entry System 2

Import Data From: Memphis/Shelby County Coordinated Entry System 2019 (TN0259L4J011903) ▾

Save Save & Add Another

Save & Back Cancel

A large red arrow points from the left towards the 'Save' button in the 'Create a Project' form.

Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Project Details

Applicant Name: Community Alliance for the Homeless

Funding Opportunity Name: Renewal Project Application FY2021



*** Applicant Project Name:** Memphis/Shelby County Coordinated Entry System 2

Import Data From:

Notes:

Save Save & Add Another

Save & Back Back



Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Projects

Project Status:

Funding Opportunity Name:

All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Edit	Project Name	Project Number	Funding Opportunity Name	Applicant Name	Applicant Number	Step Status																				
	Memphis/Shelby County Coordinated Entry System 2021	185178	Renewal Project Application FY2021	Community Alliance for the Homeless	140768362	In Progress																				
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Renewal Application Process



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Applicant: Community Alliance for the Homeless (140768362)

Submissions

[Hide Filters] [Clear Filters]

Applicant Project Name: All Projects
Date Submitted: Memphis/Shelby County Coordinated Entry System
Project Status: Memphis/Shelby County Coordinated Entry System 2017
Submission Version: Memphis/Shelby County Coordinated Entry System 2018
Associate Type: Memphis/Shelby County Coordinated Entry System 2019
Memphis/Shelby County Coordinated Entry System 2021
Rapid Rehousing Project
Renewal Project

Actions	Project Name Project Number	Funding Opportunity Name Step Name	Submitted
		TN 501 CoC Planning 2014	
		TN-501 CoC Planning Application 2015	

Three red arrows are overlaid on the screenshot: one points to the 'Submissions' header, another points to the dropdown menu for 'Applicant Project Name', and a third points to the 'Submitted' button in the table.

Renewal Application Process



esnaps.hud.gov/grantium/foSubmissions.jsf

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Applicant: Community Alliance for the Homeless (140768362)

Submissions

[Hide Filters] [Clear Filters]

Applicant Project Name: Memphis/Shelby County Coordinated Entry System 2021

Date Submitted: On [] [23]

Project Status: Open Projects

Submission Version: Latest Version

Associate Type: All

Filter

Actions	Project Name Project Number	Funding Opportunity Name Step Name	Start Date	End Date	Associate Type	Version	Date Submitted
	Memphis/Shelby County Coordinated Entry System 2021 185178	Renewal Project Application FY2021 Renewal Project Application FY2021	Feb 1, 2020	Dec 31, 2021	Primary Applicant	1	

1

Renewal Application Process



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e.Forms Logout

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Renewal Project Application
FY2021

Applicant Name:
Community Alliance for
the Homeless
Applicant Number:
140768362
Project Name:
Memphis/Shelby County
Coordinated Entry System
2021
Project Number:
185178

Renewal Project
Application FY2021

FY2021 Renewal Detailed
Instructions

Before Starting
Part 1 - Forms
1A. SF-424 Application
Type
1B. SF-424 Legal
Applicant
1C. SF-424 Application
Details
1D. SF-424
Congressional District(s)
1E. SF-424
Compliance
1F. SF-424 Declaration
1G. HUD-2880
1H. HUD-50070

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:


- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2021 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2021 Continuum of Care (CoC) Program Competition. For more information see FY 2021 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2021 CoC Program NOFO.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- Before starting the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- Carefully review each question in the Project Application. Questions from previous competitions may have been changed or removed, or new questions may have been added, and information previously submitted may or may not be relevant. Data from the FY 2019 Project Application will be imported into the FY 2021 Project Application; however, applicants will be required to review all fields for accuracy and to update information that may have been adjusted through the post award process or a grant agreement amendment. Data entered in the post award and amendment forms in e-snaps will not be imported into the project application.
- Rental assistance projects can only request the number of units and unit size as approved in the final HUD-approved Grant Inventory Worksheet (GIW).
- Transitional housing, permanent supportive housing with leasing, rapid re-housing, supportive services only, renewing safe havens, and HMIS can only request the Annual Renewal Amount (ARA) that appears on the CoC's HUD-approved GIW. **If the ARA is reduced through the CoC's reallocation process, the final project funding request must reflect the reduced amount listed on the CoC's reallocation forms.**
- HUD reserves the right to reduce or reject any renewal project that fails to adhere to 24 CFR part 578 and

Renewal Application Process



1E. SF-424 Compliance

* 19. Is the Application Subject to Review By State Executive Order 12372 Process? -- select --

If "YES", enter the date this application was made available to the State for review: 

* 20. Is the Applicant delinquent on any Federal debt? -- select --

If "YES," provide an explanation:


Save & Back Save Save & Next

Back **Next** Check Spelling

Note: This formlet contains mandatory fields for which no value has been saved.

1E. SF-424 Compliance

* 19. Is the Application Subject to Review By State Executive Order 12372 Process? -- select --

If "YES", enter the date this application was made available to the State for review: 

* 20. Is the Applicant delinquent on any Federal debt? -- select --

If "YES," provide an explanation:

Save & Back Save Save & Next

Back Next Check Spelling

Note: This formlet contains mandatory fields for which no value has been saved.

Renewal Application Process



The “Submission Without Changes” Option:

- First-time renewals do not have this option
- Carefully read the CoC Renewal Project Application Detailed Instructions Fiscal Year 2023 Program Competition for instructions on how to submit your renewal application without changes.
- In this section of the application, **some information can be edited, but other information cannot.**

Renewal Application Process



Parts to update or complete in your renewal:

- Changes from Previous NOFO
- HUD's Homeless Policy Priorities and Program
- Highlights
- Part 1 - Forms (1A - 1K)
- Recipient Performance
- Renewal Grant Consolidation or Renewal Grant Expansion
- Submission Without Changes screen
- 7B - Certification
- Part 6 - Budget
- 6D - Match
- 7A - In-Kind Match MOU Attachment

Renewal Application Process



Additional recommendations:

- Please try to backup your written responses in Microsoft Word to prevent the loss of information. The e-snaps website can crash unexpectedly.
- Upon completion of your application, export a PDF copy of the application and save it for your records. You will also need to email a copy to julie@cafth.org.

Eligible Budget Line Items

- **25% match** of “total” grant amount is required
 - Cash match
 - In-kind match
- Leasing line items do not require match
- Match must be documented with project application
- More info about Matching Requirements in the HUD Virtual Binders:

<https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-match/match-requirements/>



Additional Resources

→ 2023 CoC NOFA Local Competition Documents:

<https://www.cafth.org/2023-coc-nofo/>

(recording/slides will be posted here)

→ HUD Exchange CoC Resources:

www.hudexchange.info/programs/coc/

→ e-snaps toolkits:

<https://www.hudexchange.info/programs/e-snaps/>

→ **Renewal project detailed instructions and navigational guides**
(very important!):

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>



Do's and Don'ts for the FY 2023 CoC Program Competition NOFO

DO

Start with the end in mind. Envision the programs you want funded, the system performance you want to achieve, and the resources you need to realize that vision.

DON'T

Dig into the application before you've had time to prepare.

DO

Reflect on your system and project performance before you get started. Identify the strongest and weakest points in your system, and consider what new or expanded projects would most benefit your system.

DON'T

Assume that what you're doing is working as well as it can.

DO

Review your data to determine which programs have the best outcomes.

DON'T

Plan to apply for funding if you're not sure how well your programs are performing.

DO

Read the NOFO to ensure you fully understand the changes for this year.

DON'T

Presume that things are the same as they were last year.

DO

Closely inspect HUD's priorities for this year's competition. Consider whether you need to reallocate funding from projects that don't align with them to new or expanded ones that are a better fit.

DON'T

Just renew your existing programs and expect that they're aligned with HUD's priorities.

DO

Consult the SYSTEM Series for blog posts, Webinars, resources, and guidance on crafting a competitive application.

DON'T

Panic. The Alliance is here to help!

***Thank you for
attending!***

***Please email
Julie Meiman,
CoC Planning Director
at julie@cafth.org if you
have any questions.***

