

**Sheltered Count of Homeless Persons
Emergency Shelter & Transitional Housing**

Wednesday, January 24, 2024

Please email completed forms to Kiarra@cafth.org or fax to 901-527-1308.

Program Information

Agency:	Program Name:
County:	Contact Person:
Phone:	Email:

Address:

Is this program underdevelopment (is fully funded, but is not yet operational)?	Yes	No
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If yes, is the program expected to begin operation within the next 12 months?	Yes	No
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Does this program receive funding from any of the following federal sources (check all that apply):

- | | |
|---|---|
| Continuum of Care (CoC) | HHS RHY Maternity Group Homes (MGH) |
| Emergency Solutions Grants (ESG) | HHS RHY Basic Center (BCP) |
| VA Health Care for Homeless Veterans (HCHV) | HHS RHY Transitional Living Program (TLP) |
| VA Compensated Work Therapy-Transitional Residence (CWT/TR) | VA Grant and Per Diem (GPD) |

Other (please specify below):

Does this program target one for the following populations (at least 75% of clients fall into the category):

- | | | |
|-------------------------------|----------|----------------------|
| Victims of Domestic Violence. | Veterans | People with HIV/AIDS |
|-------------------------------|----------|----------------------|

BED INVENTORY (see definitions at the end of this form)

How many beds does your program have? (HMIS users: verify beds listed here match the beds in HMIS)

	# of beds for adults	# of beds for families	# of units for families	# of beds for households of only children	# of overflow beds	# of hotel/motel voucher beds used
Emergency Shelter Beds						
Seasonal Shelter Beds Dates open: from _____ to _____						
Transitional Housing Beds:						
Site-Based-Single Site						
Site-Based-Multiple Site						
Tenant Based -Scattered Site						
Total Beds:						

Out of your total beds, do you have any beds that are dedicated for:

Veterans						
Youth under age 18 only						
Youth ages 18 to 24 only						
Youth up to age 24 (under 18 and 18-24)						

Has your bed inventory changed since the 2023 count?

Increased by _____ beds. Please Explain: _____

Decreased by _____ beds. Please Explain: _____

No Change

TOTAL HOMELESS COUNT (all people)

		Emergency Shelter	Seasonal Shelter	Transitional Shelter
Households with Adults <u>and</u> Children (adults and children who are together on the night of the count)				
1	Number of Households			
2	Total Number of People			
3	# of children under the age 18			
4	# of youth ages 18 to 24			
5	# of adults ages 25 to 34			
6	# of adults ages 35 to 44			
7	# of adults 45 to 54			
8	# of adults 55 to 64			
9	# of adults ages 65 and older			
10	# of People in Chronically Homeless Families (head of households has a disability AND has been homeless for at least one year or has had 4 episodes totaling 12 months in the last 3 years)			
11	# of households that are Chronically Homeless (head of households has a disability AND has been homeless for at least 1 year or has had 4 episodes totaling 12 months in the last 3 years)			
Gender (adults and children)				
12	Woman (Girl, if child)			
13	Male (Boy, if child)			
14	Culturally Specific Identity (e.g., Two-Spirit)			
15	Transgender			
16	Non-Binary			
17	Questioning			
18	Different Identify			
19	More Than One Gender			
Race & Ethnicity (adults and children)				
20	Asian or Asian American			
21	Black, African American, or African			

22	American Indian, Alaska Native, or Indigenous			
23	Native Hawaiian or Pacific Islander			
24	Middle Eastern of North African			
25	Hispanic/Latina/e/o			
26	White			
27	Multiple Races			

Households without Children (single adults, adult couples without children, adults with adult sons/daughters)

28	Number of Households			
29	Total Number of People			
30	# of People ages 18-24			
31	# of People ages 25 to 34			
32	# of adults ages 35 to 44			
33	# of adults ages 45 to 54			
34	# of adults ages 55 to 64			
35	# of adults ages 65 and older			
36	# of people who are Chronically Homeless (have a disability AND have been homeless for at least 1 year or have had 4 episode totaling 12 months in the last 3 years)			

Gender (single adults)

37	Woman (Girl, if child)			
38	Male (Boy, if child)			
39	Culturally Specific Identity (e.g., Two-Spirit)			
40	Transgender			
41	Non-Binary			
42	Questioning			
43	Different Identify			
44	More Than One Gender			

Race & Ethnicity (single adults)

45	Asian or Asian American			
46	Black, African American, or African			
47	American Indian, Alaska Native, or Indigenous			
48	Native Hawaiian or Pacific Islander			

49	White			
50	Multiple Races			
51	Hispanic/Latina/e/o			
52	Middle Eastern or North African			
TOTAL HOMELESS COUNT continued				
		Emergency Shelter	Seasonal Shelter	Transitional Housing
Households of Only Children (all members of households are under 18: unaccompanied children, adolescent parents and their children, adolescent siblings, etc.)				
53	Number of Households			
54	Total Number of Children under 18			
55	# of unaccompanied children who are chronically homeless (have a disability AND has been homeless for at least 1 year or has had 4 episodes totaling 12 months in the last 3 years)			
56	# of parenting youth & children who are chronically homeless (have a disability AND has been homeless for at least 1 year or has had 4 episodes totaling 12 months in the last 3 years)			
57	# of parenting youth households that are chronically homeless (head of households has a disability AND has been homeless for at least 1 year or has had 4 episodes totaling 12 months in the last 3 years)			
Gender (Only Children)				
58	Woman (Girl, if child)			
59	Male (Boy, if child)			
60	Culturally Specific Identity (e.g., Two-Spirit)			
61	Transgender			
62	Non-Binary			
63	Questioning			
64	Different Identify			
65	More Than One Gender			
Race & Ethnicity (Only Children)				

66	Asian or Asian American			
67	Black, African American, or African			
68	American Indian, Alaska Native, or Indigenous			
69	Native Hawaiian or Pacific Islander			
70	White			
71	Multiple Races			
72	Hispanic/Latina/e/o			
73	Middle Eastern or North African			

TOTALS				
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74	Total # of People			
75	Total # of People Age 18 and Over			
76	Total # of Chronically Homeless People			

SUBPOPULATION COUNT (adults only)				
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SUBPOPULATIONS: How many adults are:		Emergency Shelter	Seasonal Shelter	Transitional Housing
77	Seriously Mentally ill			
78	Substance Use Disorder			
79	Persons with HIV/AIDS			
80	(optional) Victims of Domestic Violence			

DISCHARGES: How many <u>adults</u> were discharged from the following systems within 30 days of becoming homeless?				
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81	Criminal Justice System (jails, prison)			
82	Behavioral Health System (mental health/substance use)			
83	Health Care System (hospitals)			

PLEASE CONTINUE ON THE NEXT PAGE				
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VETERAN SUBPOPULATION COUNT:

Out of the total households listed above, please list the following information for households that included a veteran.

		Emergency Shelter	Seasonal Shelter	Transitional Housing
Veteran Households with Adults <u>and</u> Children (adults and children who are together on the night of the count)				
84	Number of Households			
85	Total Number of People			
86	Total Number of Veterans			
87	# of People in Chronically Homeless Families (head of households has a disability AND has been homeless for at least 1 year or has had 4 episodes totaling 12 months in the last 3 months)			
88	# of households that are chronically homeless (head of households has a disability AND has been homeless for at least 1 year or has had 4 episodes totaling 12 months in the last 3 years)			
Gender (veterans households with adults and children only)				
89	Woman (Girl, if child)			
90	Male (Boy, if child)			
91	Culturally Specific Identity (e.g., Two-Spirit)			
92	Transgender			
93	Non-Binary			
94	Questioning			
95	Different Identify			
96	More Than One Gender			
Race & Ethnicity (veterans households with adults and children only)				
97	Asian or Asian American			
98	Black, African American, or African			
99	American Indian, Alaska Native, or Indigenous			
100	Native Hawaiian or Pacific Islander			
101	White			

102	Multiple Races			
103	Hispanic/Latina/e/o			
104	Middle Eastern or North African			

Veteran Households without Children (single adults, adult couples without children, adults with adult sons/daughters)

105	Number of Households			
106	Total Number of People			
107	Total Number of Veterans			
108	# of people that are chronically homeless (have a disability AND have been homeless for at least 1 year or have had episode totaling 12 mos. In last 3 years)			

Gender (veterans only)

109	Woman (Girl, if child)			
110	Male (Boy, if child)			
111	Culturally Specific Identity (e.g., Two-Spirit)			
112	Transgender			
113	Non-Binary			
114	Questioning			
115	Different Identify			
116	More Than One Gender			

Race & Ethnicity (veterans only)

117	Asian or Asian American			
118	Black, African American, or African			
119	American Indian, Alaska Native, or Indigenous			
120	Native Hawaiian or Pacific Islander			
121	White			
122	Multiple Races			
123	Middle Eastern or North African			
124	Hispanic/Latina/e/o			

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YOUTH SUBPOPULATION COUNT:

Out of the total households listed above, please list the following information for households composed entirely of youth (all people in the household are age 24 or younger).

	Emergency Shelter	Seasonal Shelter	Transitional Housing
Unaccompanied Youth Households (age 24 or younger without their parent/guardian present: single youth, youth couples, groups of youth)			
125	Number of Households		
126	Total Number of Unaccompanied Youth		
127	# of Unaccompanied Children under age 18		
128	# of unaccompanied young adults age 18-24		
Gender (Unaccompanied Youth)			
129	Woman (Girl, if child)		
130	Male (Boy, if child)		
131	Culturally Specific Identity (e.g., Two-Spirit)		
132	Transgender		
133	Non-Binary		
134	Questioning		
135	Different Identify		
136	More Than One Gender		
Race & Ethnicity (Unaccompanied Youth)			
137	Asian or Asian American		
138	Black, African American, or African		
139	American Indian, Alaska Native, or Indigenous		
140	Native Hawaiian or Pacific Islander		
141	White		
142	Multiple Races		
143	Middle Eastern or North African		
144	Hispanic/Latina/e/o		
Parenting Youth Households (parent(s) age 24 or younger whose children are with them on night of the count)			

145	Number of Households			
146	Total Number of People			
147	# of parenting youth (=a parent 24 or younger)			
148	# parenting youth under age 18			
149	# of parenting youth age 18-24			
150	# of children with parenting youth (children 17 or younger with parent (s) 24 or younger)			
Gender (parenting youth only)				
151	Woman (Girl, if child)			
152	Male (Boy, if child)			
153	Culturally Specific Identity (e.g., Two-Spirit)			
154	Transgender			
155	Non-Binary			
156	Questioning			
157	Different Identify			
158	More Than One Gender			
Race & Ethnicity (parenting youth only)				
159	Asian or Asian American			
160	Black, African American, or African			
161	American Indian, Alaska Native, or Indigenous			
162	Native Hawaiian or Pacific Islander			
163	White			
164	Multiple Races			
165	Middle Eastern or North African			
166	Hispanic/Latina/e/o			

PLEASE CONTINUE ON THE NEXT PAGE

METHODOLOGIES

What methods were used to conduct your sheltered count?

Survey/interview with homeless persons

HMIS

Other: _____

DEFINITIONS OF TERMS

- ï **Emergency Shelter** provides temporary overnight shelter for homeless persons for up to 90 days.
 - Programs include publicly and privately funded emergency shelter programs, domestic violence shelters, hotel/motel vouchers, VA healthcare for homeless veterans' community contract emergency housing & residential treatment program, HHS runaway and homeless youth basic center programs.
- ï **Seasonal Shelter** provides temporary overnight shelter for homeless persons on a planned basis, with set start and end dates, during high-demand times of the year (usually cold-weather months).
- ï **Transitional Housing** provides temporary overnight shelter for homeless persons on a planned basis, with set start and end dates, during high-demand times of the year (usually cold-weather months).
 - **Single-site** programs have beds/units located on a single site (e.g., congregate or project-based).
 - **Multiple-site** programs have beds/units located in multiple sites (e.g., scattered-site or clustered).
 - Programs include publicly and privately funded transitional housing, HUD CoC-funded transitional housing, HHS runaway and homeless youth transitional living programs/maternity group homes/support system for rural homeless youth, VA grant and per diem, VA compensation work therapy-Transitional Residence.

Beds and Units

- ï **Beds for Adults** are designated for households in which everyone is an adult age 18 or over (single adults, adult couples without children, adults with adult sons/daughters).
- ï **Beds for Families** are designated for households of adults and children.
- ï **Units for Families** are separate rooms, units, or buildings designated to each house one family.
- ï **Beds for Households of Only Children** are designated for households in which everyone is under 18 (unaccompanied children, adolescent parents and their children, adolescent siblings, etc.)
 - If beds are not designated exclusively for a particular type of household, record the beds according to how they were used on the night of the PIT. If the program is not at full capacity on the night of the PIT, pro rate the empty beds based on the distribution of the beds that were occupied.
- ï **Overflow Beds** are available on an ad hoc or temporary basis in response to demand that exceeds planned bed capacity. They can include cots, roll-aways, etc. that are only used when the "regular" beds are full. Record the total number of overflow beds available on the night of the PIT Count. If there is no fixed number, record the number of overflow beds that were occupied.
- ï **Hotel/Motel Beds** are beds located in a hotel or motel that are paid for by a program (shelter, DSS, church, etc.) either because the program has no beds of its own or its beds are full. All hotel/motel beds are considered emergency shelter beds regardless of what program provides them. Only record the number of hotel/motel beds that were in use on the night of the count.
- ï **Seasonal Beds** are available on a planned basis during high-demand times of the year (usually cold-weather months). Seasonal programs should record the dates their beds are available in the Bed Inventory chart (ex. open Dec. 15 to April 15).

- ï **Beds dedicated to veterans** are beds that are reserved for homeless veterans (and their families, if applicable). These beds must be filled by veterans unless there are no homeless veterans within the program's service area.
- ï **Beds dedicated to youth** are beds that are reserved for homeless youth up to age 24. These beds must be filled by youth unless there are no homeless youth within the program's service area. In the Bed Inventory chart, the program must indicate if the dedicated beds are reserved only for youth under age 18, only for youth ages 18-24, or for all youth up to age 24.

Households

- ï **Households with Adults and Children** are households in which at least one adult and one child are present on the night of the count.
- ï **Households without Children** include single adults, adult couples without children, and adults with adult sons/daughters. It also includes adults who have children, but whose children are not present with them on the night of the count.
- ï **Households of Only Children** are households in which every person is under the age of 18. This includes unaccompanied children under 18, adolescent parents and their children, adolescent siblings, or other household configurations composed only of children.

Chronically Homeless

- ï Definition: a homeless individual (adult or youth) or a homeless family with a head of household (adult or youth) who:
 - Has a disabling condition (serious mental illness, substance use disorder, developmental disability, PTSD, cognitive impairments from brain injury, chronic physical illness or physical disability)
 - AND**
 - Has been homeless and living in a place not meant for human habitation or an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years where the combined length of time homeless on those occasions totals at least 12 months

Veteran

ï An adult who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Youth

- ï **Youth** are people age 24 or younger, including children under age 18 and young adults age 18-24.
- ï A **Youth Household** is a household made up entirely of youth age 24 or younger.
- ï A **Parenting Youth** is a person age 24 or younger who identifies as the parent/legal guardian of one or more children who are present with them on the night of the count, where there is no person over age 24 in that household.
- ï An **Unaccompanied Youth** is a person age 24 or younger who is not accompanied by a parent/legal guardian and is not a parent presenting with his/her children. Unaccompanied youth can be single youth, youth couples, or groups of youth presenting together as a household.

Name (Print)

Date Signed (MM/DD/YYYY)

Name (Sign)