FY2024 CoC Renewal Project Funding (HUD NOFO)

Information Session

August 16, 2024 11:00 am



Presentation Overview

- 1. Continuum of Care (CoC) Structure
- 2. CoC Funding Process
- 3. Competition Timeline
- 4. Renewal Rating Factors
- 5. Renewal Application Process & E-Snaps
- 6. Open time for Q&A



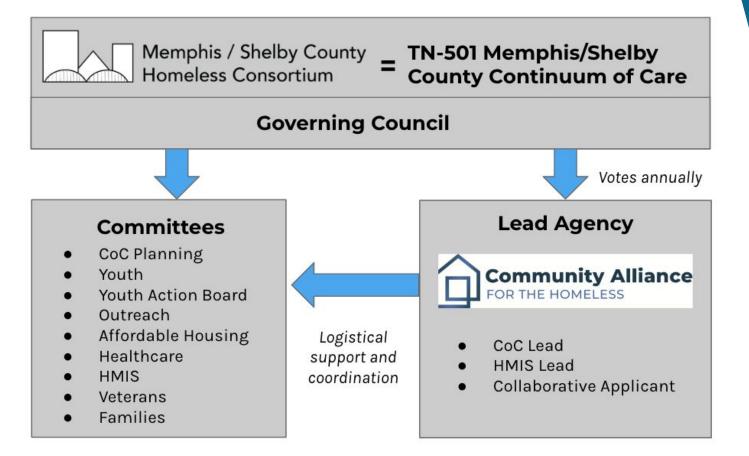
Continuum of Care Structure Overview

What is the Continuum of Care?

- Developed by HUD in 1994
- Goal: promote coordination of federal homeless assistance programs within communities
- CoC can refer to the planning process, the stakeholders, the geographic area, or the funding itself
- Approximately 400 CoCs in the USA
- Each CoC has a Lead Agency that oversees the following responsibilities:
 - Operating the CoC
 - Coordinated Assessment
 - Written standards for providing assistance
 - Designing/operating Homeless Management Information System (HMIS)
 - Preparing application for CoC Program Funds



Local CoC Governance Structure





Continuum of Care Funding Process

CoC Funding Process

HUD releases CoC Program NOFA (Notice of Funding Availability) for fiscal year and local CoC publishes local timeline and deadlines

Applicants submit new or renewal project applications in e-snaps (HUD's grant application platform)

Community's Rank & Review Committee prioritizes projects based on performance evaluation strategic resource allocation, and community impact

> Prioritization list of new and renewal projects is submitted to HUD alongside community's Consolidated Application

> > HUD makes all final funding determinations based on project review, community's application score, and project prioritization list

- Largest annual federal funding source for homeless services and programs
- The NOFO is typically released in early summer, submitted late summer, awarded at the first of the year, and projects begin the following spring/ summer



CoC Funding Process

- All projects are reviewed and ranked by a committee formed from the Governing Council of the Memphis/Shelby County Homeless Consortium
- New and renewal projects are placed on one prioritization list and submitted to HUD
- Our community's total potential funding (PPRN) is pre-determined by HUD each year. Opportunities for new funding include:
 - Reallocation of existing project(s)
 - Bonus awards (if high-scoring consolidated community application)
 - CoC Bonus
 - Domestic Violence Bonus



CoC Funding Process

 Once local Rank and Review is complete, CAFTH submits all projects to HUD with a Collaborative Application. HUD makes the final determination of funding, and there is no guarantee all or any will be funded.

- Funding available nationally: \$3.5 Billion (2024)
- Funding <u>potentially</u> available locally:
 - \$10,561,720 Memphis/Shelby County CoC ARD (2024)
 - **\$1,863,553** YHDP ARD (2024)
 - \$1,064,960 DV Bonus Maximum (2024)
- This year's NOFO released a two year application (2024/2025).

NOFO Competition Timeline



FY2024 CoC Competition Timeline

- **8/23/24** Virtual e-snaps information session for both new and renewal projects at 10 am.
- 9/4/24- Consumer Surveys for renewal projects due to <u>errin@cafth.org</u> or hand delivered to CAFTH offices by 3:00 pm.
- **9/13/24** (9-12pm) and **9/16/24** (1-4pm) In person e-snaps office hours for new, renewal, and YHDP projects from 9 am to 12:00 pm.
- 9/27/24 All new, renewal, DV, and YHDP project applications are due in e-snaps by 2:59:59pm CT. All of the following are also due via email to Stephanie@cafth.org.
 - Housing First agreement
 - Coordinated Entry agreement



FY2024 CoC Competition Timeline (cont'd)

- 10/3/2024-Rank and Review Committee meets for New and DV Bonus applications.
- 10/4/2024-Rank and Review Committee meets for renewal applications.
- 10/4/2024- Projects notified of ranking or rejection.
- 10/11/2024-Deadline for appeal of rejection. All projects making an appeal of rejection must submit their appeal via email to Stephanie@cafth.org by Tuesday, October 11, 2024 at 9:59:59am.
- **10/25/2024** Public posting of Consolidated Application Draft and Prioritization List.
- **10/30/2024** Deadline for public comments and submission to HUD.



FY2024 CoC Competition Timeline

9/13/24 - In person E-snaps Office Hours for new, renewal, and YHDP projects from 9 am to 12:00 pm.

9/16/24 - In person E-snaps Office Hours for new, renewal, and YHDP projects from 1 pm to 4:00 pm.

9/27/24 - All new, renewal, DV, and YHDP project applications are due in e-snaps by 2:59:59pm CST!(Supplemental items for DV Bonus application due via email).

10/3/2024-Rank and Review Committee meets for Renewal and applications.

10/4/2024-Rank and Review Committee meets for New and DV Bonus applications.

10/4/2024- Projects notified of ranking or rejection.

10/11/2024-Deadline for Appeal of Rejection.All Projects making an Appeal of Rejection must submit their appeal via email to Stephanie@cafth.org by Tuesday, October 11, 2024 at 9:59:59am.

10/25/2024- Public posting of Consolidated Application Draft and Prioritization List.

10/30/2024- Deadline for public comments and submission to HUD.



FY2024 CoC Competition Timeline



Please check our 2024 NOFO page on the website frequently for updates to the local timeline of events and due dates.

https://www.cafth.org/2024-coc-nofo/



Changes from Last Year's NOFO

2-year NOFO Process Application (FY24 and FY25)

- CoCs only required to submit one CoC application that will be applicable to the FY24 and FY25 funds.
- For projects awarded FY24 funds the project may be eligible for FY25 funds using their FY24 application submission and are not required to apply for renewal for FY25 funds
- Projects that will have to apply for FY25 funds:
 - Projects not awarded FY24 funds
 - Any applications for projects created through the reallocation of eligible DV renewal grants, including DV reallocation



Policy Priorities

Your project should be grounded in the following HUD policy priorities:

- Ensuring racial equity
- Building an effective workforce
- Improving assistance to LGBTQ+ individuals
- Including persons with lived experience
- Increasing affordable housing supply
- Ending homelessness for all persons
- Use a housing first approach.
- Reducing unsheltered homelessness
- Improving system performance.
- Partnering with Housing, Health, and Service Agencies.



- Changes to Tiering. Tier 1 is set at 90 percent of the CoC's Annual Renewal Demand (ARD).
- **Funding for Specific Subpopulations.** For the FY 2024 funds, HUD requires funding reallocated from projects previously funded with YHDP or DV Bonus funding to be used for projects serving the same subpopulation.
- Cost of Living Adjustments for Conditionally Selected Grants. The Consolidated Appropriations Act, 2024 authorizes HUD to make reasonable cost of living adjustments to renewal amounts to help afford increasing cost of operations due to inflation.



- Nationally, there is a 10.85% increase over FY2022 funding
- CoC Planning Increase: The new maximum amount for CoC Planning Grant applications will be the greater of \$50,000 or 5 percent of the applicable Final Pro Rata Need (FPRN) so long as the total grant amount for CoC planning activities does not exceed \$1.5 million.
- New Eligible Activities: VAWA costs have been added as new budget line items in this year's NOFO. Both new project and renewal applicants may request a budget modification to add funds from an existing line item or request to expand existing renewal grants to add new funding to these line items.
 - A full listing of examples of eligible VAWA costs can be found on pages **42-43** of the NOFO.



Hud Exchange is offering a webinar series:

"VAWA 2022" Foundations for CoC and ESG Webinar Series

This series is primarily intended for recipients and subrecipients of CoC and ESG programs, including but not limited to CoC/ESG leadership, Victim Service Providers, Youth Action Board members, and direct service staff/program management staff who work directly with project participants.

https://www.hudexchange.info/trainings/courses/vawa-2022-foundations-for-coc-and-esg-webinar-series/



Category 4 Definition of Homelessness Update:

Under the CoC Program and other HUD programs, HUD is now required to consider the following criteria for qualifying as "homeless," noted below in bold, for any individual or family who:

- Is experiencing trauma or a lack of safety related to, or fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking or other dangerous, traumatic, or life-threatening conditions related to the violence against the individual or a family member in the individual's or family's current housing situation, including where the health and safety of children are jeopardized;
- Has no other safe residence; and
- Lacks the resources to obtain other safe permanent housing.



National Alliance to End Homelessness developed a detailed comparison of 2023 CoC NOFO Scoring Criteria vs. 2024 NOFO CoC Scoring Criteria

CoC Coordination & Engagement	2023 CoC NOFO	2024-2025 CoC NOFO
Has an inclusive membership of a variety of stakeholders within the geographic area	2	2
Has an invitation process for new members to join	1	1
Solicits and considers opinions from knowledgeable individuals and organizations	1	1
Accepts and considers proposals from organizations that have not previously received CoC Program funding	1	1
Coordinates with federal, state, local, private, and other organizations	2	2
Ensures families are not separated	2	2
CoC collaboration related to children and youth	3	3
Addresses the needs of victims of domestic violence, dating violence, sexual assault, and stalking	5	5
Addresses the needs of LGBTQ+ individuals	7	6
Coordinates with the Public Housing Agencies	10	10
Coordinates with and assists in state or local discharge planning efforts	2	2





Rating Factors

Project Requirements per HUD

- All projects must follow Housing First principles
 - Evidence-based practice to ending homelessness
 - Housing <u>first</u>, then paired with <u>services</u>
- Must agree to house individuals or families regardless of:
 - Having too little or no income
 - Active or history of substance abuse
 - Having a criminal record
 - History of victimization
- Must agree to **not** terminate individual or family for:
 - Failure to participate in supportive services
 - Failure to participate in religious activities
 - o Failure to make progress on a service plan
 - Loss of income or failure to improve income
 - Any other activity not covered in a typical lease agreement



Project Requirements per HUD

All program participants are referred through the CoC's Coordinated Entry System.



The Coordinated Entry System (CES) is a collaborative community response to anyone experiencing homelessness. It provides streamlined and equitable access to housing interventions for people experiencing homelessness in Memphis/Shelby County.

The Coordinated Entry System contains access points for populations, who are assessed and prioritized based on vulnerability and eligibility, then referred to CoC-funded housing programs.

More on our website here:

https://www.cafth.org/coordinated-entry-system/

Local Rank and Review Process

- Please review the Consortium Bylaws <u>Section 4: Rank</u> and Review before submitting your application.
- The TN-501 Rank & Review Committee ranks projects based on:
 - Performance Evaluation (scorecard)
 - Strategic Resource Allocation
 - Community Impact
- Reminder: The Rank & Review Committee makes all final scoring and ranking decisions locally, and HUD makes all final funding decisions.



Potential Scoring Criteria for Renewal Projects - RRH

(45%) - Performance and Outcomes (Renewal Scoring Tool)

(15%) - Permanent Housing Outcomes and Retention

(15%) - Maintained or Gained Income

(15%) - Households served who moved into housing

(55%) - Grant Management

(10%) - Virtual Monitoring Results

(10%) - Prior Year Grant Amount Spent

(5%) - Client Satisfaction

(10%) - HMIS Timeliness of Data

(10%) - Involvement of people with lived experience

(10%) - Agency participation in CES

7 points - Potential Bonus Points for utilizing HMIS and zero returns to homelessness.



Potential Scoring Criteria for Renewal Projects - PSH

(60%) - Performance and Outcomes (Renewal Scoring Tool)

(15%) - Permanent Housing Outcomes and Retention

(15%) - Maintained or Gained Income

(15%) - Occupancy

(15%) - Cost per unit compared to community average for project type

(45%) - Grant Management

(10%) - Monitoring Results

(10%) - Prior Year Grant Amount Spent

(5%) - Client Satisfaction

(10%) - Timeliness of HMIS data

(10%) - Involvement of people with lived experience

(10%) - Agency participation in CES

7 points - Potential Bonus Points for utilizing HMIS and zero returns to homelessness.



Scoring Criteria for DV Bonus Projects

(60%) - Agency Experience

- (10%) Rate of housing placement and retention of DV survivors
- (10%) Experience providing housing to DV survivors
- (10%) Experience ensuring DV survivor safety
- (10%) Experience evaluating ability to ensure DV survivor safety
- (10%) Experience in trauma-informed, victim-centered approaches
- (10%) Experience meeting service needs of DV survivors

DV Bonus - from Supplemental DV application

Used to compare DV Bonus applications to other DV Bonus applications

(40%) - Proposed Project

(40%) - New project implementation of trauma-informed, victim-centered approaches



Renewal Rating Factors

Renewal Project Scoring Tool

9/25/24 - Completed scorecards will be sent to renewal projects. Calculation errors should be brought to CAFTH's attention ASAP.

9/27/24- All renewal applications are due in e-snaps by 3:00 pm. Agencies can submit an optional context explanation for the Rank & Review Committee to review alongside their scorecard via email to stephanie@cafth.org.



Renewal Application & Esnaps

Threshold Eligibility Criteria

The Applicant must:

- Have an accounting financial management system that satisfies HUD requirements (Ex: Accountant).
- Have **no** outstanding delinquent federal debts.
- Have <u>no</u> debarments/suspensions from doing business with federal government.
- Disclose any violations of Federal criminal law potentially affecting Federal award.
- Agree to participate in Coordinated Entry if funded
- Follow a Housing First approach
- Document the required 25% match
- Be a current Memphis/Shelby County Homeless Consortium
 Member: https://www.cafth.org/membership-portal-homepage/
- Have a current <u>LiveGive Midsouth profile</u>
- 501(c)3 designation (or be unit of government)
- Complete SAM and UEI Registration: <u>www.sam.gov</u>



E-snaps Resources

- Video: Accessing the CoC Program Project Application in e-snaps
 - https://www.hudexchange.info/resource/6226/vid eo-accessing-the-coc-program-project-applicati on-in-esnaps/
- e-snaps 201 Toolkit
 - The e-snaps 201 Toolkit helps users navigate e-snaps from login to application submission (New e-snap users should begin with <u>e-snaps</u> 101).
 - https://www.hudexchange.info/resource/6171/esn aps-201-toolkit/



Renewal Application Process



Accessing the Project Application



Renewal Application Process





Welcome to e-snaps is the application and grants management system for the HUD Continuum of Care (CoC) Program. It supports the collaborative application process known as

by authorized persons only. If you are an authorized user, please log in by entering a valid user name and password. If you have any difficulty e System Administrator. You may also use the Links on the left menu to navigate through the system, and access application forms and other e in navigating the system please access the Help instructions in each section.

er, and need access to this system on behalf of your Continuum of Care or as a project applicant, you may request a user name through the

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

latory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and

nuum of Care Program are based on rating factors listed in the Notice of Fund Availability (NOFA), which is published each inding round. The information collected in the application form will only be collected for specific funding competitions.

OMB Approval No. 2506-0182 (exp. 01/31/2018)

Public reporting burden for this collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CoC Program Application:

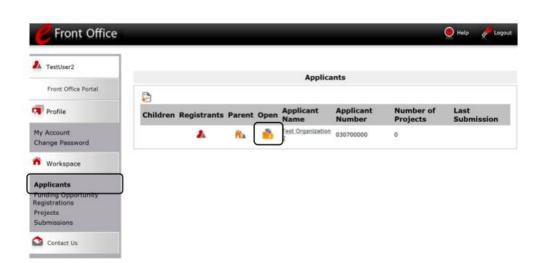
OMB Approval No. 2506-0112 (exp. 11/30/2018)

Public reporting burden for this collection of information is estimated to average 190 hours per response, including the time for reviewing instructions, searching exsting data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The reporting burden for Continuums of Care is estimated to average 204 hours and the reporting burden for applicants is expected to average 30 hours.

Technical Submission:

OMB Approval No. 2506-0183 (11/30/2018)

Renewal Application Process



Step

Description

- Select "Applicants" on the left menu bar.
- Select the "Open Folder" icon next to the Applicant Name.



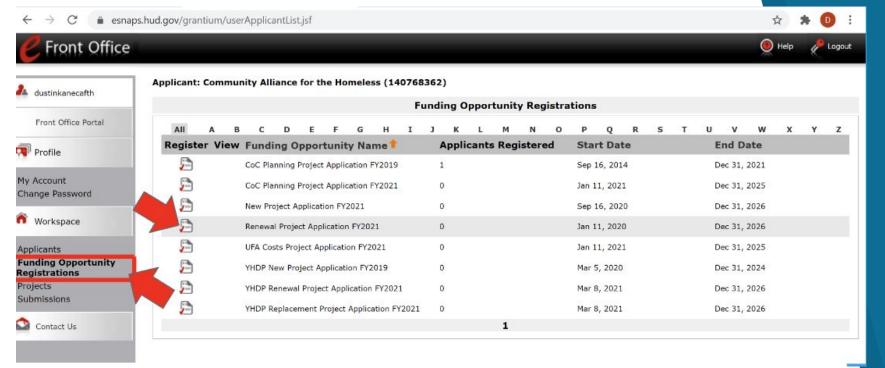


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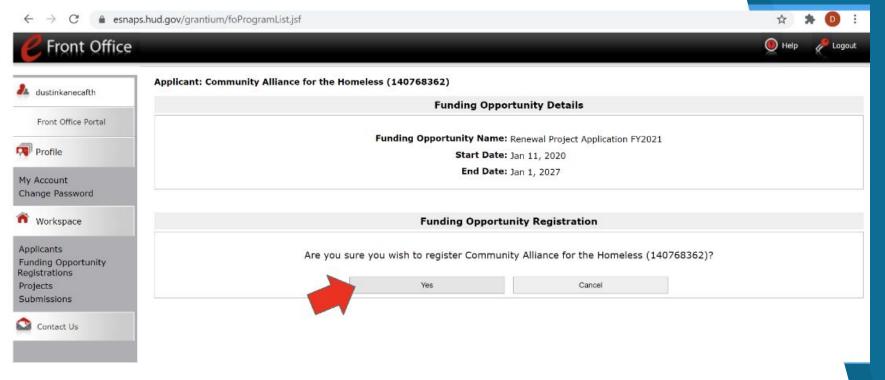
- 3. Ensure the information entered in all the Applicant Profile screens is accurate.
- 4. Select the "Complete" button on the "Submission Summary" screen. Once selected, the "Complete" button changes to an "Edit" button. The form is marked "This e.Form has been marked as complete."



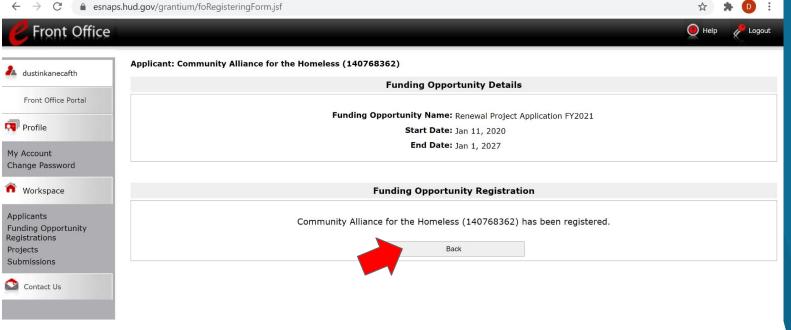




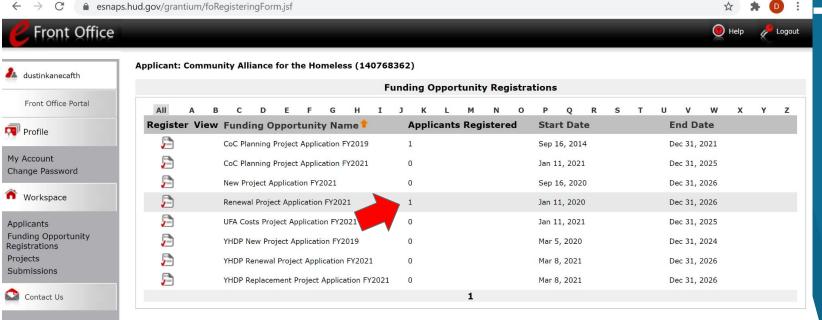


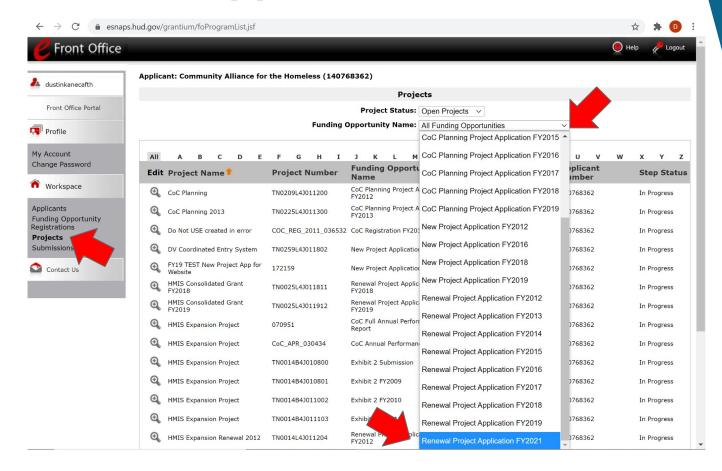




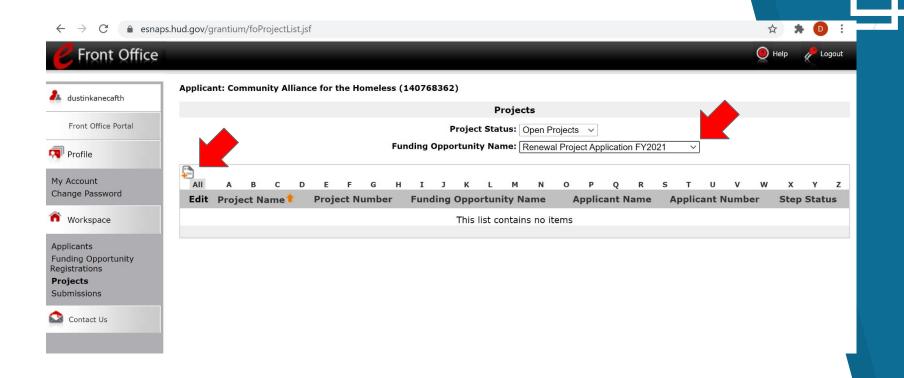




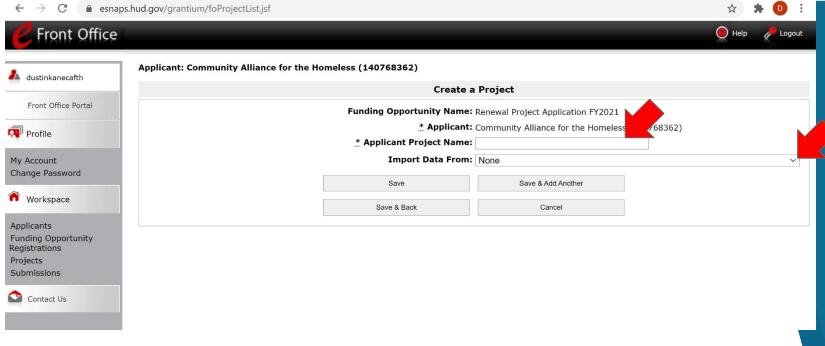




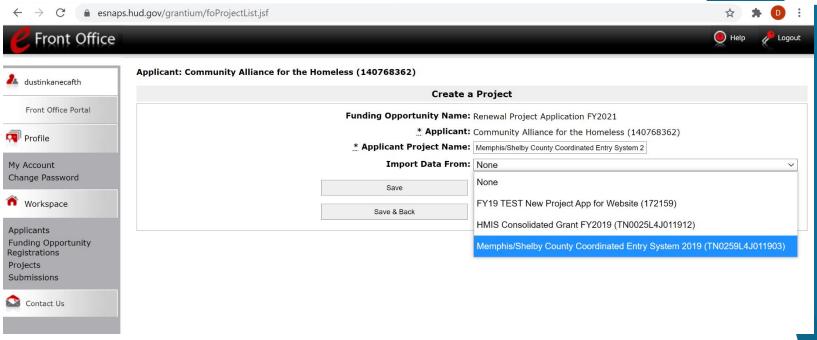




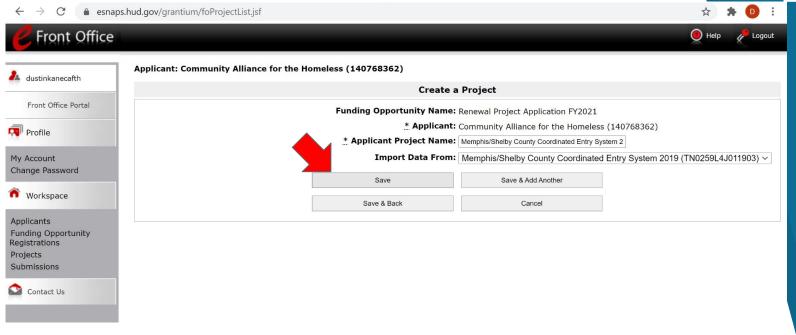


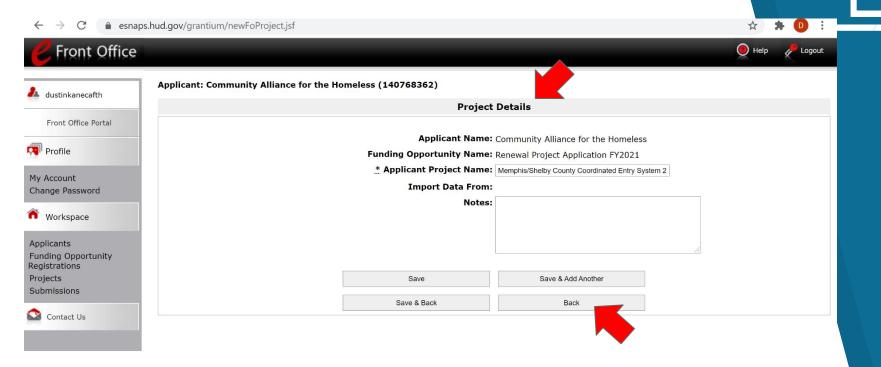


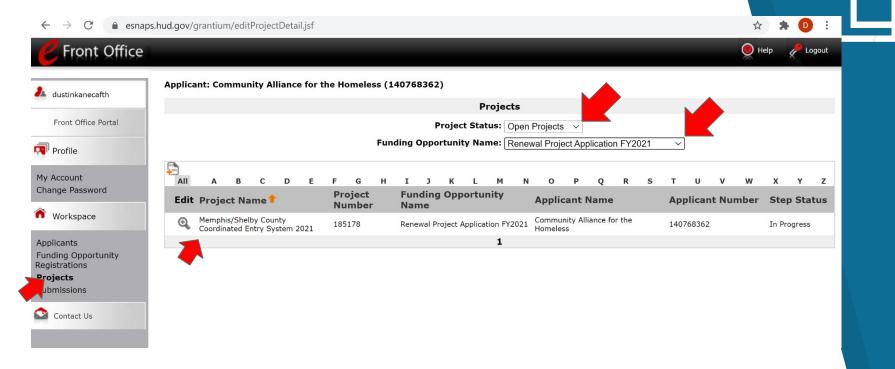


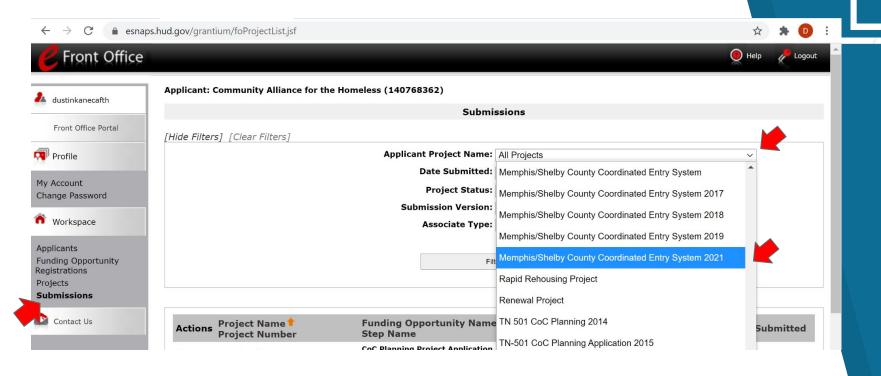


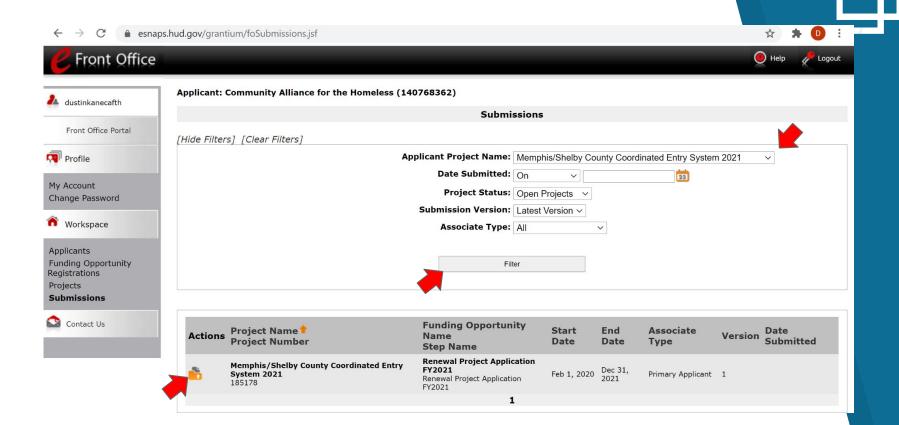


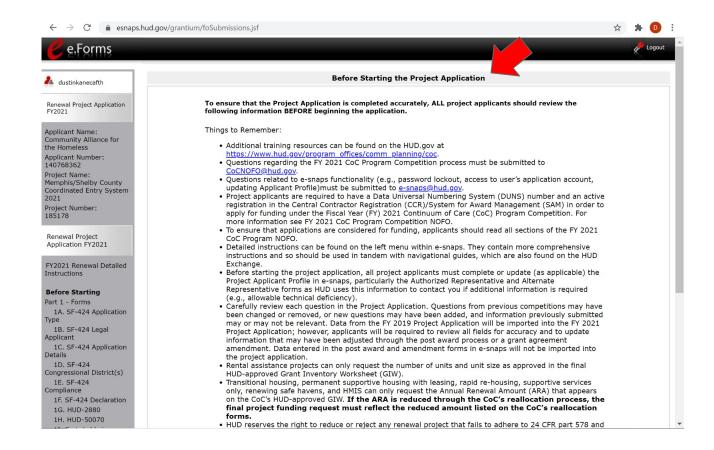
















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The "Submission Without Changes" Option:

- First-time renewals do not have this option
- Carefully read the CoC Renewal Project
 Application Detailed Instructions FY2024
 Program Competition for instructions on how to submit your renewal application without changes.
- In this section of the application, some information can be edited, but other information cannot.



Parts to update or complete in your renewal:

- Changes from Previous NOFO
- HUD's Homeless Policy Priorities and Program
- Highlights
- Part 1 Forms (1A 1K)
- Recipient Performance
- Renewal Grant Consolidation or Renewal Grant Expansion
- Submission Without Changes screen
- 7B Certification
- Part 6 Budget
- 6D Match
- 7A In-Kind Match MOU Attachment



Additional recommendations:

- Please try to backup your written responses in Microsoft Word to prevent the loss of information. The e-snaps website can crash unexpectedly.
- Upon completion of your application, export a PDF copy of the application and save it for your records. You will also need to email a copy to stephanie@cafth.org.

Eligible Budget Line Items

- **25% match** of "total" grant amount is required
 - Cash match
 - In-kind match
- Leasing line items do not require match
- Match must be documented with project application
- More info about Matching Requirements in the HUD Virtual Binders:

https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-match/match-requirements/



Additional Resources

- → 2024 CoC NOFA Local Competition Documents: https://www.cafth.org/2024-coc-nofo/ (recording/slides will be posted here)
- → HUD Exchange CoC Resources: www.hudexchange.info/programs/coc/
- e-snaps toolkits: https://www.hudexchange.info/programs/e-snaps/
- → Renewal project detailed instructions and navigational guides (<u>very important!</u>):

https://www.hud.gov/sites/dfiles/CPD/documents/FY-2024-YHD P-REN-Application-Detailed-Instructions-8-1-24.pdf



Do's and Don'ts for the FY 2024 CoC Program Competition NOFO

DO	Start with the end in mind. Envision the programs you want funded, the system performance you want to achieve, and the resources you need to realize that vision.	DON'T	Dig into the application before you've had time to prepare.
DO	Reflect on your system and project performance before you get started. Identify the strongest and weakest points in your system, and consider what new or expanded projects would most benefit your system.	DON'T	Assume that what you're doing is working as well as it can.
DO	Review your data to determine which programs have the best outcomes.	DON'T	Plan to apply for funding if you're not sure how well your programs are performing.
DO	Read the NOFO to ensure you fully understand the changes for this year.	DON'T	Presume that things are the same as they were last year.
DO	Closely inspect HUD's priorities for this year's competition. Consider whether you need to reallocate funding from projects that don't align with them to new or expanded ones that are a better fit.	DON'T	Just renew your existing programs and expect that they're aligned with HUD's priorities.
DO	Consult the SYSTEM Series for blog posts, Webinars, resources, and guidance on crafting a competitive application.	DON'T	Panic. The Alliance is here to help!



Thank you for attending!

Please email us if you have any questions:

Stephanie Reyes, VP of Programs stephanie@cafth.org

Errin Woods,
CoC Planning Admin
errin@cafth.org

