

ATTENDEES: Mary Hamlett (MIFA), Brianna Finch (Promise), Jasenta Granger (Promise), Toriella Jackson (CCWTN), Phillis Lewis (LDDH), Michael Higgins (HUB), Sherry McClure (Merge Memphis), Tshaka Chambers (FFA), Liz Fletcher (AHS), Kayden Ritchie (HUB), Dana Brooks (CSA), Tamara Reed (Lakeside), MaMaLiKa McGowan (MIFA), Kiera Sowell (CAFTH), Sandra Norman (St. Johns), Marian Bacon (LEC), Sophia Balderrama (OUT), Gentry Knowles (CMI), Bob Phillips (LEC), Darren S. Bell (AHS), Angie Galyean (Hope House), Lawrence Wilson (BHI), Cheryl Marsh (Green HH), Stephanie Presley (LeBonheur), Sholanda Adams Young (DoH), Raquelle Rawlings (CCWTN), Toni Johnson (CCWTN), Errin Woods (CAFTH), Sherika Barnett (AOVS), Kelsey Olive (OUT), Monique Vann Fayne (AGAPE)

FACILITATOR: Brianna Finch

MINUTES: Kelcy Ramirez

OPENING OF THE MEETING

Brianna Finch opened the meeting @ 10 AM.

REVIEW & APPROVAL OF FEBRUARY MINUTES

Review of the July minutes. There was approval of the motion by Marian Bacon. The motion was seconded by Bob Phillips.

New Business

A. BYLAWS UPDATE

- a. The planned update to the bylaws could not proceed as scheduled due to the lack of quorum at the recent Governing Council meeting. Without the minimum number of members present, an official vote could not be held. The bylaws update has been deferred and will be revisited at the next scheduled meeting, after a virtual vote.

B. NOFO INFORMATION

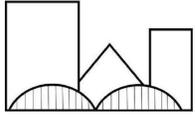
- a. The Notice of Funding Opportunity (NOFO) has not yet been released. We are currently awaiting further updates and guidance from HUD. Once the NOFO is published, we will review the details and provide additional information on next steps.

C. FEDERAL LAWS

- a. Discussion around key federal laws that impact homelessness, including how these regulations shape service delivery, funding priorities, and compliance expectations.

D. VOLUNTEER OUTREACH COUNCIL

- a. Kirsten presented on the formation of a Volunteer Outreach Council, which will engage in community outreach efforts at least once per month. The initiative is designed to enhance visibility, build trust, and support ongoing outreach and engagement efforts.



Memphis / Shelby County
Homeless Consortium

COC PLANNING COMMITTEE

MEETING MINUTES

Tuesday, August 19, 2025

Location CAFTH 1st Floor, 10:00 am

Old Business

A. Coalition Manager Office Hours

- b. Kelcy will be holding office hours in the upcoming weeks to support a smooth transition to the Coalition Manager platform. Kelcy is also able to come to agencies to train staff. All staff are encouraged to attend for guidance, troubleshooting, and questions related to the platform.

ANNOUNCEMENTS/ GOOD NEWS

A. Committee Chairs

- a. The Healthcare Committee is still seeking a chair to lead its efforts. Individuals interested in this leadership opportunity are encouraged to reach out to Kelcy (kelcy@cafth.org) or Errin (errin@cafth.org) for more information or to express interest.

Adjournment

NEXT COC PLANNING MEETING: October 21, 2025, at CAFTH Offices.

Meeting Adjourned @ 10:25 AM