

**ATTENDEES:** Kiera Sowell (CAFTH), Elizabeth Johnson (CMI), Bob Phillips (LEC), Rhieannan Pulley (Grace House), Brianna Funch (Promise Dev), Jasenta Granger (Promise), Stephanie Presley (LeBonheur), JeCarta Suggs (BHI), Gentry Knowles (CMI), Darren S. Bell (AHS), Bruce Betonard Cover (CMI), Christina Mottley (AOVS), LaWanda Hayley (CAFTH), Chelsea Barton (Hope House), Lawrence Wilson (BHI), Keva Irvin Edwards (AOVS), Joshua Johnson (School Seed), MaLika McGowan (MIFA), Michael Higgins (Hub), Datmata Bah (CMI), Sandra Norman (St. John;s), Jewel Weatherspoon (SMI), Christie Griggs (MidSouth Genesis), Janice Taylor (Baptist), Iris Wade (Salvation Army), Laura Terry (Grace House), Mary Hamlett (MIFA), Dominique Jones (CMI), Alethia Allen (CCWTN), Toriella Jackson (CCWTN), Teresa McClathey (CISM), Elizabeth Wesley (CMI), Tamara Reed (Lakeside), Ray Williamson CMI, Jackie Taylor Mays (VAMC), Sherika Barnett (AOVS), Dorothy Ford (Salvation Army), Kayden Ritchie (Hub), Vanessa Rodgens-Jones (CMI), Melinda Jones (CMI), Cindricka Arrington (Exp. Realty)

**FACILITATOR:** Brianna Finch

**MINUTES:** Kelcy Ramirez

### **OPENING OF THE MEETING**

Brianna Finch opened the meeting @ 10 AM.

### **REVIEW & APPROVAL OF FEBRUARY MINUTES**

Review of the June minutes. There was approval of the motion by Marian Bacon. The motion was seconded by Bob Phillips.

### **Coalition Manager**

Presenter: Katie (from Coalition Manager)

Katie provided a walkthrough of the Coalition Manager platform.

She covered:

- A. Platform capabilities and features.
- B. Overview of current users and organizations on the site.
- C. Answered questions and clarified how to use the platform effectively.

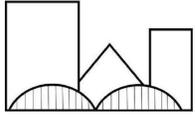
### **New Business**

#### **A. CoC Builds Application**

- a. Application Release Date: May 30th
- b. Deadline: June 26th
- c. Submissions: Only one application was submitted — Promise Development application
  - i. Proposal: If awarded, the project will provide 50 new Permanent Supportive Housing (PSH) units in our community.

#### **B. Coalition Manager Office Hours**

- a. Kelcy will be holding office hours in the upcoming weeks to support a smooth transition to the Coalition Manager platform. Staff are encouraged to attend for



Memphis / Shelby County  
Homeless Consortium

**COC PLANNING COMMITTEE**

**MEETING MINUTES**

Tuesday, July 15, 2025

Location CAFTH 1st Floor, 10:00 am

guidance, troubleshooting, and questions related to the platform.

**ANNOUNCEMENTS/ GOOD NEWS**

**A. Trainings**

- a. Shared Housing 07/21 at 10 AM
  - b. Mental Health First Aid 07/28 9 AM
- B. CMI shared exciting news and updates including welcoming a new staff member and the successes of SOAR application.

**Adjournment**

NEXT COC PLANNING MEETING: August 19, 2025, at CAFTH Offices.

Meeting Adjourned @ 10:56 AM