

YOUTH HOMELESSNESS DEMONSTRATION PROGRAM (YHDP) GRANT
 YOUTH NAVIGATION PROJECT SCORING TOOL

THRESHOLD CRITERIA

Please Note: This section is required, but not scored. If “**NO**” for any threshold criteria, the applicant is ineligible.

Item	Yes / No
Location Requirement: Be located and/or able to provide services in Memphis/Shelby County geographic area.	
Updated LIVEGIVE mid-south profile: Organizations must have updated profiles with proof of a green check mark.	
CoC Program Requirements: Must meet all threshold requirements from the CoC/YDP NOFO.	
Financial and Management Capacity: Project applicants must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and to administer Federal funds. Demonstrating capacity may include a description of the project applicant’s experience with similar projects.	
HMIS Implementation: The applicant has agreed to participate in the HMIS, administered by Community Alliance for the Homeless.	
Coordinated Entry System Participation: The applicant has agreed to participate in the coordinated entry process.	
Eligible Applicant: Applicant has been in existence for over a year and are eligible (nonprofit organizations, states, local governments, and instrumentalities of state and local governments.)	
Target Populations: The population to be served must meet YHDP program eligibility requirements (youth aged 24 or younger, including unaccompanied youth or pregnant or parenting youth, experiencing homelessness according to HUD definition), and the project application must clearly establish eligibility of project applicants.	
Active Participation: Applicants must be active participants in the Youth & YHDP CQI committees.	
Active Collaboration: Applicants must agree to collaborate with the Youth	

Action Board (YAB).	
Cost Effective: The project must be cost effective, with costs not deviating substantially from the norm in Memphis for the type of activity.	
Coordinated Community Plan Compliance: Project is consistent with the Memphis/Shelby County Coordinated Community Plan to Prevent and End Youth Homelessness.	
Equal Access: The project ensures equal access for all eligible program participants regardless, in compliance with federal law.	
Fair Housing: The project is in compliance with applicable fair housing and civil rights requirements.	
Youth Engagement: Project commitment to include youth voice in program planning, implementation, staff hiring process, etc.	
Membership: Agency is a paid member of the Memphis/Shelby County Homeless Consortium.	

SCORED CRITERIA

Item		Maximum Available Score
1A	(NEW) Agency Experience/Capacity	20 or N/A
1a	The agency clearly demonstrates that it has the organizational and fiscal capacity to deliver the services as proposed.	5 or N/A
1b	The agency has well-documented experience and positive past performance in providing housing, supportive services, and/or referral services, especially to unaccompanied youth experiencing homelessness.	10 or N/A
1c	The agency presents compelling argument for why they are the appropriate entity to receive this funding as well as a clear commitment to serving youth.	5 or N/A
1B	(EXISTING) Agency Experience/Capacity	20 or N/A
1a	The agency clearly demonstrates that it has the organizational capacity to deliver the services as proposed.	2.5 or N/A
1b	The agency demonstrates a thoughtful assessment of past program successes and challenges and clearly describes how these insights will inform strategies to build on strengths and address areas for improvement.	5 or N/A
1c	The agency exemplifies how participant and community feedback has influenced its approach.	2.5 or N/A

1d	The agency presents a clear and actionable plan for using continued funding to deepen program impact and identifies additional supports or resources needed to enhance effectiveness.	5 or N/A
1b	The agency presents a compelling argument for why they are the appropriate entity to receive this funding as well as a clear commitment to serving youth.	5 or N/A
2	Project Design: Approach and Overview	35
2a	The program design details outreach and referral workflows that would encompass the agency as the funnel for navigation services	5
2b	The program maintains the appropriate housing and supportive services that fit the needs of the program participants.	5
2c	The program design outcomes align with the Memphis/Shelby County CCP goals and objectives and the USICH core outcomes.	5
2d	The program design includes partnership with other organizations and systems that interact with youth at risk of/and experiencing homelessness to provide wraparound support for youth, including, but not limited to, the child welfare system, juvenile justice system, physical/mental health providers, and schools.	5
2e	The program screening process ensures that participants are not discriminated against or deemed ineligible based on little or no income, active or history of substance abuse, criminal record or history of domestic violence.	5
2f	Program design reflects commitment to Diversion and Low Barrier/Trauma-Informed approaches for addressing issues around mental health, addiction, resistance to services, lease violations, and other things that could jeopardize a participant's housing.	5
2g	Program design describes the process for assisting with housing search and includes collaboration with housing navigators, cultivating landlord relationships, and removing barriers.	5
3	Project Design: YHDP Core Values and Supportive Services	55
3a	Program design reflects appropriate services and participant populations, noting any specialized services.	5
3b	The applicant provides a detailed description of Navigator and Supervisor staffing, ensuring appropriate staff support.	5
3c	Program design details a plan for managing ranging caseloads and referrals throughout the grant cycle.	5
3d	The applicant provides a detailed description of the process for identifying youth experiencing homelessness and increasing awareness of youth homeless services among youth in the community.	5
3e	Program design reflects commitment to providing a safe, inclusive, and affirming space for all young people.	2.5
3f	The applicant presents a clear and equitable approach to prioritizing and allocating supportive service funds to meet diverse youth needs, while ensuring sustainability of resources across the grant cycle.	5
3g	The applicant provides a detailed description of the process for supporting youth involvement and leadership in project implementation and reflects commitment to continued collaboration with the YAB.	10
3h	Project design details continuous quality improvement processes.	5

3i	The program design centers youth voice, allowing participants to choose the providers and interventions that fit their needs.	2.5
3j	The applicant provides a detailed plan for maintaining and/or increasing cross-system and cross-agency collaboration to ensure partnerships with youth systems and providers.	5
3k	The project design includes internal or external processes for providing necessary supportive services such as mainstream health, social services and employment programs to ensure youth do not return to homelessness. If not currently in place, detailed description for formalizing relevant community partnerships by Oct 2026 was provided.	5
4	Budget	20
4a	The budget reflects a practical use of funds and allocates appropriate funding amounts to match the program components including staffing and operations.	2.5
4b	The agency shows the ability to leverage other resources in support of this project which will cover the required 25% match.	2.5
4c	<p>For current YHDP Navigation subrecipients, the agency has a recent history of providing CAFTH with timely financial documentation in legible PDF format, including but not limited to:</p> <ul style="list-style-type: none"> ● Pay Vouchers and Timesheets ● Original Invoices & Proof of Payment ● Detailed and documented account of all Admin expenses ● Meeting the 15th of the month deadline for Invoice Submission (unless another date has been agreed upon). <p>*Points for this question will be awarded by CAFTH's Financial department rather than the Review Committee.</p>	15 (or N/A = 15)
Total:		130